ADDENDUM #2
TO THE SPECIFICATIONS FOR

ASSET MANAGEMENT SYSTEM RFP

The addendum is an integral part of the RFP and must be signed and returned with the submittal.

The purpose of this addendum is to incorporate the following changes and or clarifications to the RFP. Answers to questions are in red. – See attached three (3) emails dated 11-15-2016 and 11-17-2016.

All other terms and conditions remain unchanged.

_____

Signature

_____

Vendor

If you have any questions regarding this addendum, please contact me at lewing@rockwall.com or 972-772-6418.

Sincerely,

Lea Ann Ewing
Purchasing Agent

Ewing, Lea Ann

From:	Singleton, Lance
Sent:	Tuesday, November 15, 2016 3:05 PM
To:	Ewing, Lea Ann
Subject:	RE: RFP Asset Management System questions

Importance: High

Lea Ann - See below...

Lance Singleton | GIS Supervisor
City of Rockwall | Planning - GIS Division | 385 S. Goliad St. | Rockwall, TX 75087
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1. **Will the implementation of the initial Asset Management System be limited to just those City organizational units responsible for "stormwater, water and sanitary sewer assets"? Is it a correct assumption that expansion of the Asset Management System to other "City processes" (e.g. parks, streets, traffic, signage, fleet) would be a future effort, and therefore out of the initial scope of work?**
   No. The system should be ready to go for Utilities (Water, Storm, Wastewater), Streets, Signage, Parks, Fleet, and Facility Maintenance (i.e. inventory tracking). Please just denote what your systems is/isn't capable of.

2. **In RFP Section 4.0 – Cost Summary, costs to be provided include "Total Migration/Data Conversion Cost". Can the City provide details of what existing data are available, and expected to be converted/migrated to the Asset Management System?**
   Existing in-house (City IT built) work order system has 48 Tables (Water & Wastewater Assessments). Only the fire hydrants, manholes, clean-outs, and lift stations are currently tied to GIS data by its unique identifier. It was built with Visual Basic 2013 and has a SQL Server backend.

   The only other data is about 7 months of 'slim usage' CCTV inspections for the Granite portion (Looking to link new camera system to the proposed Asset Management System).

Ewing, Lea Ann

From:	Singleton, Lance
Sent:	Thursday, November 17, 2016 1:47 PM
To:	Ewing, Lea Ann
Subject:	RE: Questions related to RFP - Asset Management System

Importance: High

I think I missed this batch yesterday.

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1. **Can the City please provide an editable Word version of the RFP in addition to the PDF version?** (We can - if that's ok with the Purchasing Dept?) Yes *LAE*
2. **In regards to item 2.6 'Warranty Service', it states 'Systems shall have a one (2) year warranty'. Can the City please clarify if the requirement is one or two years?** Two year as recommended by our IT Dept.
3. **Under Section '2.1.3 Vendor Requirements – Installation and Support' in states 'Company must have the ability to fully deploy both solutions within 45 days of receiving the purchase order'. Can the City clarify what the intent of this requirement is? If we expect the project timeline to be longer than this, is that acceptable?** That was intended for project startup once PO issued. We understand the build will take longer. Please state your general / estimated time requirements.

From:	Singleton, Lance
Sent:	Thursday, November 17, 2016 1:17 PM
To:	Ewing, Lea Ann
Subject:	RE: RFP for Asset Management System - Questions

Importance: High

Here are todays. Thanks Lea Ann.

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1. **The City desires an implementation for Water, Sewer and Stormwater divisions but also indicates projects for Parks, Streets, Traffic and Fleet. Should costs be included in this proposal for those future projects or only for Water, Sewer and Stormwater?**
   All. Currently we only have water, wastewater and storm on our existing work order system. However we are needing to have our Parks, Streets and Fleet services to begin using the asset management system.

2. **For sewer assets is the City looking to integrate their CCTV software with the asset management software? If yes – should those costs be included in this proposal?**
   Yes, at least any cost related to your system. We already have a quote from CUES Granite for their software.

3. **Does the City maintain Water or Wastewater treatment plants? If so – are they to be included in this implementation?**
   No. The treatment plants are maintained by the North Texas Municipal Water District.

4. **Does the City wish for this to be a mobile deployment? If so – what devices will be used in the field – iPads, tablets, etc?**
   Yes, as an option. Currently we only have laptops in the field , but are looking to switch to iPads.

5. **The Cost Summary has a line item for Total Migration / Data Conversion Cost. What does the City currently use for work order management and how many records would be imported into the new asset management software?**
   Existing in-house (City IT built) work order system has 48 Tables (Water & Wastewater Assessments). Includes 27,000 historic utility work orders. The Street, Park and Fleet Depts. are starting from scratch (with no historic data).
   Also, only the fire hydrants, manholes, clean-outs, and lift stations are currently tied to GIS data by its unique identifier. It was built with Visual Basic 2013 and has a SQL Server backend.

   *The only other data is about 7 months of 'slim usage' CCTV inspections for the Granite portion (Looking to link new CCTV system to the proposed Asset Management System).

6. **1.0 General Information indicates an integration with Finance. What data would be passed between the asset management software and the financial software? What is the City's financial software?**
   Clarification. It is actually our utility billing department (in Finance). For now, they only need a license to view the work orders at this time. (In the future they may desire a connection to their New World System).

7. **2.1.2 Electronic Data Transfer Functionality. Can you go into more detail?**
   a. **What are the "other" systems that would utilize asset management data?**
   At this time, only general export capabilities in common formats for manual uploading into other software (including exporting tables to ESRI ArcGIS, Autocad, Microsoft Office Products etc.).

8. **2.1.3 Vendor Requirements – the last bullet indicates a schedule of 45 days for delivery. Is this the correct project timeframe?**

No. That was intended for project startup once PO issued. We understand the build will take longer. Please state your general / estimated time requirements.