

*City of Rockwall, Texas*

*Purchasing/Pricing Methods*

The City's Purchasing office uses several means of soliciting competitive prices for all goods, materials, supplies and services. They are as follows:

1. US Mail Service
2. Facsimile
3. Email
4. Telephone
5. Rockwall County News Public Notice (City's local newspaper)
6. Onvia by DemandStar ([www.demandstar.com](http://www.demandstar.com)) via the Internet
7. RFP Depot ([www.rfpdepot.com](http://www.rfpdepot.com)) via the Internet
8. Cooperative Purchasing Contracts

It is the vendor's responsibility to contact the City's Purchasing Agent for any information regarding the bidding process and items coming up for competitive bid, whether it be for informal price quotations or sealed bids items. If the vendor is a participating vendor of #6 or #7 above, then they will be automatically notified by these bid solicitation services that the City has items out for competitive bid.