



City of Rockwall
The New Horizon

MEMORANDUM

TO: Mayor and City Council

FROM: Rick Crowley, City Manager

DATE: August 21, 2015

SUBJECT: Proposed FY16 Budget

The proposed budget for FY16 is attached and recommended for City Council consideration.

Water and Wastewater Fund

The effects of the recently concluded drought and the financial pressures that the aftermath of the drought continues to impose still heavily influence the budget proposal for the coming year. While water and sewer utility rates have been adjusted in accordance with the recommendations of the City's rate consultant, and with continued diligence and availability of water to sell, the Water and Wastewater Fund is expected to recover. However, this recovery will not be immediate and has been slowed by the rain events that filled the lakes and ended the drought. Water sales, as well as revenues, began to recover during the month of August.

We received 40% less water from NTMWD during the "water year" due to conservation by our residents and customers. Due to the "minimum-take-or-pay" provision of our contract and member city status, the cost of treated water does not decrease proportionate to the amount of water received. There are renewed efforts for the coming year among some NTMWD member cities to develop an alternative to "minimum-take-or-pay." To date, all such alternatives considered would result in City of Rockwall paying more for treated water. Such a change would require unanimous approval of member cities. Rockwall and other member cities whose costs would go up under alternatives to "minimum-take-or-pay" will continue to oppose changes, which result in these increased costs.

As indicated in the report provided by the City's rate consultant last fall, the increased costs (each year) in the cost of water purchased from NTMWD will require a rate increase in January of 2016 of about 11%.

Lack of funding due to declining sales of water over the course of the last several years has caused deferral of a considerable amount of equipment replacement during those years. It is necessary that the proposed FY16 budget include significant equipment acquisition and replacement. While the acquisition of this equipment through issuance of short/medium-term

notes or lease purchase goes against recent administratively established goals to acquire such equipment with current available cash, the need for the equipment to address continued maintenance requirements of the water and sewer system indicates the need to finance the equipment in the coming year. Funds for the financing payments are included in the proposed budget. These will be offset by reductions of expenditures of an expiring program obligation in the Wastewater budget, which will be explained in more detail at the budget workshop. This should not negate continued efforts to establish a working Equipment Replacement Program, which does not rely upon use of these financing practices and will not change the practice for General Fund acquisitions.

For FY 15, some of the Certificate of Obligation debt typically paid through water and wastewater revenue was paid from the Debt Service Fund, and there was no transfer from the Water and Wastewater Fund to the General Fund. This transfer had historically reimbursed the General Fund for services provided to the Water and Sewer Fund. This caused a reduction of current revenue availability of about \$1,300,000 for FY15.

The proposed FY16 budget anticipates sufficient sales to resume the CO debt payment from the Water and Sewer Fund; however, it is anticipated that sales will not be sufficient to resume making the transfer to the General Fund. Two years ago, this transfer was \$602,000 – an amount absent from General Fund revenue projections for the General Fund for FY16 as well.

It is difficult to accurately project the year-end revenue totals for the Water and Wastewater Fund at budget preparation time because a very high percentage of water sales occurs during the last four months of the fiscal year and cycle billing delays the receipt of the high-volume-month sales, which are accrued after the end of the fiscal year. Best estimates of the current year water sales and wastewater fees indicate that the Water and Wastewater Fund may end FY15 with some, but minimal, working capital. This reflects only a beginning of recovery from the drought.

General Fund

A stronger Water and Wastewater Fund, paying its own debt and reimbursing the associated costs of services received by a transfer to the General Fund would have significantly increased the possibility of funding a number of other departmental requests proposed to enhance the services provided by the City. As the circumstance now exists, there were a number of choices required in order to propose a budget, which includes adoption of the current Effective Tax Rate.

The certified Effective Tax Rate (that rate which allows the City to collect the same Ad Valorem Tax revenue for Maintenance and Operations, as was collected last year, and Debt Service) is **\$48.53/100** valuation, which compares to the adopted Tax Rate for the current year of **\$49.55/\$100** valuation. The Tax Rate Analysis is included in the proposed budget document. The FY16 proposed budget assumes adoption of the Effective Tax Rate. The Effective Tax Rate as certified by the Rockwall County Appraisal District is slightly less than one-cent higher than had been initially anticipated.

Revenues to the General Fund from sources other than Ad Valorem Tax collection are expected to increase over the current adopted budget as indicated in the proposed budget for FY16. The base assumption made in preparation of the FY16 budget does include a continued strong local economy for the coming year.

These include:

Revenue Type	\$ Increase	% Increase
Sales Taxes	\$ 1,323,700	9.72%
Building Permits	71,000	7.11%
Franchise Fees	207,000	7.07%
Intergovernmental	71,900	11.48%

The proposed budget for FY16 includes:

Continuation of the adopted Employee Compensation Plan

- Merit Pay increases for employees

Our adopted pay plan provides the opportunity for any employee to receive a pay increase with a successful performance evaluation. Evaluations are conducted annually in November for non-sworn employees and annually on their anniversary date for Sworn Police and Fire personnel. Sworn Police and Fire personnel are eligible for a 5% increase in their base pay if merited. Non-sworn employees are eligible for a 4% increase in their base pay.

- Market Adjustments for positions based on market survey data (primarily Police and Fire)

The adopted pay plan calls for the city to conduct an annual survey of cities, which have been designated as our “market cities” after study by the City Council. In 2012, the following cities were chosen: Allen, Burleson, Coppell, Grapevine, Lewisville, Richardson, Rowlett and Wylie. A consultant assisted with the choice of the cities and selection of benchmark positions. These are positions common across cities and representative of large numbers of employees. Human Resources survey the cities annually and compare the average of the maximum salary by position to our maximum pay for the same position. Fifteen years ago, the Council adopted a policy to keep our pay ranges within 5% of the maximum average of the various benchmark positions. When we are out of this range then we adjust our pay scale accordingly for affected positions.

After several years of very slow growth in salaries, a number of our market cities made significant increases, specifically in Police and Fire positions. In keeping with the policy, we have included market adjustments in the proposed budget. The market adjustments total \$687,040 and include \$435,222 affecting 96 Police employees and \$105,817 affecting 19 Fire employees. A very limited number of non-sworn positions will be increased under this plan including dispatchers and crew leaders.

- Funding Fire Department needs for new equipment, the need to replace expiring safety equipment, market adjustments for applicable positions, and operational equipment used by firefighters, and authorizes the purchase of a replacement fire truck (pumper to be funded by medium-term notes or lease purchase).

SCBA Airpacks	\$340,000	General Fund Reserves
Bunker Helmets	44,000	Fire Equipment Fund
Fire Pumper and Equipment	688,000	To Be Financed
Consultant to evaluate Fire Station 1 sites	18,000	Fire Equipment Fund

- Funding significant Street Department needs for street maintenance equipment to perform in-house maintenance and repair, additional resources to perform street maintenance by contract, and requested increases in street maintenance supplies.
- Funding for a full time Public Relations/Marketing position (partially offset by a reduction in consulting services currently used for that purpose) and two part-time positions (court bailiff and accounts payable).
- Funding for other vehicle replacement needs in various departments of the City including Police, Streets, Parks, Building Inspections, Neighborhood Improvement Services, and Water and Wastewater Departments.
- Increased funds to enhance the City's ability to deal with unsightly litter and cleanliness of the City.

The General Fund continues to have sufficient reserve funds to allow expenditures from that reserve while continuing to maintain the reserve at a level consistent with the adopted financial policies of the City.

Expenditures from General Fund Reserve include:

Fire SCBA Airpacks	\$ 340,000
Police cars and equipment	250,800
NIS truck	24,650
Building Inspections truck	25,900
Infield Groomer	28,750
Parks 3/4 ton truck	33,000
Parks 1 ton truck	36,000
Pro Depth Patcher	152,650
Steel Wheel Roller	38,150
Streets Backhoe	127,820
Skid Steer Loader	38,870
Streets 12 yard dump truck	116,410
Streets Duty truck	40,500
Streets 3/4 ton truck	40,500
New Traffic Signal	<u>249,000</u>
	\$ 1,203,000

The adopted Financial Policies call for the General Fund Reserves goal to be 3 months of recurring expenditures and when the reserves exceed 3.5 months of recurring expenditures the funds can be used for capital acquisitions. The City's FY15 budget estimated year-end reserves to be \$8,212,334 and we are now able to more accurately estimate year-end reserves to be \$10,033,294. Looking at non-recurring proposed expenditures for FY16, we can then determine that at this level, policy would allow up to \$1,919,434 to be used for capital acquisitions.

The proposed budget for FY2016 represents the best efforts of management to address as many of the current needs of the City in providing services to our citizens as is possible. Significant documentation of other needs also important to service delivery can also be seen throughout the document as disapproved requests. These are generally worthy requests left

unfunded for FY16; however, every effort has been made to address as many of the requests as possible. The proposal reflects several alternative (somewhat non-traditional) solutions to problems developed during the budget preparation process.

These include:

- Organizational function changes in the Police Department to address the need to provide specific directed police services and to reduce reliance on departmental overtime by the development of a Police Department-proposed Deployment Unit, which will add increased level of efficiency to the use of authorized department personnel.
- Addressing a demonstrated need for assistance with clerical and customer service “call taking” currently performed exclusively by the public works customer service representative through analysis of the nature of the calls for service (a high percentage of which are for animal services) by proposing a contract (\$10,000 annually) with the Legacy Humane Society (CCHS) rather than doing so by adding an additional employee in FY16. Other related changes in Animal Services include transferring supervision to the Parks Manager and providing assistance from an existing Police Lieutenant in advising and directing matters related to enforcement and court-related activities.
- Recognizing the ever increasing importance of local Police Department “Community Connection” and visibility through the reassignment of one patrol position to the Community Services Division, the implementation of a new police youth Explorer program designed to improve “connection” with the youth of the Community through the Patrol Division, and further emphasizing the Police Department’s “Park, Walk, and Talk” program targeted toward both neighborhoods and businesses.
- Recently expressed concerns regarding the City’s overall right-of-way appearance have been addressed by restoring additional litter collection contract work (\$40,000) which was removed from the budget a number of years ago. Further better management of wrecker company performance at wreck scenes and reinforcement of the concept that keeping our streets clear of debris is every employee’s responsibility will address this concern.

As always, I would like to thank all City departments for their hard work and diligence in preparation of the proposed budget. Their work in budget development is critically important, as is their work on a daily basis to provide quality services to the citizens of Rockwall. Special thanks to the employees of the Finance Department for their continued great work, and, a specific thanks to Assistant City Manager/Finance Director Mary Smith for outstanding work – both in budget preparation and in daily operations.

If you have any questions regarding the proposed FY16 budget, please advise me or Mary Smith, and we will be more than pleased to provide any assistance needed.



City of Rockwall
The New Horizon

MEMORANDUM

TO: Rick Crowley, City Manager

FROM: Mary Smith, Assistant City Manager

DATE: August 20, 2015

SUBJECT: Water / Wastewater Rates

McLain Decision Support Systems completed the City's comprehensive water and wastewater rate study in 2014. We provided budget estimates and debt outlook through 2019 for the study.

North Texas Municipal Water District will be increasing their rate by 6.02% from the current 2.16 to 2.29 per thousand gallons of treated water. The District has established a long-range rate model and it was incorporated into the City's rate study. In addition to the water rate increase from NTMWD, the charges for wastewater treatment will be increasing by 24% over 2015.

The City has two primary criteria when setting rates. The City's policy is to maintain a 60-day working capital (reserves) balance. In addition, bond covenants require that we maintain 1.25X net revenue available for debt service. Historically we have set rates and budgets based on periods of normal weather and consumption, not the extremes that can occur. Unfortunately, the weather and consumption patterns have been anything but normal for the past few years and while consumption is increasing, it does not yet reach previous levels seen before conservation was implemented.

Drought conditions and our customers corresponding overwhelmingly positive response to calls for conservation severely diminished our revenues in several of the last few years and despite the eased restrictions this summer sales did not begin to recover until late July 2015. Lower sales and our inability to respond in kind with reduced expenses will keep our reserves low. Just over 75.1% of our expenses for fiscal year 2016 will be paid to either NTMWD or debt service.

The City raised rates effective December 1, 2014 so the full-year effect of this increase has not yet been realized. The proposed budget assumes a full-year of the new rates on the consumption volumes and the need for another rate increase on or before January 1, 2016 to increase revenues by another 10.79% overall. The proposed budget assumes implementation of this increase but is moderated slightly when reflecting revenues since we do not know when consumption may pick up again.

Wholesale Customers

Our wholesale customer rates are determined in a separate study that was completed in 2014 as well. These rates are designed to cover completely our cost of providing wholesale water. Blackland and RCH Water Supply Corporations will be subject to a rate increase of 11.6% based on study findings. The wholesale contracts with Blackland and RCH were extended at the end of 2014. The City of Heath's year-to-year contract with Rockwall provided for rate increases as NTMWD adjusts their rate but they have requested to negotiate a longer-term contract and we intend to bring their rates in line with our other wholesale customers.

SUMMARY OF OPERATIONS

Fund

02 Water & Sewer

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Operating Revenues	15,454,489	17,871,650	17,208,500	20,505,900
Operating Expenses	12,491,361	14,380,400	13,880,350	17,013,450
Operating Income (Loss)	2,963,128	3,491,250	3,328,150	3,492,450
Non-Operating Revenues	860,470	868,200	1,043,200	973,200
Non-Operating Expenses	3,938,894	3,337,150	3,337,150	4,540,000
Non-Operating Income (Loss)	(3,078,424)	(2,468,950)	(2,293,950)	(3,566,800)
Net Income (Loss) Before Transfers	(115,295)	1,022,300	1,034,200	(74,350)
Net Transfers In (Out)	(1,091,950)	(936,500)	(936,500)	404,850
Net Income (Loss)	(1,207,245)	85,800	97,700	330,500
Working Capital - Beginning	2,059,881	(89,469)	852,636	950,336
Working Capital - Ending	852,636	(3,669)	950,336	1,280,836

SUMMARY OF REVENUES

Fund
02 Water & Sewer

Account	Description	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Available Operating Revenues:					
4601	Retail Water Sales	8,140,267	9,544,000	9,205,000	11,019,700
4603	Sewer Charges	4,901,303	5,500,000	5,475,000	6,546,200
4605	Pretreatment Charges	9,222	9,500	9,300	18,000
4609	HHW Fees	97,482	100,000	100,000	100,000
4610	Penalties	206,954	220,000	210,000	220,000
Total Utility Sales		13,355,228	15,373,500	14,999,300	17,903,900
4622	RCH Water Sales	711,301	846,000	646,200	811,000
4632	Blackland Water Sales	521,128	622,150	583,000	653,000
4650	City of Heath Water Sales	733,563	898,000	814,000	972,000
Total Contract Sales		1,965,992	2,366,150	2,043,200	2,436,000
4660	Water Taps	87,032	85,000	115,000	115,000
4662	Sewer Taps	26,763	25,000	29,000	29,000
4665	Meter Rental Fees	19,475	22,000	22,000	22,000
Total Other Receipts		133,270	132,000	166,000	166,000
Total Operating Revenues					20,505,900
Available Non-Operating Revenues					
4001	Interest Earnings	2,388	5,000	5,000	5,000
4010	Auction/Scrap Proceeds	3,571	5,000	6,000	5,000
4019	Other	16,059	20,000	15,000	15,000
4480	Tower Leases	144,297	188,200	188,200	188,200
4700	Bond Proceeds	-	-	-	-
4670	Water Impact Fees	486,906	450,000	590,000	550,000
4672	Sewer Impact Fees	207,249	200,000	239,000	210,000
Total Non-Operating Revenue		860,470	868,200	1,043,200	973,200
Total Available Revenues					21,479,100

SUMMARY OF OPERATING TRANSFERS

Fund

02 Water & Sewer

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Operating Transfers In				
From Bond Funds	-	-	-	1,344,100
Operating Transfers Out				
To General Fund	-	-	-	-
To Insurance Fund	1,050,000	900,000	900,000	900,000
To Worker's Comp Fund	30,000	30,000	30,000	30,000
To Tech Replacement Fund	11,950	6,500	6,500	9,250
Total Transfers Out	1,091,950	936,500	936,500	939,250
Net Operating Transfers				
In (Out)	(1,091,950)	(936,500)	(936,500)	404,850

SUMMARY OF EXPENSES

Fund

02 Water & Sewer

Department	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Operating Expenses				
Departmental Expenses:				
61 Utility Billing	983,699	925,100	915,700	953,450
63 Water Operations	7,514,272	8,752,150	8,349,100	9,871,000
67 Sewer Operations	3,993,390	4,703,150	4,615,550	6,189,000
Total Dept. Expenses	12,491,361	14,380,400	13,880,350	17,013,450
Non Operating Expenses				
62 Long Term Debt	3,938,894	3,337,150	3,337,150	4,540,000
Total Non-Operating Expenses	3,938,894	3,337,150	3,337,150	4,540,000
Total Expenses	16,430,255	17,717,550	17,217,500	21,553,450

DIVISION SUMMARY

Fund	Department	Division
02 Water & Sewer	60 Utility Services	62 Long Term Debt

Expenditure Summary

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Debt Service	3,938,895	3,337,150	3,337,150	4,540,000
Total	3,938,895	3,337,150	3,337,150	4,540,000

Fund		Department		Division	
02 Water & Sewer		60 Utility Services		62 Debt Service	
ACCOUNT		2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
70 Debt Service					
0750	BOND ADMINISTRATION FEES	14,221	7,500	7,500	7,500
0752	BOND - PRINCIPAL	2,001,962	1,965,400	1,965,400	2,232,000
0754	BOND - INTEREST	1,384,181	651,950	651,950	1,383,450
0770	LEASE PURCHASE/SHORT TERM	-	-	-	204,700
0772	NTMWD - PRINCIPAL	425,005	443,350	443,350	443,350
0774	NTMWD - INTEREST	113,526	268,950	268,950	269,000
Debt Service TOTAL:		3,938,895	3,337,150	3,337,150	4,540,000

DIVISION SUMMARY

Fund

02 Water & Sewer

Department

60 Utility Services

Division

61 Utility Billing

Expenditure Summary

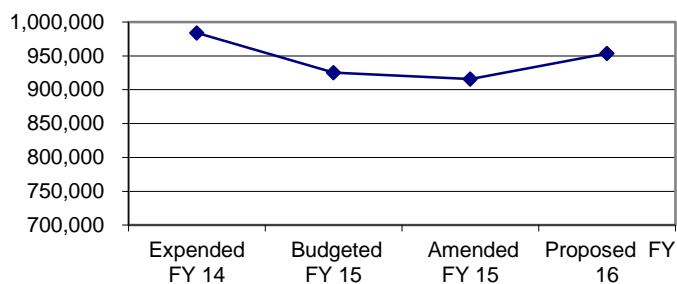
	<u>Actual 13-14</u>	<u>Budgeted 14-15</u>	<u>Amended 14-15</u>	<u>Proposed 15-16</u>
Personnel	374,900	383,900	383,900	405,950
Contractual	322,662	306,600	316,000	322,900
Supplies	100,547	100,800	85,800	90,800
Operational	185,590	133,800	130,000	133,800
Total	<u>983,699</u>	<u>925,100</u>	<u>915,700</u>	<u>953,450</u>

Personnel Schedule

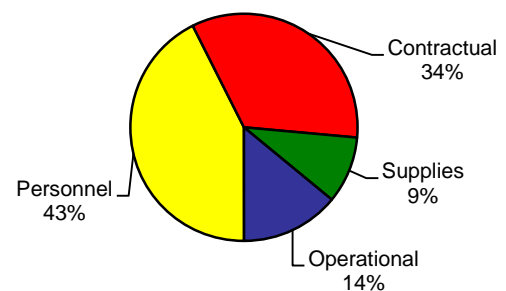
<u>Position</u>	<u>Classification</u>	<u>FY 15 Approved</u>	<u>FY 16 Proposed</u>
Utility Billing Supervisor	21	1	1
Customer Service Representative	11	3	3
Meter Technician	11	4	4

Activity Trends

Financial History



FY 2016 Expenditures by Category



Fund	Department	Division
02 Water & Sewer	60 Utility Services	61 Utility Billing

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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10 Salaries & Wages

0101	SALARIES & WAGES-SUPERVISOR	69,816	69,200	69,200	72,300
0104	SALARIES & WAGES-CLERICAL	92,860	96,900	96,900	102,200
0107	SALARIES & WAGES-LABOR	136,216	139,500	139,500	150,200
0109	SALARIES & WAGES-OVERTIME	207	500	500	500

Salaries & Wages TOTAL:	299,099	306,100	306,100	325,200
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15 Benefits

0113	EDUCATION/CERTIFICATE PAY	900	900	900	900
0114	LONGEVITY PAY	3,375	3,100	3,100	3,300
0120	FICA & MEDICARE EXPENSE	22,956	23,400	23,400	24,350
0122	T.M.R.S. RETIREMENT EXP.	48,571	50,400	50,400	52,200

Benefits TOTAL:	75,802	77,800	77,800	80,750
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20 Contractual

0210	AUDITING	23,250	25,000	23,000	25,000
0217	IT SERVICE	18,539	36,100	31,100	36,100
0223	INSURANCE-SURETY BONDS	204	300	200	200
0225	INSURANCE-AUTOMOBILES	19,933	20,000	20,000	20,000
0227	INSURANCE-REAL PROPERTY	17,970	25,000	25,000	25,000
0228	INSURANCE-CLAIMS & DED.	30,751	25,000	25,000	25,000
0229	INSURANCE-LIABILITY	12,967	24,000	20,500	24,000
0231	SERVICE-MAINT. CONTRACTS	191,992	141,100	161,100	157,500
0240	EQUIPMENT REPAIRS	-	1,000	1,000	1,000
0242	EQUIPMENT RENTAL & LEASE	7,056	9,100	9,100	9,100

Contractual TOTAL:	322,662	306,600	316,000	322,900
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30 Supplies

0301	OFFICE SUPPLIES	683	1,800	1,800	1,800
0307	POSTAGE	92,890	90,000	75,000	80,000
0310	PRINTING & BINDING	6,750	8,000	8,000	8,000
0347	GENERAL MAINT. SUPPLY	225	1,000	1,000	1,000

Supplies TOTAL:	100,547	100,800	85,800	90,800
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Fund		Department		Division	
02 Water & Sewer		60 Utility Services		61 Utility Billing	
ACCOUNT		2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
40 Operational					
0410	DUES & SUBSCRIPTIONS	191	300	300	300
0415	RECRUITING EXPENSES	365	-	200	-
0430	TUITION & TRAINING	1,595	2,000	2,000	2,000
0436	TRAVEL	227	1,500	1,500	1,500
0450	BAD DEBT EXPENSE	86,337	30,000	30,000	30,000
0490	HOUSEHOLD HAZ WASTE DAY	96,875	100,000	96,000	100,000
Operational TOTAL :		185,590	133,800	130,000	133,800
Utility Billing TOTAL :		983,699	925,100	915,700	953,450

DIVISION SUMMARY

Fund

02 Water & Sewer

Department

60 Utility Services

Division

63 Water Operations

Expenditure Summary

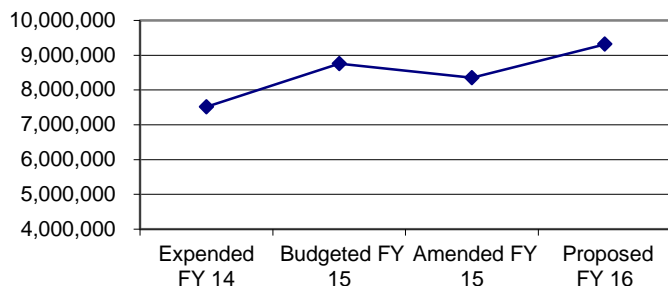
	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Personnel	846,009	849,700	848,800	877,900
Contractual	6,064,486	7,199,800	6,754,450	7,653,100
Supplies	369,774	412,650	399,750	433,500
Operational	5,771	13,300	13,400	16,100
Utilities	228,233	259,400	315,400	310,550
Capital	-	17,300	17,300	22,000
Total	7,514,272	8,752,150	8,349,100	9,313,150

Personnel Schedule

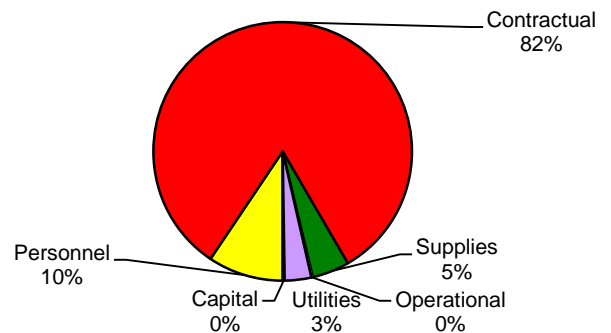
<u>Position</u>	<u>Classification</u>	<u>FY 15 Approved</u>	<u>FY 16 Proposed</u>
Water/Wastewater Manager	28	1	1
Water - Field Supervisor	21	1	1
Senior Production Technician	15	1	1
Public Works Coordinator	14	1	1
Crew Leader	15	1	1
Water Quality Technician	12	1	2
Equipment Operator II	12	1	1
Production Technician I	11	1	1
Fire Hydrant Technician	10	2	2
Maintenance Worker II	8	4	4

Activity Trends

Financial History



FY 2016 Expenditures by Category



Fund	Department	Division
02 Water & Sewer	60 Utility Services	63 Water Operations

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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10 Salaries & Wages

0101	SALARIES & WAGES-SUPERVISOR	161,954	165,100	165,100	172,300
0104	SALARIES & WAGES-CLERICAL	48,181	49,300	49,300	51,450
0107	SALARIES & WAGES-LABOR	407,522	430,700	407,700	426,500

DOCUMENTS FOR ACCOUNT . . . : 02-60-63-0107**Seasonal Maintenance Worker**

The water department is requesting one seasonal maintenance worker. The water department would utilize this employee to paint and trim the grass around fire hydrants. This would allow current fire hydrant techs to continue with the needed maintenance on the fire hydrants.

Salary & Wages \$5,300

CITY MANAGER'S COMMENTS: Disapproved**DOCUMENTS FOR ACCOUNT . . . : 02-60-63-0107****Water Quality Technician**

The water department is requesting to add a Water Quality Technician position. This employee will assist and support the current Water Quality Technician with cross connection control, backflow testing (including associated paperwork) and daily operations. This individual would allow the current Water Quality Technician to concentrate on state required water samples and customer service concerns. Salary and Benefits \$50,411

CITY MANAGER'S COMMENTS: Disapproved

0109	SALARIES & WAGES-OVERTIME	56,360	40,000	54,500	45,000
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DOCUMENTS FOR ACCOUNT . . . : 02-60-63-0109**Standby Pay**

Each week three employees from the water or wastewater departments are on call 24/7 to respond to emergencies. One employee with the water or wastewater department responds to emergency calls related to water or sewer issues. Another from the pump division responds to any emergency regarding lift stations and water pumps. One equipment operator is on call from either water or wastewater for emergency repairs. These employees only receive compensation if they are called in for a project. We proposed \$100 per week for each of the employees on call when they do not get called in.

CITY MANAGER'S COMMENTS: Approved

Salaries & Wages TOTAL :	674,016	685,100	676,600	695,250
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15 Benefits

0113	EDUCATION/CERTIFICATE PAY	900	1,800	1,800	3,600
0114	LONGEVITY PAY	7,787	7,100	7,100	7,900
0120	FICA & MEDICARE EXPENSE	51,413	49,400	52,450	54,400
0122	T.M.R.S. RETIREMENT EXP.	111,893	106,300	110,850	116,750

Benefits TOTAL :	171,993	164,600	172,200	182,650
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Fund	Department	Division
02 Water & Sewer	60 Utility Services	63 Water Operations

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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20 Contractual

0211	LEGAL	-	5,000	5,000	5,000
0213	CONSULTING FEES	8,383	20,000	20,000	20,000
0231	SERVICE-MAINT. CONTRACTS	37,304	49,200	49,200	44,400
0237	UNIFORM SERVICE	11,491	15,400	15,400	15,400
0240	EQUIPMENT REPAIR	8,626	10,000	10,000	10,000
0242	EQUIPMENT RENTAL	4,255	16,000	16,000	16,000
0244	BUILDING REPAIR	3,786	15,000	15,000	15,000
0246	VEHICLE REPAIRS	28,178	22,000	22,000	22,000
0270	WASTE DISPOSAL SERVICE	1,296	10,000	10,000	10,000
0280	STATE PERMITS	33,137	39,000	37,000	37,000
0281	METER REPAIR & REPLACEMENT	4,205	6,000	6,000	12,000

DOCUMENTS FOR ACCOUNT . . . : 02-60-63-0281**Fire Hydrant Meters**

Fire Hydrant Backflow Preventers (5) \$3000

Fire Hydrant Meters (5) \$3000

CITY MANAGER'S COMMENTS: Approved

0287	WATER PURCHASES	5,786,815	6,851,950	6,408,600	7,264,350
0288	WATERLINE REPAIR & REPLACEMENT	27,083	70,000	70,000	70,000
0289	RESERVOIR MAINT. & REPAIR	109,927	70,250	70,250	111,950

DOCUMENTS FOR ACCOUNT . . . : 02-60-63-0289**Reservoir Maint. & Repair**

\$34,000 Rebuild water pumps at Heath St. and Eastside Pump Station

10,000 Miscellaneous repairs

9,670 Tank inspections and cleaning

14,850 2 LP Generators for Southside and Springer Water Towers

13,350 Replace old motor starters at Heath St. Pumps 2 & 3

3,000 Contacts for Pumps 4 & 5 motor starters

15,330 Install security cameras at Country Lane Tower

27,050 Replace check valves EastSide 700 pump 4 and Heath St. Pump 2.

Total: \$127,250.

CITY MANAGER'S COMMENTS: Security cameras are Disapproved, remaining items are Approved.

Contractual TOTAL	6,064,486	7,199,800	6,754,450	7,653,100
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Fund	Department	Division
02 Water & Sewer	60 Utility Services	63 Water Operations

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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30 Supplies

0301	OFFICE SUPPLIES	1,159	2,550	2,550	2,550
0310	PRINTING & BINDING	1,787	2,000	1,000	2,000
0323	SMALL TOOLS	5,140	8,500	21,300	24,600

DOCUMENTS FOR ACCOUNT . . . : 02-60-63-0321**Small Tools**

Amended Budget: several trash pumps failed during a main break and were replaced

0325	SAFETY SUPPLIES	3,035	8,000	8,000	12,450
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DOCUMENTS FOR ACCOUNT . . . : 02-60-63-0325**Arrow Board**

The arrow board provides easy to see advanced warning for drivers approaching and entering the work zone and is required to meet certain traffic control plans. \$4,250

CITY MANAGER'S COMMENTS: Approved

0331	FUEL & LUBRICANTS	54,700	66,700	40,000	40,000
0333	CHEMICAL	4,019	8,400	8,400	8,400
0335	PROPANE	25,542	17,500	19,500	19,500
0341	CONSTRUCTION & REPAIR SUPPLY	68,288	70,000	70,000	70,000
0347	GENERAL MAINT. SUPPLY	19,448	18,000	18,000	18,000
0380	FIRE HYDRANT MAINT SUPPLY	9,623	11,000	11,000	11,000
0381	WATER PIPE FITTINGS	31,588	50,000	50,000	50,000
0382	METER SUPPLIES	145,446	150,000	150,000	175,000

Supplies TOTAL:	369,774	412,650	399,750	433,500
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40 Operational

0410	DUES & SUBSCRIPTIONS	1,295	2,100	2,100	2,400
0415	RECRUITING EXPENSES	-	200	300	200
0430	TUITION & TRAINING	2,733	6,000	6,000	8,500
0436	TRAVEL	1,743	5,000	5,000	5,000

Operational TOTAL:	5,771	13,300	13,400	16,100
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50 Utilities

0501	ELECTRICITY	219,005	250,000	306,000	300,000
0507	CELLULAR TELEPHONE	4,764	4,900	4,900	6,050
0508	TELEPHONE SERVICE	4,464	4,500	4,500	4,500

Utilities TOTAL:	228,233	259,400	315,400	310,550
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Fund	Department	Division
02 Water & Sewer	60 Utility Services	63 Water Operations

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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60 Capital

0621 FIELD MACHINERY & EQUIPMENT - 17,300 17,300 22,000

DOCUMENTS FOR ACCOUNT . . . : 02-60-63-0621**Field Machinery & Equipment**

Valve Exercising Equipment: ERV 750 \$22,000

Compact Excavator

request a compact excavator to improve the utility crew's ability to excavate water and sewer lines for repair or replacement in Lake Rockwall Estates. Large portions of the water and sewer lines are located in the rear of the property with no alleys or with narrow access. Over the past year, the water and sewer departments have rented compact excavators because the department's backhoes are too large to access and work efficiently in these confined areas.

\$81,790 John Deere 50G Compact Excavator with Hydraulic Hammer

Backhoe Loader

2 Caterpillar Model 420F2 C4EX Backhoe Loaders - Purchasing these units will add one to the fleet and replace the 2003 model that is 12 years old has 4,547 hours of run time. Having two back hoers will allow the department to have two separate crews that can make repairs and respond to emergencies more efficiently.

Backhoe Loaders with Hydraulic Thumb, H95E Hammer and Trailer \$148,510 per unit

Skid Steer Loader

This unit will be a new edition to the fleet. It will be used for excavation cleanup in areas inaccessible to our backhoe (Lake Rockwall Estates). It will be shared with the Wastewater Department.

Caterpillar Model 262D Skid Steer with trailer \$43,980

CITY MANAGER'S COMMENTS: Valve Exercising equipment is Approved. Compact Excavator and one Backhoe is Approved with short term financing. Second Backhoe and Skid Steer are Disapproved

0623 VEHICLES - - - -

DOCUMENTS FOR ACCOUNT . . . : 02-60-63-0623**Fire Hydrant Truck**

This truck will be used for fire hydrant maintenance. We had a 2008 3/4 ton truck assigned to this function until it failed with more than \$12,000 in needed repairs. Out of necessity we used a 2004 Ford Ranger to take its place. It is too small to continue to use for this purpose.

F350 1 ton extended cab with utility bed \$53,000

¾-ton Truck

This truck will replace a 2004 F-250 with 159,327 miles. The vehicle was an old Animal Services vehicle. It will be replaced with a 3/4 ton truck with utility bed \$35,500

Fund	Department	Division
02 Water & Sewer	60 Utility Services	63 Water Operations

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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¾-ton Truck

This truck will be used for on-call after hour emergency water and sewer issues. It will replace the existing 2007 F-150 that is used 7 days a week by on call personnel with 195,199 miles. The vehicle has serious mechanical problems. It will be replaced with a ¾ ton with utility bed \$35,500.

¾-ton Truck

This truck will replace the existing 2002 Dodge R-1500 1/2 ton (unit 121) that currently has 132,968 miles with multiple mechanical issues. The estimated cost of repairs is \$7,747. The estimated value of the truck is \$1,500. Replace with a ¾ ton extended cab \$35,500

12 Yard Dump Truck

Currently the water department has a 5-yard dump truck. When a main breaks, often the dirt removed from the hole cannot be stockpiled next to the trench because it would impede traffic. This requires the crew to remove the spoils from the job site quickly. Over the past few years, the city has expanded greatly, adding to the distance that the driver must travel to dump the load. When the dirt is wet, the truck cannot be loaded as heavy, requiring more trips to offload. When available, the water department uses the wastewater department's 5-yard dump truck as well to speed up the process. The water department is requesting to purchase a 12-yard dump truck to improve efficiency and reduce the amount of time it takes to repair a main. The additional time taken with the smaller dump trucks can add additional time before water is restored to our customers. One 12-yard dump truck can carry over twice the amount of materials as one 5- yard truck.

12-Yard Dump Truck \$110,557

1 1/2 Ton Crew Cab

This truck carries a three-man crew and is used daily for water system maintenance and repairs. This truck will replace a 2000 model truck with 151,700 miles.

1 1/2 ton F450 - Crew Cab with Walk In Bed Box \$57,500

5 Yard Dump Truck

This truck will replace a 1998 truck with 30,000 miles. This truck will tow the backhoe trailer and backhoe to and from job sites as well as loads of excavated dirt, asphalt, and concrete to dump area

2 1/2 ton F650 - 5 yard Dump Truck \$50,700

CITY MANAGER'S COMMENTS: 5 Yard Dump Truck is Disapproved, remaining items are approved with short-term financing

Capital TOTAL :	-	17,300	17,300	22,000
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Water Operations TOTAL :	7,514,272	8,752,150	8,349,100	9,313,150
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SEWER OPERATIONS

Fund

02 Water & Sewer

Department

60 Utility Services

Division

67 Sewer Operations

Expenditure Summary

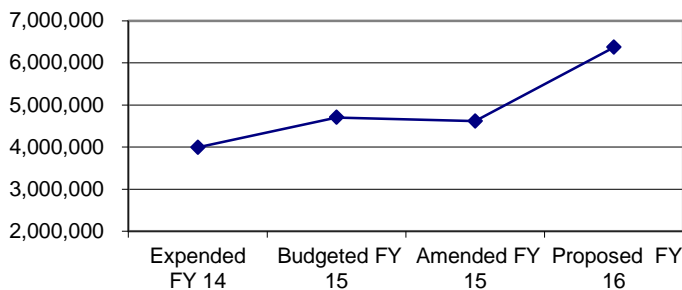
	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Personnel	695,564	642,700	671,450	691,900
Contractual	3,061,709	3,762,250	3,660,900	4,414,960
Supplies	103,977	145,350	140,350	134,050
Operational	3,082	9,400	9,400	14,450
Utilities	129,058	143,450	133,450	135,150
Capital	-	-	-	978,440
Total	3,993,390	4,703,150	4,615,550	6,368,950

Personnel Schedule

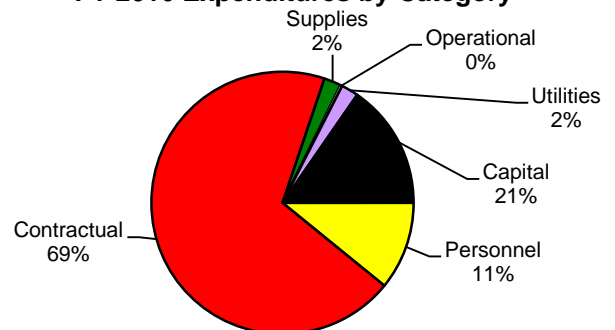
<u>Position</u>	<u>Classification</u>	<u>FY 15 Approved</u>	<u>FY 16 Proposed</u>
Wastewater - Field Supervisor	21	1	1
Production Technician - Field Supervisor	21	1	1
Crew Leader	15	1	1
Production Technician II	14	1	1
Equipment Operator II	12	1	1
Production Technician I	11	1	1
Infiltration Technician	10	1	1
Maintenance Worker II	8	5	4

Activity Trends

Financial History



FY 2016 Expenditures by Category



Fund	Department	Division
02 Water & Sewer	60 Utility Services	67 Sewer Operations

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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10 Salaries & Wages

0101	SALARIES & WAGES-SUPERVISOR	131,001	133,800	133,800	136,600
0107	SALARIES & WAGES-LABOR	360,702	350,100	340,100	371,650

DOCUMENTS FOR ACCOUNT . . . : 02-60-67-0107**Seasonal Maintenance Worker**

The water department is requesting one seasonal maintenance worker. The water department would utilize this employee to paint and trim the grass around fire hydrants. This would allow current fire hydrant techs to continue with the needed maintenance on the fire hydrants.

Salary & Wages \$5,300

CITY MANAGER'S COMMENTS: Disapproved

0109	SALARIES & WAGES-OVERTIME	65,834	35,000	62,000	50,000
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DOCUMENTS FOR ACCOUNT . . . : 02-60-67-0109**Standby Pay**

Each week three employees from the water or wastewater departments are on call 24/7 to respond to emergencies. One employee with the water or wastewater department responds to emergency calls related to water or sewer issues. Another from the pump division responds to any emergency regarding lift stations and water pumps. One equipment operator is on call from either water or wastewater for emergency repairs. These employees only receive compensation if they are called in for a project. We propose \$100 per week for each employees who do not get called out.

CITY MANAGER'S COMMENTS: Approved

Salaries & Wages TOTAL :	557,537	518,900	535,900	558,250
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15 Benefits

0113	EDUCATION/CERTIFICATE PAY	900	1,500	1,500	2,100
0114	LONGEVITY PAY	5,365	5,600	5,600	6,300
0120	FICA & MEDICARE EXPENSE	40,704	37,000	41,950	39,800
0122	T.M.R.S. RETIREMENT EXP.	91,058	79,700	86,500	85,450

Benefits TOTAL :	138,027	123,800	135,550	133,650
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20 Contractual

0213	CONSULTING FEES	11,236	20,000	45,000	20,000
0214	BUFFALO BASIN SSO	-	100,000	-	-
0216	SQUABBLE CREEK BASIN SSO	-	101,350	-	-
0231	SERVICE-MAINT. CONTRACTS	19,868	25,350	25,350	27,650

Fund	Department	Division
02 Water & Sewer	60 Utility Services	67 Sewer Operations

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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DOCUMENTS FOR ACCOUNT . . . : 02-60-67-0231**Service-Maint. Contracts**

\$3,840 Air cards

8,900 Generator Maintenance

7,772 SCADA licensing and Support

750 Bomgar remote SCADA system service

6,372 Mowing at lift stations

0237	UNIFORM SERVICE	11,437	14,700	14,700	14,700
0240	EQUIPMENT REPAIR	15,829	16,000	16,000	16,000
0242	EQUIPMENT RENTAL	6,669	13,200	13,200	13,200
0246	VEHICLE REPAIRS	25,622	21,600	21,600	21,600
0279	INDUSTRIAL PRE-TREATMENT	24,486	28,600	28,600	35,200
0282	LIFT STATION REPAIR & MAINT	29,571	50,000	65,000	70,000

DOCUMENTS FOR ACCOUNT . . . : 02-60-67-0282**Amended Budget**

In 2015 we experienced some unexpected pump failures due to aging pumps

0284	SWR LINE REPAIR & REPLACEMENT	430	35,000	95,000	55,000
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DOCUMENTS FOR ACCOUNT . . . : 02-60-67-0284**Amended Budget**

Repairs including the Random Oaks sewer line repair have caused this line item to be over budget.

Proposed Budget

Smoke Test various sections of the sewer system to detect I&I \$20,000

Miscellaneous repairs \$35,000

CITY MANAGER'S COMMENTS: Approved

0285	TREATMENT PLANT-SQUABBLE	410,064	442,950	442,950	591,150
0286	TREATMENT PLANT-BUFFALO	628,642	992,750	992,750	1,247,310
0292	WASTEWATER TREATMENT	1,877,855	1,900,750	1,900,750	2,303,150

Contractual TOTAL :	3,061,709	3,762,250	3,660,900	4,414,960
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30 Supplies

0301	OFFICE SUPPLIES	255	1,500	1,500	1,500
0323	SMALL TOOLS	1,429	7,300	15,300	15,300
0325	SAFETY SUPPLIES	6,972	11,400	11,400	11,400
0331	FUEL & LUBRICANTS	49,446	48,000	35,000	28,700
0333	CHEMICAL	3,558	7,900	7,900	7,900

Fund	Department	Division
02 Water & Sewer	60 Utility Services	67 Sewer Operations

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
0341 CONSTRUCTION & REPAIR SUPPLY	35,101	51,000	51,000	51,000
0347 GENERAL MAINT. SUPPLY	5,371	8,000	8,000	8,000
0385 LIFT STATION SUPPLIES	1,845	10,250	10,250	10,250
Supplies TOTAL :	103,977	145,350	140,350	134,050

40 Operational

0410 DUES & SUBSCRIPTIONS	1,196	1,500	1,500	2,150
0415 RECRUITING EXPENSES	143	200	200	-
0430 TUITION & TRAINING	904	6,500	6,500	8,500
0436 TRAVEL	840	1,200	1,200	3,800
Operational TOTAL :	3,082	9,400	9,400	14,450

50 Utilities

0501 ELECTRICITY	125,788	140,000	130,000	130,000
0507 CELLULAR TELEPHONE	3,270	3,450	3,450	5,150
Utilities TOTAL :	129,058	143,450	133,450	135,150

60 Capital

0621 FIELD MACHINERY & EQUIPMENT	-	-	-	13,060
DOCUMENTS FOR ACCOUNT . . . : 02-60-67-0621			Field Machinery & Equip	

Fund	Department	Division
02 Water & Sewer	60 Utility Services	67 Sewer Operations

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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Sewer Push Camera with monitor 200ft. \$13,060

Backhoe Loaders

2 Caterpillar Model 420F2 C4EX Backhoe Loaders Purchasing these units will add one to the fleet and replace the 2003 model that is 12 years old has 4,239 hours of run time. The current unit has electrical and air conditioning problems and is prone to breakdown unexpectedly. Having two backhoes will allow the department to have two separate crews that can make repairs and respond to emergencies more efficiently. Backhoe Loaders with Hydraulic Thumb, H95E Hammer and Trailer \$148,510 per unit

Centrifigul Pump

This pump will be used for emergency bypassing of sewage at lift stations and other locations when pumps or sewer lines fail. Currently we rely on equipment from private contractors.

8X6 Trailer Mounted Centrifugal Bypass Pump \$38,000

Lift Station Generators

Currently the City has 39 lift stations, with only 9 having fixed generators for standby power. The City's current standards require all new lift station to have standby power in case electrical power is lost. Currently, we have two large 200 KW tow behind generators that weigh over 12,000 pounds to provide temporary power. In icy conditions with the topography of the city, getting these generators to some of the location in time before the lift stations overflow has been challenging. To protect the health and safety of the residents and lesson the chance of having an adverse impact on personal property and the environment we request to add two generators per year.

2- Onsite Generators for Lift Stations \$130,000

CITY MANAGER'S COMMENTS: Sewer Push Camera is Approved, remaining equipment is Approved with short term financing

Fund	Department	Division
02 Water & Sewer	60 Utility Services	67 Sewer Operations

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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0623 VEHICLES - - - 965,380

DOCUMENTS FOR ACCOUNT . . . : 02-60-67-0623

12-Yard Dump Truck

Currently, the wastewater department has a 5-yard dump truck. When a sewer line repair is done, often the dirt removed from the hole cannot be stockpiled next to the trench because it would impede traffic. This requires the crew to remove the spoils from the job site. Over the past few years, the city has expanded greatly, adding to the distance that the driver must travel to dump the load. When the dirt is wet, the truck cannot be loaded as heavy, requiring more trips to offload. When available, the wastewater department uses the water department's 5-yard dump truck as well to speed up the process. The wastewater department is requesting to purchase a 12-yard dump truck to improve efficiency and reduce the amount of time it takes to repair a sewer main. The additional time taken with the smaller dump trucks can add additional time before wastewater repairs are complete and the possibility of sanitary sewer overflow. One 12-yard dump truck can carry over twice the amount of materials as one 5-yard truck.

12 Yard Dump Truck \$102,620

5 Yard Dump Truck

This truck will replace a 1998 truck with 30,000 miles and is in a constant need of repair. This truck will pull the backhoe trailer and backhoe to and from job sites as well as loads of excavated dirt, asphalt and concrete to dump area.

2 1/2 ton F540 - 5 Yard Dump Truck \$50,700

Crane Truck Maintainer

The vehicle will replace the current (Unit#126) which is a 1994 1-ton GMC flat bed truck with 110,115 miles. This truck was retired from the Parks Department several years ago and was converted into crane truck. This truck is in poor condition, is often very unreliable, and does not have the capacity to pull all of our lift station pumps. Often we have to call the City of Rowlett or a contractor to pull our pumps.

F750 Crane Truck Maintainer 1400 Series \$180,000

3/4 Ton Truck

This truck will replace the 1999 Chevy G1500 1/2 ton van that currently has 83,258 miles.

3/4-ton truck with utility bed and safety lights \$35,500

1 1/2 ton Crew Cab Truck

This truck will replace a 2003 F-450 Crew Cab which has 153,228 miles and needs a transmission overhaul.

1 1/2 ton F450 Crew Cab with Utility Bed \$45,500

Vac Truck

Fund	Department	Division
02 Water & Sewer	60 Utility Services	67 Sewer Operations

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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Request a combination jet, vacuum and hydro truck to the wastewater equipment fleet. The current unit in service is a trailer-mounted vacuum unit purchased in 2001 and does not have hydro capabilities or a jet system needed for cleaning lift station pumps, hydro excavation and unclogging drains. Currently to complete these tasks, a second crew must arrive on the jobsite with a jet truck. Crews use the jet unit for hydro excavation in conjunction with the vacuum trailer with an attachment that was made in the shop. The pressure output is 1800 psi. The new unit's output is 3000 psi.

The current machine is the only one in the City's fleet that has the capability to vacuum sewer in the event of loss of power at lift stations, collapse of sewer lines or during repairs. It is also the only piece of equipment capable of vacuuming spills, mud, and debris from lift stations, manholes, and storm drains. The current unit is not capable of vacuuming solids and debris from the bottom of 16 of the City's lift stations due to their depth.

When the current machine is in need of repair, the wastewater department must rely on aid from other cities in our surrounding area, a contractor, or rent the equipment. The machine, at times, is pushed beyond the limits of the manufacturer's recommendations to get the job done. Working the machine that hard often requires repairs, leaving the department without a vacuum machine.

The new unit proposed is a vac-con 9-yard combination truck. This combination unit is equipped to handle all of the current unit's capabilities and more. Having all these features on one unit reduces the size of the crew needed to accomplish these tasks. The tank capacity is almost double the current unit thus reducing the number of trips to empty the tank during emergency repairs/outages. It can clean the bottom Vac-Con 9 Yard Combination Sewer Cleaner Unit \$317,260

CCTV Inspection Van \$220,000

CCTV Inspection Van

CUES Cameras CCTV Inspection Van - This inspection vehicle is needed to video/record the sewer lines to determine the condition of the pipe. It would allow the maintenance crews to identify problems and make repairs prevent sanitary sewer overflows in the collection system. The van would allow for a predictive - preventative approach to our maintenance program. The camera van would be an addition to the maintenance fleet.

CCTV Inspection Van \$220,000

CITY MANAGER'S COMMENTS: 5 Yard Dump Truck, 12 Yard Dump Truck and Crane Maintainer are Disapproved, remaining vehicles are Approved using short-term financing

Capital TOTAL :	-	-	-	978,440
Sewer Operations TOTAL . :	3,993,390	4,703,150	4,615,550	6,368,950



City of Rockwall
The New Horizon

MEMORANDUM

TO: Rick Crowley, City Manager
FROM: Mary Smith, Assistant City Manager
DATE: August 18, 2015
SUBJECT: Ad Valorem Taxes

The certified assessed value is \$4,314,158,274 and includes senior values of \$379,063,284 and new improvements of \$105,331,475. The certified value reflects an increase of 6.50% over the prior year of which 2.84% is from new values.

A tax rate of 48.53 cents per hundred dollars of assessed value was used to prepare the 2015-16 Proposed Annual Budget.

The City's debt service rate is calculated to be 25.11 cents and the proposed operations rate would be 23.42 cents for a proposed combined rate of 48.53 cents per hundred dollars of assessed value. A penny on the tax rate generates \$385,958. Our Effective Tax Rate is 48.53 cents and the Rollback Rate is 49.38 cents.

Effective Rate – is the rate needed to collect the same tax dollars as FY15.

Rollback Tax Rate – is the rate that would generate 8% more maintenance and operations tax dollars than in the prior year plus the next year's debt service dollars.

When compiling the budget, this tax rate information is used to calculate the tax revenue for the General and Debt Service Funds. Due to fluctuations in how promptly taxes are paid, adopted financial policies prescribe a 98% collection factor to determine the level of revenues to budget. This factor is reflected in the General and Debt Service Funds Current Property Taxes.

Debt Issuance

As presented, the proposed budget anticipates the issuance of General Obligation Bonds \$8.78 million of new voter approved debt with first payments in FY 2016. This will provide funds for engineering and other costs associated with beginning the street rehabilitation projects approved in 2012. This will also provide the funds for the new I-30 on ramp. We will again propose to take advantage of the opportunity to do a debt refinancing for savings in the next couple of months. Preliminary evaluation of our current debt shows approximately \$40,000,000 which is eligible for refinancing and for which savings are estimated to be in the 8-9% range over the remaining life of the debt.

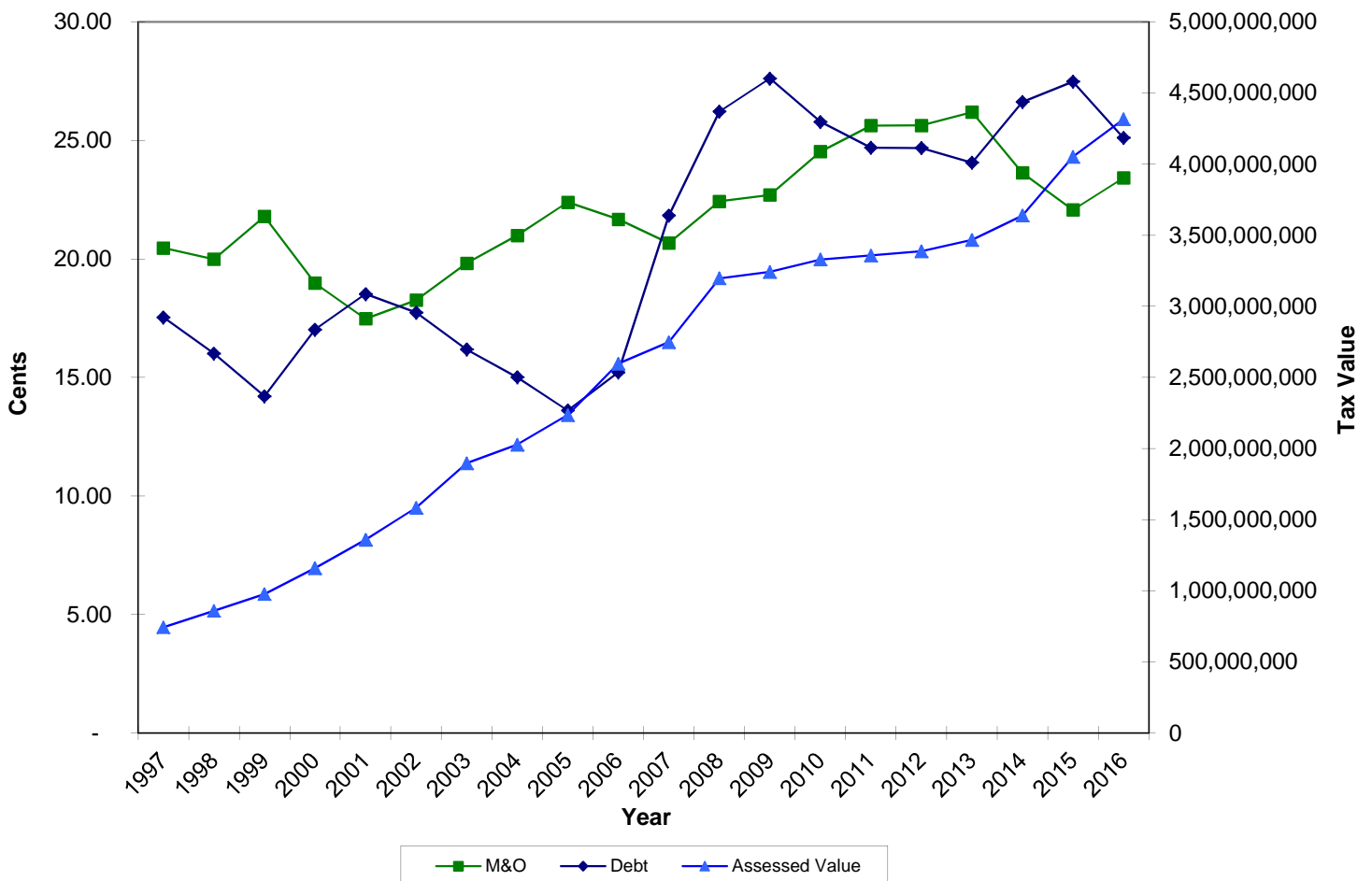
Public Hearings and Rate Adoption

The Truth in Taxation procedures require two public hearings if the tax rate increases revenue by an amount over the amount calculated as the Effective rate. The proposed tax rate of 48.53 cents does not cause the City to need to conduct the tax rate public hearings.

The City Charter requires a public hearing on the proposed budget, which can be conducted at the September 8th Council meeting and has been advertised as such. Adoption of the tax rate and budget will be included on the September 21st Council agenda.

Historical Tax Information

Fiscal Year	Assessed Value	% inc	M&O	Debt	Total	Collection Rate	Effective Rate	Rollback Rate
1997	744,849,949	7.74%	20.46	17.54	38.00	97.93%		
1998	860,154,647	15.48%	19.99	16.01	36.00	98.27%		
1999	977,048,832	13.59%	21.79	14.21	36.00	97.40%	34.39	36.76
2000	1,160,717,737	18.80%	18.98	17.02	36.00	97.11%	33.60	39.35
2001	1,360,285,231	17.19%	17.48	18.52	36.00	98.98%	32.87	38.37
2002	1,583,696,414	16.42%	18.26	17.74	36.00	98.41%	34.16	36.12
2003	1,896,625,329	19.76%	19.82	16.18	36.00	98.01%	33.37	36.02
2004	2,026,950,896	6.87%	20.99	15.01	36.00	99.32%	35.22	37.79
2005	2,234,955,112	10.26%	22.39	13.61	36.00	99.48%	34.18	36.05
2006	2,597,246,702	16.21%	21.67	15.22	36.89	98.48%	35.05	40.18
2007	2,748,347,498	5.82%	20.67	21.83	42.50	99.30%	34.72	44.18
2008	3,197,045,052	16.33%	22.43	26.22	48.65	99.60%	40.59	48.72
2009	3,242,344,081	1.42%	22.70	27.61	50.31	99.49%	47.88	52.32
2010	3,329,794,624	2.70%	24.53	25.78	50.31	99.45%	51.36	51.22
2011	3,357,317,663	0.83%	25.62	24.69	50.31	100.94%	51.86	52.64
2012	3,387,038,427	0.89%	25.63	24.68	50.31	99.72%	51.28	53.14
2013	3,467,380,383	2.37%	26.19	24.06	50.25	99.58%	50.25	52.64
2014	3,637,881,664	4.92%	23.63	26.62	50.25	99.43%	51.37	55.02
2015	4,050,756,693	11.35%	22.07	27.48	49.55	proj 98.00%	49.55	51.98
2016	4,314,158,274	6.50%	23.42	25.11	48.53	proj 98.00%	48.53	49.38



SUMMARY OF OPERATIONS

Fund

04 Debt Service

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Total Revenues	9,823,954	11,134,400	11,409,400	10,743,743
Total Expenditures	10,242,693	11,105,150	11,103,650	11,086,750
Excess Revenues Over (Under) Expenditures	(418,739)	29,250	305,750	(343,007)
Net Other Financing Sources (Uses)	107,342	-	-	-
Net Gain (Loss)	(311,397)	29,250	305,750	(343,007)
Fund Balance - Beginning	772,045	656,251	460,648	766,398
Fund Balance - Ending	460,648	685,501	766,398	423,391

SUMMARY OF REVENUES

Fund

04 Debt Service

Account	Description	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
4001	Interest Earnings	125	250	250	250
4019	Misc. Revenue	-	-	-	-
4100	Current Taxes	9,372,156	10,674,150	10,674,150	10,283,493
4105	Delinquent Taxes	60,706	70,000	70,000	70,000
4110	Penalty & Interest	54,546	50,000	50,000	50,000
4460	Building Lease	17,500	15,000	15,000	15,000
4674	Roadway Impact Fees	318,921	325,000	600,000	325,000
Total Revenues		9,823,954	11,134,400	11,409,400	10,743,743

SUMMARY OF OPERATING TRANSFERS

Fund

04 Debt Service

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Other Financing Sources				
Developer Contributions	107,342			
Total Other Financing Sources	107,342	-	-	-
Other Financing Uses				
Bond Issuance Costs	-	-	-	-
Total Other Financing Uses	-	-	-	-
Net Other Financing Sources (Uses)	107,342	-	-	-

SUMMARY OF EXPENDITURES**Fund**

04 Debt Service

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Debt Service	10,242,693	11,105,150	11,103,650	11,086,750
Total Expenditures	10,242,693	11,105,150	11,103,650	11,086,750

LONG TERM DEBT

Fund	Department	Division
04 Debt Service	90 Finance	11 Long Term Debt

Account	Description	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
208	E.S. Corp Contract	116,004	118,050	116,550	118,050
750	Admin. Fees	14,800	12,000	12,000	12,000
752	Bonds - Principal	4,528,038	4,989,650	4,989,650	4,998,000
754	Bonds - Interest	3,876,166	3,671,950	3,671,950	3,534,050
768	Certificates - Principal	1,365,000	1,360,000	1,360,000	1,563,800
770	Certificates - Interest	342,685	953,500	953,500	860,850
Total Debt Service		10,242,693	11,105,150	11,103,650	11,086,750



City of Rockwall
The New Horizon

MEMORANDUM

TO: Rick Crowley, City Manager
FROM: Mary Smith, Assistant City Manager
DATE: August 20, 2015
SUBJECT: Harbor Debt Analysis

The Appraisal District has reported the certified assessed values in the Harbor TIF Zone. Valuations totaled \$87,097,467, resulting in a captured value of \$74,413,720. This is a valuation decrease of 5.69% resulting almost entirely from a decrease in the Hilton valuation. Taxes on the captured value are revenues to the Zone.

The City has committed 100% of taxes on the captured value to the TIF. Rockwall County has committed 100% of property taxes on the Harbor Tracts and 50% of the taxes on properties in the remainder of the Zone through fiscal year 2016. Property taxes to the zone should total \$597,550. The REDC commitment to debt service on the Harbor Heights project continues for the life of the debt service repayment associated with the infrastructure debt for that project.

Sales taxes have been estimated for fiscal year 2015 at \$300,000. This would reflect an increase due to the anticipated opening of the new restaurant site adjacent to Trend Tower. The Comptroller's Office provides a monthly report to the City with the combined sales tax for all businesses in the TIF.

SUMMARY OF OPERATIONS

Fund

05 Harbor Debt Service

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Total Revenues	1,031,976	1,091,650	1,048,100	1,062,650
Total Expenditures	1,321,888	1,204,900	1,204,900	1,292,450
Excess Revenues Over (Under) Expenditures	(289,912)	(113,250)	(156,800)	(229,800)
Net Other Financing Sources (Uses)	-	192,850	247,250	244,450
Net Gain (Loss)	(289,912)	79,600	90,450	14,650
Fund Balance - Beginning	201,816	245,668	(88,096)	2,354
Fund Balance - Ending	(88,096)	325,268	2,354	17,004

SUMMARY OF REVENUES

Fund

05 Harbor Debt Service

Account	Description	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
4100	Current Taxes	514,288	661,500	661,500	597,950
4105	Delinquent Taxes	1,297	-	-	-
4150	Sales Taxes	286,254	320,000	268,000	300,000
4680	Developers Contribut	230,137	110,150	118,600	164,700
Total Revenues		1,031,976	1,091,650	1,048,100	1,062,650

SUMMARY OF OPERATING TRANSFERS

Fund

05 Harbor Debt Service

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Other Financing Sources				
Operating Transfers In:				
Net Effect of restructuring	-	-	-	-
From Economic Development	-	192,850	247,250	244,450
Total Other Financing Sources	-	192,850	247,250	244,450
Other Financing Uses				
To Economic Development	-	-	-	-
Total Other Financing Uses	-	-	-	-
Net Other Financing Sources (Uses)	-	192,850	247,250	244,450

SUMMARY OF EXPENDITURES**Fund**

05 Harbor Debt Service

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Debt Service	1,321,888	1,204,900	1,204,900	1,292,450
Total Expenditures	1,321,888	1,204,900	1,204,900	1,292,450

LONG TERM DEBT

Fund

05 Harbor Debt Service

Account	Description	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
768	Certificates - Principal	910,000	575,000	575,000	755,000
770	Certificates - Interest	411,888	629,900	629,900	537,450
Total Debt Service		1,321,888	1,204,900	1,204,900	1,292,450

SUMMARY OF OPERATIONS

Fund

01 General

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Total Revenues	28,503,081	28,864,250	30,002,750	31,589,800
Total Operating Expenditures	25,482,029	26,252,550	26,757,650	28,558,700
Capital Reserve Expenditures	1,323,950	860,100	900,950	1,203,000
Excess Revenues Over (Under) Expenditures	1,697,102	1,751,600	2,344,150	1,828,100
Net Other Financing Sources (Uses)	(2,667,442)	(2,584,500)	(2,616,500)	(2,816,500)
Net Gain (Loss)	(970,340)	(832,900)	(272,350)	(988,400)
Fund Balance - Beginning	11,275,984	9,045,234	10,305,644	10,033,294
Fund Balance - Ending	10,305,644	8,212,334	10,033,294	9,044,894

SUMMARY OF REVENUES

Fund

01 General

Account	Description	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
4100	Current Taxes	8,301,522	8,580,100	8,580,100	9,588,000
4105	Delinquent Taxes	61,979	60,000	60,000	60,000
4110	Penalty & Interest	50,054	60,000	60,000	60,000
Total Property Taxes		8,413,555	8,700,100	8,700,100	9,708,000
4150	Sales Taxes	13,515,016	13,617,300	14,366,300	14,941,000
4155	Beverage Taxes	214,951	210,000	210,000	210,000
Total Sales Taxes		13,729,967	13,827,300	14,576,300	15,151,000
4201	Electrical Franchise	1,675,912	1,680,000	1,680,000	1,725,000
4203	Telephone Franchise	147,542	150,000	150,000	150,000
4205	Gas Franchise	402,664	388,000	538,000	440,000
4207	Cable TV Franchise	561,956	500,000	643,000	600,000
4209	Garbage Franchise	228,371	208,000	208,000	218,000
Total Franchise		3,016,445	2,926,000	3,219,000	3,133,000
4250	Park & Recreation Fees	35,892	35,000	35,000	35,000
4251	Municipal Pool Fees	11,821	17,000	17,000	17,000
4253	Center Rentals	39,428	38,000	38,000	38,000
4255	Harbor Rentals	4,710	10,000	3,000	10,000
4260	Tax Certificate Fees	216	250	250	250
4270	Code Enforcement Fees	42,954	5,000	12,000	5,000
4280	Zoning Request Fees	43,849	35,000	49,000	35,000
4283	Construction Inspection	242,205	280,000	250,000	280,000
4295	Fire - Plans	20,750	20,000	15,000	20,000
Total Fees		441,825	440,250	419,250	440,250

Summary of Revenues, Cont'd.

Account	Description	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
4300	Building Permits	723,095	710,000	875,000	775,000
4302	Fence Permits	20,757	20,000	20,000	20,000
4304	Electrical Permits	31,883	30,000	21,000	30,000
4306	Plumbing Permits	41,443	38,000	38,000	38,000
4308	Mechanical Permits	40,487	35,000	39,000	39,000
4310	Daycare Center Permits	2,410	2,000	2,000	2,000
4312	Health Permits	84,180	86,000	86,000	88,000
4314	Sign Permits	25,560	26,000	26,000	26,000
4288	Beverage Permits	6,370	10,000	7,000	10,000
4320	Miscellaneous Permits	42,944	41,000	48,000	41,000
Total Permits		1,019,129	998,000	1,162,000	1,069,000
4400	Court Fines	483,439	500,000	500,000	500,000
4402	Court Fees	173,078	165,000	165,000	165,000
4404	Warrant Fees	76,227	70,000	76,000	90,000
4406	Court Deferral Fees	310,546	285,000	285,000	285,000
4408	Animal Registration Fees	7,199	7,000	7,000	7,000
4414	Alarm Fees and Fines	48,970	45,000	45,000	45,000
Total Municipal Court		1,099,459	1,072,000	1,078,000	1,092,000
4001	Interest Earnings	25,209	20,000	25,000	25,000
4007	Sale of Supplies	638	500	1,000	500
4010	Auction/Scrap Proceeds	48,263	20,000	40,000	40,000
4019	Other	72,292	58,000	20,000	20,000
	Developer Contributions	-	-	-	77,000
4480	Tower Leases	55,920	70,000	70,000	70,000
Total Miscellaneous		202,322	168,500	156,000	232,500
4500	Grant Proceeds	4,257	106,000	66,000	66,000
4510	School Patrol	326,131	306,100	306,100	346,850
4520	County Contracts	1,040	1,000	1,000	1,000
4530	City Contracts	248,951	319,000	319,000	350,200
Total Intergovernmental		580,379	732,100	692,100	764,050
Total Revenues		28,503,081	28,864,250	30,002,750	31,589,800

SUMMARY OF OPERATING TRANSFERS

Fund

01 General

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Other Financing Sources				
Operating Transfers In:				
From Water & Sewer	-	-	-	-
From Recreational Development	110,000	60,000	60,000	60,000
From Court Security/Tech Fees	25,000	30,500	30,500	30,500
From Narcotics	176,782	-	-	-
Total Other Financing Sources	311,782	90,500	90,500	90,500
Other Financing Uses				
Operating Transfers Out:				
To Airport Fund	11,000	15,000	15,000	15,000
To Rec. Dev. Fund	40,500	-	-	-
To Radio Fund	185,000	160,000	185,000	160,000
To Employee Benefit Fund (Ins.)	2,500,000	2,300,000	2,300,000	2,500,000
To Workers Compensation Fund	-	50,000	50,000	75,000
To Tech. Replacement Fund	157,000	150,000	157,000	157,000
To Bond Projects	126,224	-	-	-
Total Other Financing Uses	3,019,724	2,675,000	2,707,000	2,907,000
Less Capital Reserve	40,500	-	-	-
Net Other Financing Sources (Uses)	(2,667,442)	(2,584,500)	(2,616,500)	(2,816,500)

SUMMARY OF EXPENDITURES

Fund

01 General

Dept.	Div.		Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
10	01	Mayor/Council	94,747	112,250	113,550	117,450
10	05	Administration	1,684,508	1,709,900	1,725,000	1,759,350
10	06	Administrative Services	512,985	532,150	556,150	555,100
10	09	Internal Operations	1,931,276	1,670,250	1,702,150	1,823,800
15	11	Finance	678,197	699,650	652,450	734,700
15	15	Municipal Court	415,220	436,350	436,450	437,600
20	25	Fire Operations	2,394,837	2,841,250	2,924,250	3,345,300
20	29	Fire Marshal	503,151	534,400	526,250	443,750
30	31	Police Administration	1,078,725	1,102,350	1,145,650	996,700
30	32	Communications	984,639	1,057,600	1,115,500	1,196,150
30	33	Patrol	5,540,051	5,097,050	5,161,150	5,598,750
30	34	CID	1,046,806	1,090,000	1,139,350	1,167,450
30	35	Community Services	791,395	810,450	785,700	950,600
30	36	Warrants	180,498	198,750	198,250	231,250
30	37	Records	321,449	338,950	336,300	426,550
40	41	Planning	576,227	595,450	670,600	600,850
40	42	Neighborhood Improv.	455,652	462,350	448,900	517,850
40	43	Building Inspections	667,549	687,950	686,750	727,650
45	45	Parks	1,779,140	1,855,600	1,989,350	2,000,050
45	46	Harbor O&M	410,238	374,150	359,600	395,650
45	47	Recreation	799,466	835,750	769,400	828,100
45	48	Animal Services	617,543	625,650	618,450	632,650
50	53	Engineering	1,074,669	1,105,000	1,086,500	1,122,350
50	59	Streets	2,226,511	2,339,400	2,510,900	3,152,050
			26,765,479	27,112,650	27,658,600	29,761,700
Less Capital Reserve			1,283,450	860,100	900,950	1,203,000
Total Operating Expenditures			25,482,029	26,252,550	26,757,650	28,558,700

DIVISION SUMMARY

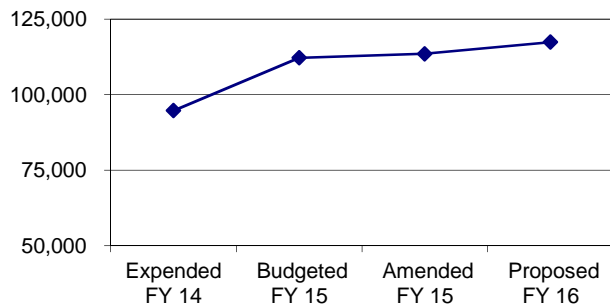
Fund	Department	Division
01 General	10 General Government	01 Mayor/Council

Expenditure Summary

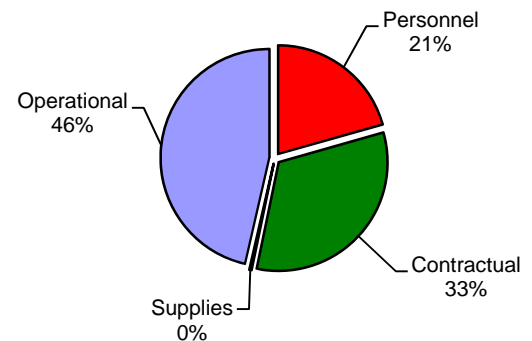
	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Personnel	-	-	-	24,200
Contractual	30,093	38,350	36,150	38,350
Supplies	-	400	400	400
Operational	64,654	73,500	77,000	54,500
Total	94,747	112,250	113,550	117,450

Activity Trends

Financial History



FY 2016 Expenditures by Category



Fund	Department	Division		
01 General Fund	10 Administration	01 Mayor/Council		
ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
10 Salaries & Wages				
0101 SALARIES & WAGES-SUPERVISOR	-	-	-	22,500
Salaries & Wages TOTAL:	-	-	-	22,500
15 Benefits				
0120 FICA & MEDICARE EXPENSE	-	-	-	1,700
Benefits TOTAL:	-	-	-	1,700
20 Contractual				
0221 INSURANCE-PUBLIC OFFICIAL	26,902	35,000	32,800	35,000
0231 SERVICE-MAINT. CONTRACTS	3,191	3,350	3,350	3,350
Contractual TOTAL:	30,093	38,350	36,150	38,350
30 Supplies				
0310 PRINTING & BINDING	-	300	300	300
0347 GENERAL MAINT. SUPPLY	-	100	100	100
Supplies TOTAL:	-	400	400	400
40 Operational				
0401 COUNCIL COMPENSATION	22,500	22,500	22,500	-
0402 YOUTH ADVISORY COUNCIL	2,399	3,000	3,000	3,000
0404 ELECTION EXPENSES	-	9,000	9,000	9,000
0410 DUES & SUBSCRIPTIONS	8,476	9,000	12,500	12,500
0420 AWARDS	8,265	10,000	10,000	10,000
0428 MEETING EXPENSES	3,197	3,000	3,000	3,000
0430 TUITION & TRAINING	3,262	3,000	3,000	3,000
0436 TRAVEL	16,555	14,000	14,000	14,000
Operational TOTAL:	64,654	73,500	77,000	54,500
MAYOR/COUNCIL TOTAL :	94,747	112,250	113,550	117,450

DIVISION SUMMARY

Fund	Department	Division
01 General	10 General Government	05 Administration

Expenditure Summary

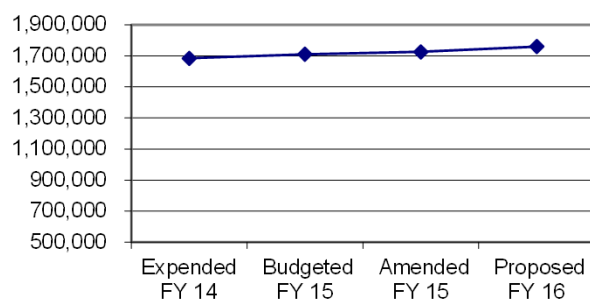
	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Personnel	881,379	917,000	923,100	966,350
Contractual	724,705	716,500	718,500	709,600
Supplies	15,502	18,050	18,050	18,050
Operational	57,399	52,750	59,750	59,750
Utilities	5,523	5,600	5,600	5,600
Total	1,684,508	1,709,900	1,725,000	1,759,350

Personnel Schedule

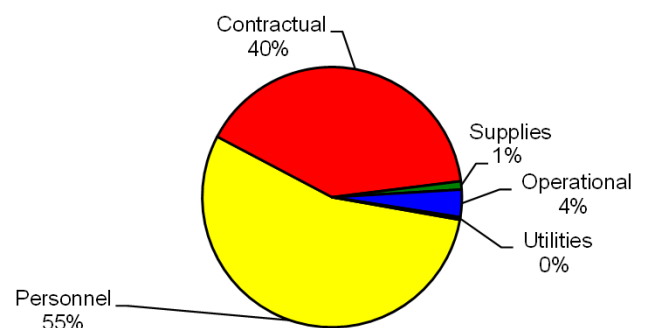
Position	Classification	FY 15 Approved	FY 16 Proposed
City Manager	-	1	1
Assistant City Manager	-	2	2
City Secretary / Assistant to the City Manager	23	1	1
Main Street / Community Relations Manager	22	1	1
Executive Secretary	15	1	1
Assistant to the City Secretary	14	1	1

Activity Trends

Financial History



FY 2016 Expenditures by Category



Fund	Department	Division
01 General Fund	10 Administration	05 Administration

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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10 Salaries & Wages

0101	SALARIES & WAGES-SUPERVISOR	481,276	496,600	499,700	528,150
0104	SALARIES & WAGES-CLERICAL	221,818	234,500	234,500	241,400
0109	SALARIES & WAGES-OVERTIME	-	300	300	300

Salaries & Wages TOTAL :	703,094	731,400	734,500	769,850
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15 Benefits

0113	EDUCATION/CERTIFICATE PAY	600	600	600	600
0114	LONGEVITY PAY	4,860	5,300	5,300	5,750
0120	FICA & MEDICARE EXPENSE	46,004	46,900	49,900	50,050
0122	T.M.R.S. RETIREMENT EXP.	126,821	132,800	132,800	140,100

Benefits TOTAL :	178,285	185,600	188,600	196,500
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20 Contractual

0207	APPRAISAL & COLLECTION	206,721	224,000	224,000	243,500
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DOCUMENTS FOR ACCOUNT . . . : 01-10-05-0207**RCAD Budgets**

Collections \$ 67,940

Appraisals \$175,547

Total \$243,487

Rockwall Central Appraisal District requested an increase in their budget in order to hire another appraiser due to growth in the number of properties to be appraised each year.

CITY MANAGER'S COMMENTS: Approved

0208	E.S. CORP CONTRACT	200,571	207,800	207,800	183,900
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DOCUMENTS FOR ACCOUNT . . . : 01-10-05-0213**ES Corporation Budgets**

Ambulance \$127,750

Emergency Management 50,003

Firing Range Operating 6,119

0211	LEGAL	191,438	140,000	140,000	140,000
0213	CONSULTING FEES	43,963	42,700	42,700	42,700
0231	SERVICE-MAINT. CONTRACTS	18,392	19,500	19,500	23,500
0233	ADVERTISING	2,802	6,000	8,000	6,000

Fund	Department	Division
01 General Fund	10 Administration	05 Administration

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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0236	COMMUNITY SERVICES	31,231	32,000	32,000	35,000
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DOCUMENTS FOR ACCOUNT . . . : 01-10-05-0236**Organization Funding**

Meals on Wheels \$30,000

Star Transit **To Be Determined**

Parades \$4,500

Sheriff's Posse Insurance \$500

0240	EQUIPMENT REPAIRS	85	500	500	500
0242	COPIER LEASE	5,009	5,000	5,000	5,000
0243	PARKING LOT LEASES	18,667	35,000	35,000	25,500
0254	RECORDING FEES	5,826	4,000	4,000	4,000

Contractual TOTAL :	724,705	716,500	718,500	709,600
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30 Supplies

0301	OFFICE SUPPLIES	1,755	3,050	3,050	3,050
0310	PRINTING & BINDING	13,405	14,500	14,500	14,500
0347	GENERAL MAINT. SUPPLY	342	500	500	500

Supplies TOTAL :	15,502	18,050	18,050	18,050
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40 Operational

0410	DUES & SUBSCRIPTIONS	14,635	13,000	20,000	20,000
0428	MEETING EXPENSES	9,664	9,500	9,500	9,500
0430	TUITION & TRAINING	7,761	8,450	8,450	8,450
0436	TRAVEL	25,339	21,800	21,800	21,800

Operational TOTAL :	57,399	52,750	59,750	59,750
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50 Utilities

0507	CELLULAR TELEPHONE	5,523	5,600	5,600	5,600
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Utilities TOTAL :	5,523	5,600	5,600	5,600
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Administration TOTAL . . :	1,684,508	1,709,900	1,725,000	1,759,350
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DIVISION SUMMARY

Fund	Department	Division
01 General	10 General Government	06 Admin. Services

Expenditure Summary

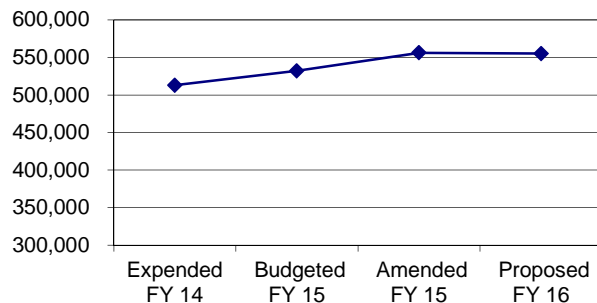
	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Personnel	448,814	468,950	492,950	490,700
Contractual	5,634	6,000	6,000	6,000
Supplies	746	2,500	2,500	2,500
Operational	55,943	52,600	52,600	53,100
Utilities	1,849	2,100	2,100	2,800
Total	512,986	532,150	556,150	555,100

Personnel Schedule

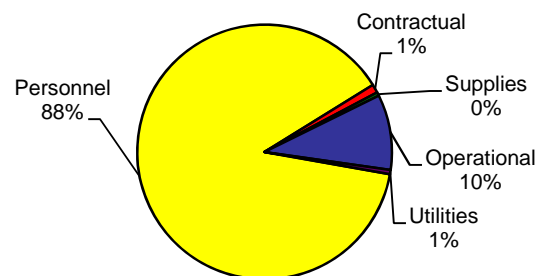
Position	Classification	FY 15 Approved	FY 16 Proposed
Administrative Services Director	-	1	1
HR Supervisor	22	1	1
HR Analyst	17	1	1
HR Generalist	14	1	1
Administrative Secretary	11	1	1

Activity Trends

Financial History



FY 2016 Expenditures by Category



Fund	Department	Division
01 General Fund	10 Administration	06 Admin. Services

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
10 Salaries & Wages				
0101 SALARIES & WAGES-SUPERVISOR	130,542	135,250	135,250	140,650
0104 SALARIES & WAGES-CLERICAL	219,850	227,200	211,200	238,950
0112 INCENTIVE PAY	2,615	10,000	10,000	10,000
Salaries & Wages TOTAL	353,007	372,450	356,450	389,600
15 Benefits				
0113 EDUCATION/CERTIFICATE PAY	1,500	1,800	1,800	1,800
0114 LONGEVITY PAY	3,135	3,400	3,400	3,700
0120 FICA & MEDICARE EXPENSE	25,904	26,600	26,600	28,300
0122 T.M.R.S. RETIREMENT EXP.	57,634	59,700	59,700	62,300
0128 UNEMPLOYMENT INS.	7,634	5,000	45,000	5,000
Benefits TOTAL	95,807	96,500	136,500	101,100
20 Contractual				
0213 CONSULTING FEES	2,000	2,000	2,000	2,000
0231 SERVICE-MAINT. CONTRACTS	3,634	4,000	4,000	4,000
Contractual TOTAL	5,634	6,000	6,000	6,000
30 Supplies				
0301 OFFICE SUPPLIES	586	1,000	1,000	1,000
0310 PRINTING & BINDING	140	1,000	1,000	1,000
0347 GENERAL MAINT. SUPPLY	20	500	500	500
Supplies TOTAL	746	2,500	2,500	2,500
40 Operational				
0410 DUES & SUBSCRIPTIONS	2,346	2,600	2,600	2,600
0420 AWARDS	6,218	6,500	6,500	7,000
0422 EMPLOYEE ACTIVITIES	14,989	14,000	14,000	14,000
0430 TUITION & TRAINING	2,431	3,500	3,500	3,500
0432 EDUCATION REIMBURSEMENT	3,800	3,800	3,800	3,800
0435 EMPLOYEE DEVELOPMENT	15,375	14,200	14,200	14,200
0436 TRAVEL	10,784	8,000	8,000	8,000
Operational TOTAL	55,943	52,600	52,600	53,100
50 Utilities				
0507 CELLULAR TELEPHONE	1,849	2,100	2,100	2,800
Utilities TOTAL	1,849	2,100	2,100	2,800
Administrative Services TOTAL :	512,986	532,150	556,150	555,100

DIVISION SUMMARY

Fund	Department	Division
01 General	10 Administration	09 Internal Operations

Expenditure Summary

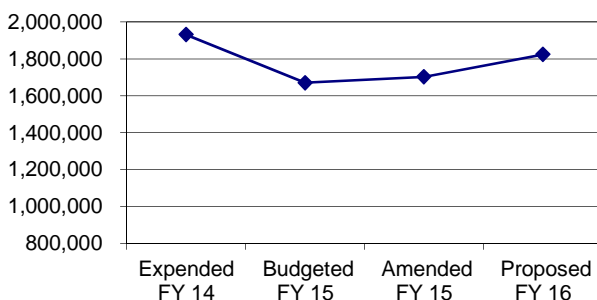
	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Personnel	854,280	867,300	879,900	994,100
Contractual	309,766	342,250	342,250	393,000
Supplies	84,525	91,700	87,400	87,400
Operational	1,107	5,000	5,100	7,000
Utilities	335,942	337,200	360,700	342,300
Capital	345,656	26,800	26,800	-
Total	1,931,276	1,670,250	1,702,150	1,823,800

Personnel Schedule

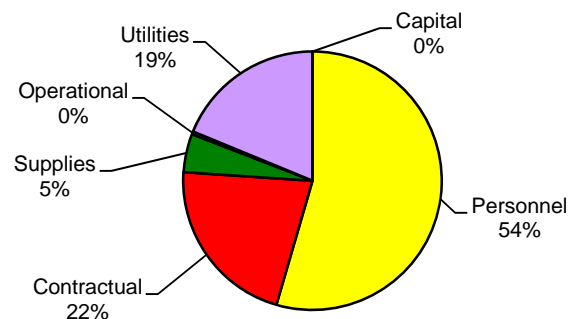
Position	Classification	FY 15 Approved	FY 16 Proposed
Director of Internal Operations	-	1	1
Facilities Superintendent	24	1	1
PIO/Marketing Manager	22	-	1
Network Administrator	22	1	1
Network Technician	18	1	1
Internal Operations Coordinator	14	1	1
Bldg. Maintenance Technician	10	3	3
Lead Custodian	8	1	2
Custodian	6	5	4

Activity Trends

Financial History



FY 2016 Expenditures by Category



Fund	Department	Division
01 General Fund	10 Administration	09 Internal Operations

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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10 Salaries & Wages

0101	SALARIES & WAGES-SUPERVISOR	167,352	173,400	184,200	201,300
0104	SALARIES & WAGES-CLERICAL	186,680	190,100	190,100	257,600

DOCUMENTS FOR ACCOUNT . . . : 01-10-09-0104**PIO/Marketing/PR Position**

For several years, the City has hired an independent outside media consultant to write press releases while leaving comprehensive, detailed marketing of the city and its individual departments to other employees as time permits. It is recommended that the City consider a full-time employee for Marketing / Public Relations / Public Information to administer a wide range of activities. A member of the city staff that serves as a liaison between the city government and the general public, that consolidates and strategically disseminates critical information in a timely and effective manner, and works to develop new ideas, fresh approaches, and presents information that will keep the public informed and aware of City action, events, and services it provides is needed.

Marketing to Residents to include communicating City plans and goals through strategic marketing to internal and external constituents. Develop, write, and coordinate a comprehensive media campaign for various city departments, the city council, and the overall city. Work directly with department directors, city administration, and/or elected officials on various public relations efforts. Develop a marketing strategy and actively manage the City's social media presence through Twitter, Facebook, etc. Write scripts, shoot, and produce and/or publish photography and videos to market the city, individual departments, special events, and feature stories. Select and manage production, packaging and delivery of customized promotional materials. Develop, communicate, and implement a strategy for promoting and protecting the City brand. Work with the City's webmaster to refresh and enhance online information and features.

Public Relations: Build relationships with neighborhood associations, the business community, civic organizations, and other governmental bodies. Assist the City Management team with business outreach and retention efforts by developing and maintaining regular relationships with existing businesses, through one-on-one visits, group meetings, e-newsletters and networking events; Develop and implement programs to address needs of existing businesses, such as holiday storage, seasonal events, etc. Work with local groups to develop a comprehensive calendar of events in Rockwall and market its use as a resource for citizens.

Fund	Department	Division
01 General Fund	10 Administration	09 Internal Operations

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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Public Information Duties: Champion the use of all forms of communication including social media, website, and public forums when necessary, print materials and other methods commonly used to inform internal and external customers. Writes and distributes timely and accurate information to the public. Develop and maintain professional relationship with all media outlets; Pitches stories to local media partners. Develops communications plans. Posts news and announcements to City's social media outlets. Writes articles for newsletters, develops fresh layouts. Writes news releases and talking points for city management and elected officials. Assists with the gathering of information and writing of Annual Report. Develops and writes Public Service Announcements. Develops content and artwork for media ads. Develops brochures and pamphlets. Releases, pamphlets, and special articles. Acts as contact person for the news media. Writes and produces informational and marketing YouTube videos. Acts as city spokesperson during Emergency Operations Center activations.

Salary and Benefits \$83,750

Radio \$2,563

Uniforms \$400

Computer \$1,800

Cell Phone \$1,100

Total \$89,613

CITY MANAGER'S COMMENTS: Approved

New IT Network Technician

A new position is requested in the Internal Operations Department to help with desktop support and IT network administration. While most requests are resolved within 30 minutes or less, many can take hours to resolve. This new position would provide valuable backup and provide knowledge about the network beyond more than one person in the department.

The City's IT staff has not increased since 2004 and during this time, an additional 74 new employees have been added. The City IT staff fielded 2091 help desk service tickets for 2014. Additionally, these two employees are also responsible for maintaining 3 full websites and a multitude of specialized software applications. In order to provide the best customer service to both our internal and external customers, it is proposed to add a new team member.

Proposed Grade: 18 Salary & Benefits \$61,190

Uniforms \$400

Computer 1,800

Cell Phone 1,100

Misc. Tools 500

CITY MANAGER'S COMMENTS: Disapproved

Fund	Department	Division
01 General Fund	10 Administration	09 Internal Operations

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
0107 SALARIES & WAGES-LABOR	317,782	320,200	320,200	326,300

Upgrade to Lead Custodian

The Internal Operations Department has 6 custodians, 3 daytime staff members and 3 on the night crew. The daytime has a Lead Custodian but the night time staff does not. The previous Lead Custodian on the night shift was moved to the daytime shift in 2010 and has remained there since then. It is proposed that additional funds be allocated to elevate one of the night shift team members to a Lead Custodian position. The night shift starts working at 3:00 pm and ends as late as 1:00 am. The daytime lead custodian is not available around the clock. The request is to upgrade 1 Custodian position from Grade 5 to a Lead Custodian position, Grade 8. Increase of \$2,000

CITY MANAGER'S COMMENTS: Approved

0109 SALARIES & WAGES-OVERTIME	7,972	7,500	7,500	7,500
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Salaries & Wages TOTAL :	679,786	691,200	702,000	792,700
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15 Benefits

0113 EDUCATION/CERTIFICATE PAY	600	600	600	600
0114 LONGEVITY PAY	9,975	10,600	10,600	11,450
0120 FICA & MEDICARE EXPENSE	51,658	52,300	52,300	60,200
0122 T.M.R.S. RETIREMENT EXP.	112,261	112,600	114,400	129,150

Benefits TOTAL :	174,494	176,100	177,900	201,400
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20 Contractual

0217 IT SERVICE	86,779	80,600	80,600	127,500
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DOCUMENTS FOR ACCOUNT . . . : 01-10-09-0217**IT Service**

\$42,500 Datamax – network consultant

17,000 Software licenses for backup exec, spam filters, IT projects, PDF software upgrades, etc.

21,100 Internet service to all locations -including redundant backup service

Information Technology Audit and 3-Year Technology Plan

This request is to engage a qualified consultant to conduct an investigation into technology initiatives that should be considered for implementation within the City. The previous Technology Plan was completed in 2007. The plan will involve interviews with City management personnel, individual departments, and specific user groups. The findings of study will be provided in the form of an Implementation Roadmap and projected technology initiatives to be considered for approximately the next three years. The roadmap will identify the suggested chronology of those recommendations. The study would specifically focus on the overall network, IT staffing, GIS, hardware and software needs, network security, redundancy, and disaster recovery.

Total: \$9,450

Fund	Department	Division
01 General Fund	10 Administration	09 Internal Operations

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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Microsoft Exchange Upgrade

It is necessary to upgrade our current email server infrastructure from Microsoft Exchange 2007 to Exchange 2013. Support for Microsoft Exchange 2007 will be ending 04/11/2017, therefore it is highly recommended to move forward with the upgrade in the 2016 budget year. Outlook 2010, which we currently have deployed throughout the network, will operate more efficiently in conjunction with Exchange 2013; features will better align. This is the server that experienced a catastrophic failure earlier this year when the entire city was without email for 4 days.

Cost for Enterprise license and 300 CAL \$20,756

Network Backup Solution

Over the past few years our data storage requirements have increased at an exponential rate. Therefore, our current backup regimen has become inadequate to handle the amount of data now being required to make safe and secure. We currently utilize Symantec Backup Exec 2014 and a relatively inexpensive NAS (Network Attached Storage) unit located at City Hall to back up the mounds of data from our data center at the police department. However, this method is becoming increasingly antiquated and somewhat beyond the capacity of the current backup method(s) to handle. We are requesting the purchase of a very robust backup solution provided by Dell in the form of a Dell Disk Backup System so backups can still be performed and written to an off-site location, i.e. City Hall in a timely manner. Time has become an issue since there is so much data to backup. Currently, it requires approximately 2-3 days for our backups to run completely, which is exceeding the weekend time-frame which has normally been the time of the week we use to complete full backups of all of the data on the network.

Dell DR4100 unit to be purchased at a cost of \$16,622

CITY MANAGER'S COMMENTS: Approved

0231	SERVICE-MAINT. CONTRACTS	114,871	143,750	143,750	141,800
0237	UNIFORM SERVICE	2,146	2,400	2,400	2,400
0240	EQUIPMENT REPAIRS	9,027	8,000	8,000	8,000
0242	EQUIPMENT RENTAL & LEASE	-	500	500	500
0244	BUILDING REPAIRS	76,033	90,000	90,000	95,800

DOCUMENTS FOR ACCOUNT . . . : 01-10-09-0244

Building Repairs

The City provides the Internal Operations Department a budget of \$55,000 to maintain the facilities. In the last 4 years, the City has added over 40,000 square feet of new facilities. The requested increase in this line item is to address specific needs identified over time that are needed throughout our facilities.

Fund	Department	Division
01 General Fund	10 Administration	09 Internal Operations

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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Animal Adoption Center A/C

The coils were installed during construction of the shelter in 2008 but have deteriorated quickly from chlorine cleaning products used by CCHS in their operation of the facility. The aluminum coils become crystallized and brittle and eventually crumble, causing inefficient cooling and possible long term damage to compressors.

Total cost of repair: \$12,000

Municipal Service Center – new storefront and glass

The existing windows are not energy efficient and make the office area cold in the winter and very hot in the summer. The proposal is to replace the storefront with new UV rated and energy efficient windows. Request: \$9,600

The Center & HMCC – replace broken tables

There are eight - 60 inch tables that need to be replaced. The primary issue is the edges on these tables are cracked from constant wear and tear. The Center 60 inch round tables are \$2,234.72

There are eight - 6 foot tables that need to be replaced. They range from having waves or hot spots on the tables from rental wear and tear. The Center/HMCC 6 ft rectangle tables are \$2,166.50

Counter Tops and Cabinets

Counter top and cabinet replacement – Various Locations. Over time, the laminate counter tops and cabinets have become worn due to normal use at FS 1 and the Municipal Service Center. At The Center and City Hall, countertops have started warping due to moisture and are also worn in the 1st floor breakroom and restrooms due to normal use.

Year 1:

\$ 6,686 Service Center cabinets -countertops
8,125 City Hall Kitchen -restroom countertops

Year 2:

\$15,452 The Center Kitchen - restroom countertops
7,051 Fire Station #1 Kitchen cabinets and countertops

Paint Fire Station #1

Repaint the exterior of Fire Station 1 – the building was built in the 1980's and needs to be repainted for maintenance of the stairs, doors, and trim around the bay doors and for general overall appearance. Budget Request: \$10,000

CITY MANAGER'S COMMENTS: Painting at Fire Station #1 is Disapproved, remaining items are Approved.

0246	VEHICLE REPAIRS	8,824	5,000	5,000	5,000
0272	JANITORIAL SERVICES	12,086	12,000	12,000	12,000
Contractual TOTAL		309,766	342,250	342,250	393,000

Fund	Department	Division
01 General Fund	10 Administration	09 Internal Operations

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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30 Supplies

0301	OFFICE SUPPLIES	386	400	400	400
0303	COMPUTER SUPPLIES	15,718	20,000	20,000	20,000
0323	SMALL TOOLS	1,805	1,500	1,500	1,500
0331	FUEL & LUBRICANTS	16,479	16,800	12,500	12,500
0345	CLEANING SUPPLIES	20,251	23,000	23,000	23,000
0347	GENERAL MAINT. SUPPLY	29,886	30,000	30,000	30,000

Supplies TOTAL :	84,525	91,700	87,400	87,400
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40 Operational

0415	RECRUITING EXPENSES	43	-	100	-
0430	TUITION & TRAINING	346	2,000	2,000	4,000

DOCUMENTS FOR ACCOUNT . . . : 01-10-09-0430**Training**

IT Training \$2,000

TML and Aviation Conference \$2,000

CITY MANAGER'S COMMENTS: Approved

0436	TRAVEL	718	3,000	3,000	3,000
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Operational TOTAL :	1,107	5,000	5,100	7,000
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50 Utilities

0501	ELECTRICITY	197,799	202,000	216,000	202,000
0507	CELLULAR TELEPHONE	4,649	5,700	5,700	9,800
0508	TELEPHONE SERVICE	87,556	85,000	85,000	85,000
0510	NATURAL GAS SERVICE	18,925	17,500	17,500	17,500
0513	WATER	27,013	27,000	36,500	28,000

Utilities TOTAL :	335,942	337,200	360,700	342,300
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60 Capital

0610	FURNITURE & FIXTURES	-	26,800	26,800	-
0612	COMPUTER EQUIPMENT	165,774	-	-	-
0621	FIELD MACHINERY & EQUIPMENT	2,610	-	-	-
0626	SECURITY EQUIPMENT	177,272	-	-	-

Capital TOTAL :	345,656	26,800	26,800	-
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Internal Operations TOTAL :	1,931,276	1,670,250	1,702,150	1,823,800
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DIVISION SUMMARY

Fund

01 General

Department

15 Finance

Division

11 Fiscal Services

Expenditure Summary

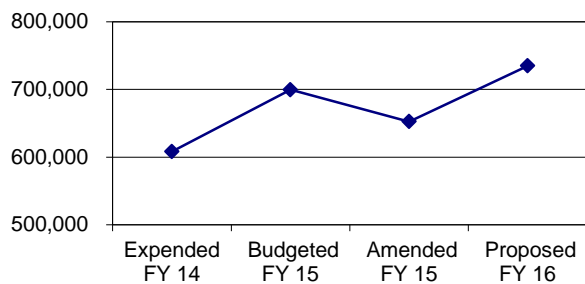
	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Personnel	292,240	366,900	302,700	403,850
Contractual	247,564	241,000	266,000	245,100
Supplies	62,525	82,750	74,750	76,750
Operational	5,869	9,000	9,000	9,000
Total	608,198	699,650	652,450	734,700

Personnel Schedule

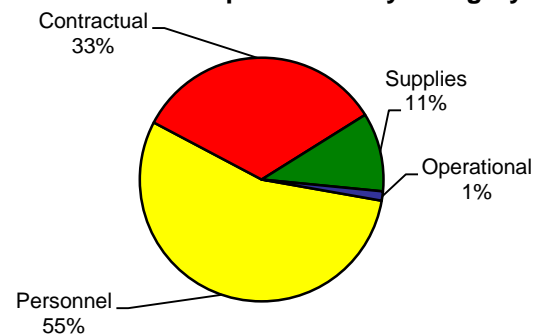
<u>Position</u>	<u>Classification</u>	FY 15 <u>Approved</u>	FY 16 <u>Proposed</u>
Senior Accountant	24	1	1
Purchasing Agent	23	1	1
Finance Clerk - Payroll	17	1	1
Finance Clerk - A/P	13	1	1.5
Inventory Clerk	13	1	1

Activity Trends

Financial History



FY 2016 Expenditures by Category



Fund	Department	Division
01 General Fund	15 Finance	11 Fiscal Services

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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10 Salaries & Wages

0101	SALARIES & WAGES-SUPERVISOR	-	-	-
0104	SALARIES & WAGES-CLERICAL	217,931	291,300	239,800

DOCUMENTS FOR ACCOUNT . . . : 01-15-11-0104**Part-Time Clerk**

We request the addition of a part-time (20hour per week) Accounts Payable clerk. As the city has grown so has the workload on the current clerk. With the added focus the federal government is putting on W-9 compliance we must respond by putting extra time into verifying compliance each year.

Salary and Benefits \$24,750

CITY MANAGER'S COMMENTS: Approved

0109	SALARIES & WAGES-OVERTIME	293.00	300	300	300
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Salaries & Wages TOTAL :	218,224	291,600	240,100	321,050
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15 Benefits

0113	EDUCATION/CERTIFICATE PAY	900	1,200	1,200	-
0114	LONGEVITY PAY	3,746	3,800	3,800	4,050
0120	FICA & MEDICARE EXPENSE	21,796	22,300	18,300	25,050
0122	T.M.R.S. RETIREMENT EXP.	47,574	48,000	39,300	53,700

Benefits TOTAL :	74,016	75,300	62,600	82,800
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20 Contractual

0210	AUDITING	29,000	31,000	31,000	31,000
0223	INSURANCE-SURETY BONDS	566	400	400	400
0225	INSURANCE-AUTOMOBILES	34,491	35,000	35,000	35,000
0227	INSURANCE-REAL PROPERTY	42,581	45,000	45,000	45,000
0228	INSURANCE-CLAIMS & DED.	53,654	30,000	55,000	30,000

DOCUMENTS FOR ACCOUNT . . . : 01-15-11-0228**Deductibles**

Our insurance carrier, TML, settled 2 liability claims this year which resulted in the City having to pay our deductible which was a sizable payment. These claims were covered by the City Attorney in briefings to Council.

0229	INSURANCE-LIABILITY	23,940	35,000	35,000	35,000
0231	SERVICE-MAINT. CONTRACTS	61,130	60,900	60,900	65,000
0233	ADVERTISING	788	1,000	1,000	1,000
0242	COPIER RENTAL	1,414	2,700	2,700	2,700

Contractual TOTAL :	247,564	241,000	266,000	245,100
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Fund		Department		Division	
01 General Fund		15 Finance		11 Fiscal Services	
ACCOUNT		2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
30 Supplies					
0301	OFFICE SUPPLIES	1,762	2,000	2,000	2,000
0305	COPY MACHINE SUPPLY	28,611	33,000	33,000	33,000
0307	POSTAGE	29,942	45,000	37,000	39,000
0310	PRINTING & BINDING	1,705	2,000	2,000	2,000
0347	GENERAL MAINT. SUPPLY	505	750	750	750
Supplies TOTAL:		62,525	82,750	74,750	76,750
40 Operational					
0410	DUES & SUBSCRIPTIONS	2,367	2,500	2,500	2,500
0415	RECRUITING EXPENSES	63	-	-	-
0430	TUITION & TRAINING	1,932	2,500	3,500	2,500
0436	TRAVEL	1,507	4,000	3,000	4,000
Operational TOTAL:		5,869	9,000	9,000	9,000
FINANCE TOTAL . .:		608,198	699,650	652,450	734,700

DIVISION SUMMARY

Fund	Department	Division
01 General	15 Finance	15 Municipal Court

Expenditure Summary

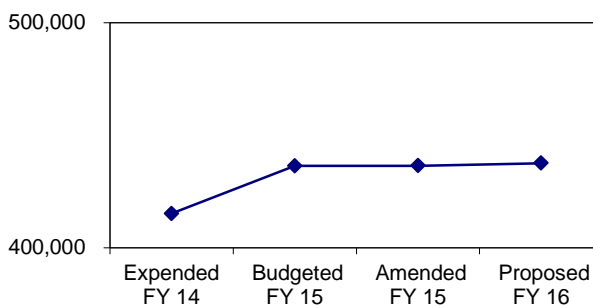
	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Personnel	331,005	334,400	334,400	339,450
Contractual	73,529	87,700	87,700	83,900
Supplies	6,295	9,250	9,250	9,250
Operational	4,391	5,000	5,100	5,000
Total	415,220	436,350	436,450	437,600

Personnel Schedule

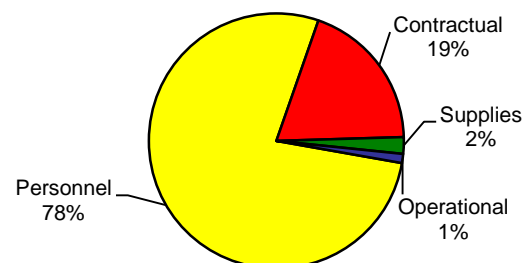
<u>Position</u>	<u>Classification</u>	<u>FY 15 Approved</u>	<u>FY 16 Proposed</u>
Municipal Court Clerk Supervisor	20	1	1
Deputy Municipal Court Clerk II	12	4	4

Activity Trends

Financial History



FY 2016 Expenditures by Category



Fund	Department	Division
01 General Fund	15 Finance	15 Municipal Court

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manger Approved
10 Salaries & Wages				
0101 SALARIES & WAGES-SUPERVISOR	79,294	76,900	76,900	79,850
0104 SALARIES & WAGES-CLERICAL	178,581	185,700	185,700	186,750
0109 SALARIES & WAGES-OVERTIME	5,004	3,000	3,000	3,000
Salaries & Wages TOTAL:	262,879	265,600	265,600	269,600
15 Benefits				
0113 EDUCATION/CERTIFICATE PAY	600	900	900	900
0114 LONGEVITY PAY	3,650	4,500	4,500	4,800
0120 FICA & MEDICARE EXPENSE	20,194	20,100	20,100	20,400
0122 T.M.R.S. RETIREMENT EXP.	43,682	43,300	43,300	43,750
Benefits TOTAL:	68,126	68,800	68,800	69,850
20 Contractual				
0211 LEGAL	55,282	65,000	65,000	78,000
0231 SERVICE-MAINT. CONTRACTS	14,485	16,800	16,800	-
0240 EQUIPMENT REPAIRS	-	500	500	500
0242 COPIER RENTAL	3,762	5,400	5,400	5,400
Contractual TOTAL:	73,529	87,700	87,700	83,900
30 Supplies				
0301 OFFICE SUPPLIES	1,151	1,500	1,500	1,500
0310 PRINTING & BINDING	4,757	7,000	7,000	7,000
0347 GENERAL MAINT. SUPPLY	387	750	750	750
Supplies TOTAL:	6,295	9,250	9,250	9,250
40 Operational				
0407 JURY EXPENSE	1,080	1,500	1,500	1,500
0410 DUES & SUBSCRIPTIONS	512	500	500	500
0415 RECRUITING	-	-	100	-
0430 TUITION & TRAINING	926	1,000	1,000	1,000
0436 TRAVEL	1,873	2,000	2,000	2,000
Operational TOTAL:	4,391	5,000	5,100	5,000
Municipal Court TOTAL . . .:	415,220	436,350	436,450	437,600

DIVISION SUMMARY

Fund	Department	Division
01 General	20 Fire	25 Fire Operations

Expenditure Summary

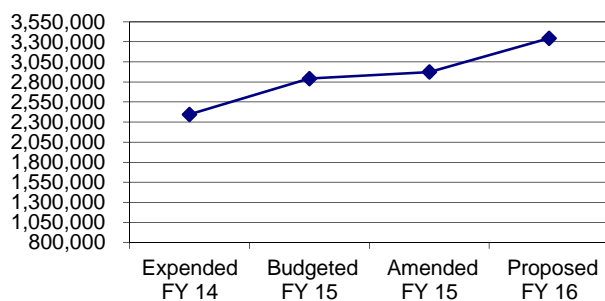
	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Personnel	2,053,782	2,469,000	2,571,000	2,675,150
Contractual	189,897	212,900	201,900	204,850
Supplies	76,509	91,900	83,900	83,900
Operational	21,745	38,600	38,600	38,600
Utilities	2,684	2,800	2,800	2,800
Capital	50,220	26,050	26,050	340,000
Total	2,394,837	2,841,250	2,924,250	3,345,300

Personnel Schedule

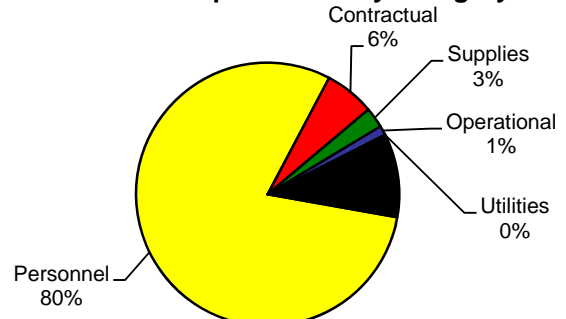
Position	Classification	FY 15 Approved	FY 16 Proposed
Fire Chief	-	1	1
Battalion Chief	F8	1	1
Captain/Drivers	F7	3	3
Firefighter/Driver/Operator	F6	15	15
Administrative Assistant	15	1	1
Administrative Technician	11	1	1
Volunteer Firemen	N/A	49	49
Drivers (P/T)	N/A		

Activity Trends

Financial History



FY 2016 Expenditures by Category



Fund	Department	Division
01 General Fund	20 Fire	25 Fire Operations

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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10 Salaries & Wages

0101	SALARIES & WAGES-SUPERVISOR	144,302	142,600	148,900	152,500
0104	SALARIES & WAGES-CLERICAL	98,834	98,500	90,400	90,500
0107	SALARIES & WAGES-LABOR	1,183,369	1,530,200	1,530,200	1,638,950

DOCUMENTS FOR ACCOUNT . . . : 01-20-25-0107**New Driver Positions**

This 3 new full time drivers program aids in maintaining acceptable fire department response times and manpower. By hiring these three drivers, we will be increasing the number of driver/firefighters available for structure fires, extraction calls, haz-mat calls and large scale disasters. By hiring three new driver/firefighters it will also aid in reducing the time period it takes to get proper manpower to the scene. With the hiring of three new driver/firefighters, this will get us to where we have two driver/firefighters in each of the four stations. This would give us a total of three Captains and eighteen Drivers which work full time twenty-four shifts. Also hiring these three new driver/firefighters in 2015-2016 will get us to Phase 1 Step 4 of the 6 step process which is achieving our goal of having two firefighters on each shift in all four stations per the Staffing Plan 2 we submitted to Council in 2012.

We have been tracking how long it takes to get a 4 men crew, 8 men crew and full alarm assignment crew (12 men) to structure fires from 2009 to date. In years 2009 - 2014, we fell short of our goal of having 24 firefighters on these type calls. We averaged 16.81 firefighters in 2014; therefore we fell short of meeting our target by 7.19 firefighters. By hiring three new driver/firefighters, it will increase the number of firefighters to major calls, increase safety on fire scenes, and increase safety when responding to calls because there will be two people on an apparatus. It will also increase safety at the station when working on and around the equipment. If new positions are approved, we will be adding another 46.5 twenty four hour shifts to be filled when they are off for vacation, holiday, Kelly day and continuing education.

Total cost for new drivers

\$223,665 salary and benefits

24,552 shift coverage for time off

12,000 overtime

3,000 certification and degree pay

1,832 uniform cleaning service

1,500 uniforms

615 dues

1,000 recruiting

3,000 training

2,000 travel

1,800 pagers

8,500 radios

15,750 bunker gear, PASS devices, gate opener

\$295,614 Total for 3 new drivers (\$93,538 each)

CITY MANAGER'S COMMENTS: New full time drivers are disapproved.

Fund	Department	Division
01 General Fund	20 Fire	25 Fire Operations

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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0109	SALARIES & WAGES-OVERTIME	95,873	106,500	200,000	200,000
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Salaries & Wages TOTAL:	1,522,378	1,877,800	1,969,500	2,081,950
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15 Benefits

0113	EDUCATION/CERTIFICATE PAY	36,383	39,000	39,000	41,000
0114	LONGEVITY PAY	38,126	37,500	37,500	39,600
0115	FIREMEN-INCENTIVE PAY	78,122	85,000	85,000	85,000
0120	FICA & MEDICARE EXPENSE	123,657	139,600	139,600	123,300
0122	T.M.R.S. RETIREMENT EXP.	210,750	237,950	255,550	258,150
0125	FIREMEN WATER DISCOUNT	3,666	4,150	4,150	4,150
0126	RETIREMENT-FIREMEN'S PENSION	40,700	48,000	40,700	42,000

Benefits TOTAL:	531,404	591,200	601,500	593,200
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20 Contractual

0222	DISABILITY INSURANCE	33,005	41,000	33,000	35,000
0231	SERVICE-MAINT. CONTRACTS	33,502	45,800	45,800	45,050
0237	UNIFORM SERVICE	2,009	4,300	4,300	3,000
0238	TRAINING REIMBURSEMENT	2,655	5,000	2,000	5,000
0240	EQUIPMENT REPAIRS	14,453	16,500	16,500	16,500
0242	COPIER LEASE	5,274	5,300	5,300	5,300
0246	VEHICLE REPAIRS	98,999	95,000	95,000	95,000

Contractual TOTAL:	189,897	212,900	201,900	204,850
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30 Supplies

0301	OFFICE SUPPLIES	1,092	1,500	1,500	1,500
0310	PRINTING & BINDING	148	500	500	500
0321	UNIFORMS	10,790	10,000	10,000	10,000
0323	SMALL TOOLS	979	1,000	1,000	1,000
0331	FUEL & LUBRICANTS	38,768	38,000	30,000	30,000
0347	GENERAL MAINT. SUPPLY	8,521	9,900	9,900	9,900
0378	FIRE PREVENTION SUPPLIES	54	1,000	1,000	1,000
0379	FIRE FIGHTING SUPPLIES	16,157	30,000	30,000	30,000

Supplies TOTAL:	76,509	91,900	83,900	83,900
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Fund	Department	Division
01 General Fund	20 Fire	25 Fire Operations

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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40 Operational

0410	DUES & SUBSCRIPTIONS	4,753	5,600	5,600	5,600
0415	RECRUITING EXPENSES	3,249	4,000	4,000	4,000
0430	TUITION & TRAINING	6,168	15,000	15,000	15,000
0436	TRAVEL	7,575	14,000	14,000	14,000
Operational TOTAL:		21,745	38,600	38,600	38,600

50 Utilities

0507	CELLULAR TELEPHONE	2,684	2,800	2,800	2,800
Utilities TOTAL:		2,684	2,800	2,800	2,800

60 Capital

0617	RADIO EQUIPMENT	-	10,300	10,300	-
0621	FIELD MACHINERY & EQUIPMENT	-	15,750	15,750	340,000
DOCUMENTS FOR ACCOUNT . . . : 01-20-25-0621				Replacement Air Packs	

We currently have 47 SCBA bottles that will reach the end of their serviceable life between August 2015 and February 2016. This is over 50 percent of our SCBA bottles. The manufacturer of these bottles states the life of the bottle is 15 years and each of these bottles was purchased in 2000 and 2001. These bottles were purchased at the same time as the SCBA, which is the pack that the firefighters wear when performing firefighting operations. Also the new bottles are 5500 Psi where the old bottles were 4500 PSI. The new bottles will not work with the old packs because of the PSI difference. We maintain one primary bottle and one spare bottle per pack in order to ensure that plenty of bottles are available on incident scenes. Due to the age of the packs we are proposing to replace the packs along with the bottles. We would replace all of the packs which would be 45 packs and 79 bottles.

CITY MANAGER'S COMMENTS: Approved from General Fund Reserves

0623	VEHICLES	50,220	-	-	-
Capital TOTAL:		50,220	26,050	26,050	340,000
Fire Operations TOTAL :		2,394,837	2,841,250	2,924,250	3,345,300

DIVISION SUMMARY

Fund	Department	Division
01 General	20 Fire	29 Fire Marshal

Expenditure Summary

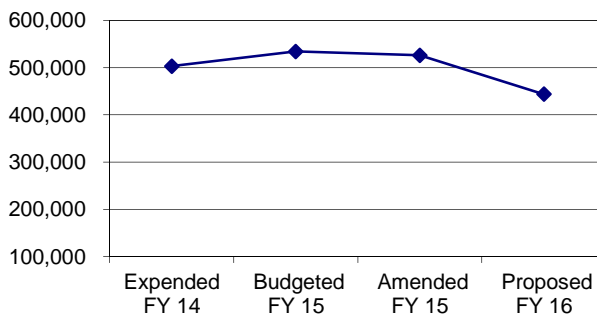
	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Personnel	340,129	358,700	358,700	370,100
Contractual	16,302	15,500	14,500	10,800
Supplies	39,103	45,000	40,200	43,100
Operational	13,889	16,500	16,750	16,750
Utilities	2,559	3,800	3,800	3,000
Capital	91,169	94,900	92,300	-
Total	503,151	534,400	526,250	443,750

Personnel Schedule

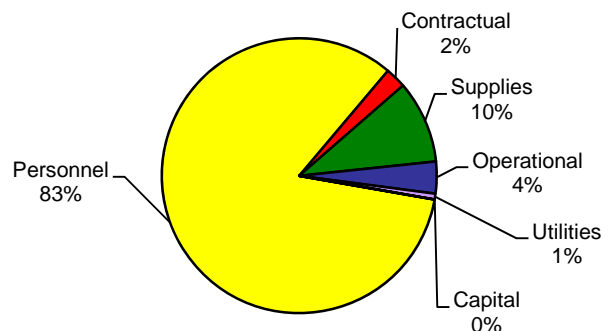
Position	Classification	FY 15 Approved	FY 16 Proposed
Fire Marshal	28	1	1
Fire Inspector/Investigator	20	2	2
Fire Inspector/Educator	20	1	1

Activity Trends

Financial History



FY 2016 Expenditures by Category



Fund	Department	Division
01 General Fund	20 Fire	29 Fire Marshal

ACCOUNT	2013 Actual Expense	2014 Adopted Budget	2014 Amended Budget	2015 City Manager Approved
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10 Salaries & Wages

0101	SALARIES & WAGES-SUPERVISOR	94,200	97,700	97,700	101,900
0107	SALARIES & WAGES-LABOR	172,098	182,200	182,200	187,050
0109	SALARIES & WAGES-OVERTIME	5,197	7,000	7,000	7,000

Salaries & Wages TOTAL:	271,495	286,900	286,900	295,950
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15 Benefits

0113	EDUCATION/CERTIFICATE PAY	2,284	2,800	2,800	2,800
0114	LONGEVITY PAY	1,220	1,500	1,500	1,750
0120	FICA & MEDICARE EXPENSE	20,575	21,400	21,400	22,100
0122	T.M.R.S. RETIREMENT EXP.	44,555	46,100	46,100	47,500

Benefits TOTAL:	68,634	71,800	71,800	74,150
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20 Contractual

0213	CONSULTING FEES	2,150	2,000	2,000	-
0231	SERVICE-MAINT. CONTRACTS	2,963	3,000	2,000	2,800
0237	UNIFORM SERVICE	2,434	2,000	2,000	2,000
0240	EQUIPMENT REPAIRS	434	500	500	500
0246	VEHICLE REPAIRS	8,321	7,500	7,500	5,000
0261	CRIME SCENE SERVICES	-	500	500	500

Contractual TOTAL:	16,302	15,500	14,500	10,800
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30 Supplies

0301	OFFICE SUPPLIES	1,164	1,500	1,500	1,500
0310	PRINTING & BINDING	559	2,000	2,000	2,000
0321	UNIFORMS	3,146	3,300	3,300	6,400

DOCUMENTS FOR ACCOUNT . . . : 01-20-29-0321**Duty Weapons**

Purchase City issued firearms for the Fire Marshal Staff and Chief Poindexter. This will provide the same weapons currently issued to the Police Officers. This will standardize all duty weapons among the Fire Marshal Staff as well as among all City Police Officers and allow for the Fire Marshal's staff to utilize the in-house Glock certified armorer within the Police Department. Total cost is \$2,930

CITY MANAGER'S COMMENTS: Approved

Fund	Department	Division
01 General Fund	20 Fire	29 Fire Marshal

ACCOUNT	2013 Actual Expense	2014 Adopted Budget	2014 Amended Budget	2015 City Manager Approved
0331 FUEL & LUBRICANTS	15,319	14,500	9,500	9,500
0347 GENERAL MAINT. SUPPLY	102	500	700	500
0373 INVESTIGATION SUPPLIES	2,755	3,000	3,000	3,000
0378 FIRE PREVENTION SUPPLIES	14,151	16,000	16,000	16,000
0379 FIRE FIGHTING SUPPLIES	1,907	4,200	4,200	4,200
Supplies TOTAL :	39,103	45,000	40,200	43,100

40 Operational

0410 DUES & SUBSCRIPTIONS	3,118	2,500	2,750	2,750
0415 RECRUITING EXPENSES	200	-	-	-
0430 TUITION & TRAINING	4,223	5,000	5,000	5,000
0436 TRAVEL	6,348	9,000	9,000	9,000
Operational TOTAL :	13,889	16,500	16,750	16,750

50 Utilities

0507 CELLULAR TELEPHONE	2,559	3,800	3,800	3,000
Utilities TOTAL :	2,559	3,800	3,800	3,000

60 Capital

0623 VEHICLES	91,169	94,900	92,300	-
Capital TOTAL :	91,169	94,900	92,300	-

Fire Marshal TOTAL :	503,151	534,400	526,250	443,750
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DIVISION SUMMARY

Fund	Department	Division
01 General	30 Police	31 Administration

Expenditure Summary

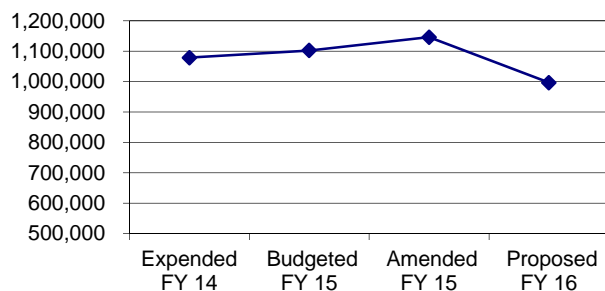
	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Personnel	982,290	987,800	1,051,100	860,000
Contractual	60,142	70,500	54,500	96,050
Supplies	13,828	16,600	12,600	12,600
Operational	15,882	20,650	20,650	20,650
Utilities	6,583	6,800	6,800	7,400
Total	1,078,725	1,102,350	1,145,650	996,700

Personnel Schedule

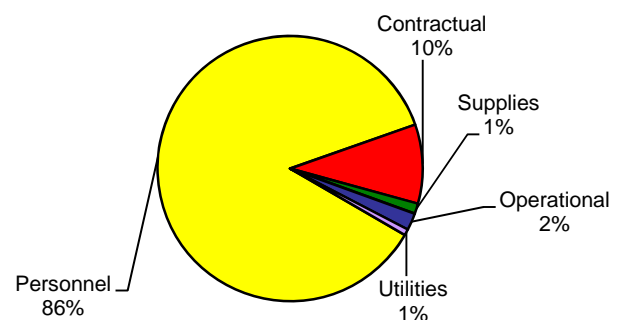
Position	Classification	FY 15 Approved	FY 16 Proposed
Police Chief	-	1	1
Assistant Police Chief	30	1	1
Lieutenant	-	4	4
Personnel Sergeant	-	1	-
Executive Secretary	15	1	1

Activity Trends

Financial History



FY 2016 Expenditure by Category



Fund	Department	Division
01 General Fund	30 Police	31 Administration

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
10 Salaries & Wages				
0101 SALARIES & WAGES-SUPERVISOR	134,630	142,600	194,500	146,150
0104 SALARIES & WAGES-CLERICAL	54,436	54,000	54,000	54,000
0107 SALARIES & WAGES-LABOR	557,512	559,800	543,000	497,500
0109 SALARIES & WAGES-OVERTIME	33,455	36,000	45,000	16,000
Salaries & Wages TOTAL:	780,033	792,400	836,500	713,650

15 Benefits				
0113 EDUCATION/CERTIFICATE PAY	6,495	6,600	6,600	5,250
0114 LONGEVITY PAY	7,420	7,900	7,900	8,400
0120 FICA & MEDICARE EXPENSE	58,149	56,300	64,200	42,200
0122 T.M.R.S. RETIREMENT EXP.	130,193	124,600	135,900	90,500
Benefits TOTAL:	202,257	195,400	214,600	146,350

20 Contractual				
0226 INSURANCE-LAW ENFORCEMENT	31,576	32,000	32,000	32,000
0231 SERVICE-MAINT. CONTRACTS	-	-	-	40,550
DOCUMENTS FOR ACCOUNT . . . : 01-30-31-0231				Software

Additional Software Licenses

Request additional software license: In fiscal year 2012-2013, the Rockwall Police Department started dispatching for the City of Fate Department of Public Safety and also agreed to support them on our New World Public Safety Software System. Since this time, Heath Public Safety has also requested to switch from the County's software system to our Public Safety Software. With the increase of customers utilizing RMS and Mobile Reporting, we need to add 20 additional software licenses and 5 client licenses to keep up with the demand as well as additional licenses for Rockwall's use at a total cost of \$37,565. The cities of Fate and Heath will each fund \$5,000. If approved, our portion is \$27,565.

Scheduling Software

Purchase of scheduling software. This program will assist supervisors with the reduction of overtime and staffing conflicts, management of vacation requests, improve staff decision making on special events, while providing an accurate projection of current and future schedules while helping to reduce overall staffing costs. Cost \$13,000.

CITY MANAGER'S COMMENTS: Approved

0237 UNIFORM SERVICE	1,500	1,500	1,500	1,500
0240 EQUIPMENT REPAIRS	-	500	500	500

Fund	Department	Division
01 General Fund	30 Police	31 Administration

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
0246 VEHICLE REPAIRS	939	1,000	2,000	3,000
0263 COUNTY JAIL CONTRACT	26,127	35,000	18,000	18,000
0265 MEDICAL SERVICE-PRISONER	-	500	500	500
Contractual TOTAL :	60,142	70,500	54,500	96,050

30 Supplies

0301 OFFICE SUPPLIES	1,053	1,000	1,000	1,000
0310 PRINTING & BINDING	1,451	1,500	1,500	1,500
0321 UNIFORMS	930	1,600	1,600	1,600
0331 FUEL & LUBRICANTS	8,907	11,000	7,000	7,000
0347 GENERAL MAINT. SUPPLY	1,487	1,500	1,500	1,500
Supplies TOTAL :	13,828	16,600	12,600	12,600

40 Operational

0410 DUES & SUBSCRIPTIONS	3,585	4,400	4,400	4,400
0420 AWARDS	2,311	3,500	3,500	3,500
0430 TUITION & TRAINING	2,805	4,000	4,000	4,000
0436 TRAVEL	7,181	8,750	8,750	8,750
Operational TOTAL :	15,882	20,650	20,650	20,650

50 Utilities

0507 CELLULAR TELEPHONE	6,583	6,800	6,800	7,400
Utilities TOTAL :	6,583	6,800	6,800	7,400

60 Capital

0623 VEHICLES	-	-	-	-
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DOCUMENTS FOR ACCOUNT . . . : 01-30-31-0623**Admin Vehicle**

Replace an existing administrative vehicle. The vehicle is approaching 90,000 miles and the vehicle evaluation indicates that the existing mechanical problems outweigh the value of the vehicles. Cost is \$27,500

CITY MANAGER'S COMMENTS: Disapproved

Capital TOTAL :	-	-	-	-
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Police Administration TOTAL :	1,078,725	1,102,350	1,145,650	996,700
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DIVISION SUMMARY

Fund	Department	Division
01 General	30 Police	32 Communications

Expenditure Summary

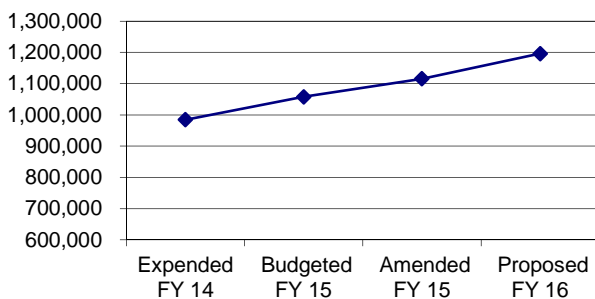
	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Personnel	827,090	862,600	920,500	987,850
Contractual	147,539	178,500	178,500	180,800
Supplies	5,208	5,700	5,700	5,950
Operational	3,723	9,800	9,800	11,550
Utilities	1,080	1,000	1,000	3,700
Capital	-	-	-	6,300
Total	984,640	1,057,600	1,115,500	1,196,150

Personnel Schedule

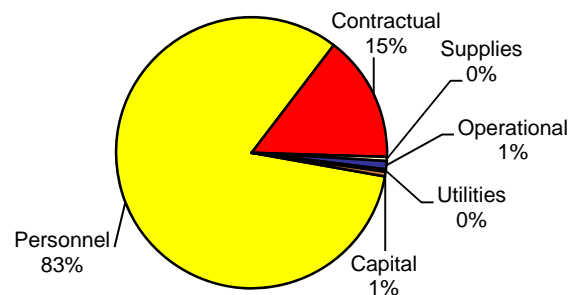
<u>Position</u>	<u>Classification</u>	<u>FY 15 Approved</u>	<u>FY 16 Proposed</u>
Communications Manager	22	1	1
Communications Supervisor	17	2	2
Communications Specialist	14	11	12

Activity Trends

Financial History



FY 2016 Expenditures by Category



Fund	Department	Division
01 General Fund	30 Police	32 Communications

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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10 Salaries & Wages

0101	SALARIES & WAGES-SUPERVISOR	76,318	182,500	182,500	190,600
0104	SALARIES & WAGES-CLERICAL	482,789	456,500	456,500	552,100

DOCUMENTS FOR ACCOUNT . . . : 01-30-32-0104**2 New Dispatch Positions**

The Communications Division is currently staffed by 13 telecommunication operators who coordinate police and fire dispatch operations for the City of Rockwall, City of Fate and City of Heath 24 hours a day / 7 days a week. The addition of the City of Fate in October 2013 in conjunction with the increased growth and call load within the City of Rockwall has created a need to staff three dispatch consoles, which requires 504 man hours per week. However, the current staffing levels only provide 520 work hours available each week, which has led to large amounts of overtime being paid for vacations, sick time, FMLA, mandatory training and unforeseen events. Since October 2014 lost time due to FMLA has accounted for 784 hours or 78.4 days, which required the use of overtime fund to provide required staffing. The addition of two dispatchers would provide effective and appropriate staffing, reduce overtime substantially, provide a relief option for unforeseen events and reduce the burden placed on employees to work extended shifts.

Salary and Benefits \$52,768 per dispatcher

Uniforms \$250

Training \$1,750

CITY MANAGER'S COMMENTS: One dispatcher position is Approved

0109	SALARIES & WAGES-OVERTIME	106,717	60,000	99,700	60,000
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Salaries & Wages TOTAL :	665,824	699,000	738,700	802,700
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15 Benefits

0113	EDUCATION/CERTIFICATION PAY	600	1,200	1,200	1,200
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DOCUMENTS FOR ACCOUNT . . . : 01-30-32-0113**Education & Certificate Pay**

A recent evaluation of our recruiting strategy and hiring practice for dispatchers included pay and incentives compared to our 8 survey cities. This survey indicates that 4 of the 8 surveyed cities offer certificate and education pay as a benefit to their Telecommunication Operators, while we currently do not offer this as an incentive. We've recently found that it is a struggle to attract and retain qualified candidates for the position and adding certificate pay would provide an incentive for recruiting and retaining qualified employees. In addition, providing certificate pay and educational pay will help provide a morale boost and a career path within the Communications Division while bringing them more in line with the sworn employees who already receive these incentives. An increase of \$7,800 is requested to provide education and certificate pay to those who meet the qualifications.

CITY MANAGER'S COMMENTS: Disapproved

Fund	Department	Division
01 General Fund	30 Police	32 Communications

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
0114 LONGEVITY PAY	3,840	4,400	4,400	5,250
0120 FICA & MEDICARE EXPENSE	49,966	50,100	56,500	56,800
0122 T.M.R.S. RETIREMENT EXP.	106,860	107,900	119,700	121,900
Benefits TOTAL:	161,266	163,600	181,800	185,150

20 Contractual

0231 SERVICE-MAINT. CONTRACTS	147,539	178,500	178,500	180,800
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DOCUMENTS FOR ACCOUNT . . . : 01-30-32-0231**Maintenance Agreements**

\$116,840 New World Systems \$62,940 + 53,900 (year 7 of 7)

5,000 Voice recorder

27,100 Air Cards includes Netmotion license

8,950 E-Ticket SSMA

2,400 Crime Report Subscription

9,500 Coban Mobile Video (warranty period is ending)

9,000 Smart 911 System

1,000 Phone Surveillance

1,000 Charter cable service

CITY MANAGER'S COMMENTS: Approved

Contractual TOTAL:	147,539	178,500	178,500	180,800
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30 Supplies

0301 OFFICE SUPPLIES	709	900	900	900
0310 PRINTING & BINDING	-	100	100	100
0321 UNIFORMS	2,542	3,000	3,000	3,250
0347 GENERAL MAINT. SUPPLY	1957	1,700	1,700	1,700

Supplies TOTAL:	5,208	5,700	5,700	5,950
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40 Operational

0410 DUES & SUBSCRIPTIONS	877	2,000	2,000	2,000
0415 RECRUITING EXPENSES	853	3,300	3,300	3,300
0430 TUITION & TRAINING	1,993	2,500	2,500	4,250
0436 TRAVEL	-	2,000	2,000	2,000

Operational TOTAL:	3,723	9,800	9,800	11,550
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Fund	Department	Division
01 General Fund	30 Police	32 Communications

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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50 Utilities

0507 CELLULAR TELEPHONE 1,080 1,000 1,000 3,700

DOCUMENTS FOR ACCOUNT . . . : 01-30-32-0507**Cell Phones**

An increase of \$1,700 is requested to pay for the cell phone service of the two dispatch supervisors.

CITY MANAGER'S COMMENTS: Approved

Utilities TOTAL:	1,080	1,000	1,000	3,700
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60 Capital

0615 OFFICE EQUIPMENT - - - 6,300

DOCUMENTS FOR ACCOUNT . . . : 01-30-32-0615**Communication Center Chairs**

The current dispatch chairs are aged and have become inadequate to support the intensive daily operations in the Communications Center. The chairs will not rise, they are unstable and wobble side to side, their locking mechanisms fail to engage, and they lower all the way to the floor when someone sits in them. The dispatchers rely upon the chairs to provide a high level of comfort and stability for their shifts; however, due to the numerous mechanical problems the chairs no longer meet these requirements.

We request funds in the amount of \$6,300 to purchase four new chairs that are designed and built to withstand the 24 hour a day operations in Communications Center.

CITY MANAGER'S COMMENTS: Approved

Capital TOTAL:	-	-	-	6,300
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Communications TOTAL . . .:	984,640	1,057,600	1,115,500	1,196,150
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DIVISION SUMMARY

Fund	Department	Division
01 General	30 Police	33 Patrol

Expenditure Summary

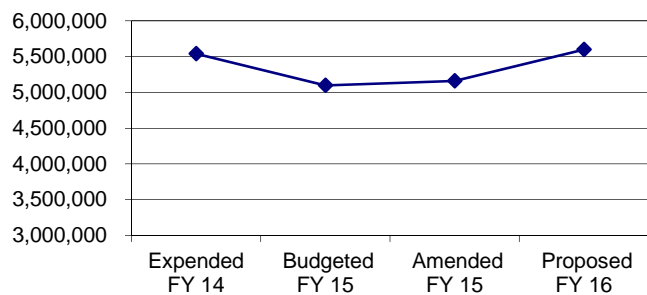
	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Personnel	4,562,590	4,644,200	4,738,200	4,926,600
Contractual	87,380	73,600	93,100	73,600
Supplies	286,964	336,950	291,950	301,950
Operational	31,225	36,800	32,400	36,800
Utilities	5,529	5,500	5,500	9,000
Capital	566,363	-	-	250,800
Total	5,540,051	5,097,050	5,161,150	5,598,750

Personnel Schedule

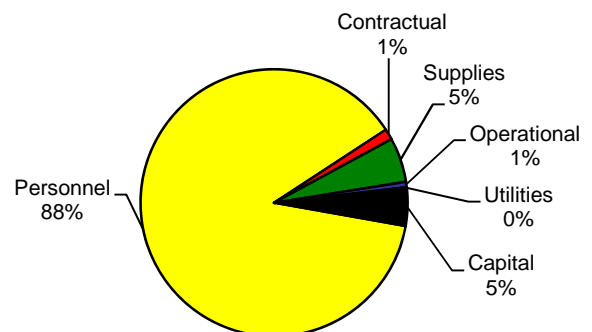
<u>Position</u>	<u>Classification</u>	<u>FY 15 Approved</u>	<u>FY 16 Proposed</u>
Patrol Sergeant	-	6	7
Traffic Sergeant	-	1	1
Patrol Officer	-	45	43

Activity Trends

Financial History



FY 2016 Expenditures by Category



Fund	Department	Division
01 General Fund	30 Police	33 Patrol

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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10 Salaries & Wages

0101 SALARIES & WAGES-SUPERVISOR 466,915 538,400 538,400 598,950

DOCUMENTS FOR ACCOUNT . . . : 01-30-33-0101**Upgrade Officer to Sgt**

The Police Department is seeking to upgrade a patrol officer position to the rank of sergeant. The sergeant position would be responsible for supervising a newly formed deployment unit that will be made up of 3 current patrol officers. The goal of the deployment unit would be to identify crime trends that are occurring in the City of Rockwall and utilize special tactics such as surveillance, information gathering and directed patrols to make arrests and reduce overall crime. The unit would mainly focus on combating property crimes such as; Thefts, Burglaries, and unauthorized use of motor vehicle (UUMV) This unit would be able to supplement CID and Narcotics when needed.

The unit would also be responsible for working the security at the Harbor District on Friday and Saturday nights. This duty is currently handled by officers working overtime. By allowing the deployment unit to take over this assignment as part of their normal duties, it should reduce overtime expenditures by roughly \$73,000 in this division and an additional \$16,000 in the Administration division\

Cost to upgrade officer to Sergeant is \$6,900

CITY MANAGER'S COMMENTS: Approved

0107 SALARIES & WAGES-LABOR 2,724,218 2,819,000 2,765,000 3,030,350
 0108 OVERTIME-STEP 58,877 80,000 80,000 80,000
 0109 SALARIES & WAGES-OVERTIME 378,723 333,000 398,000 260,000

Salaries & Wages TOTAL:	3,628,733	3,770,400	3,781,400	3,969,300
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15 Benefits

0113 EDUCATION/CERTIFICATE PAY 37,712 39,000 39,000 39,000
 0114 LONGEVITY PAY 22,160 24,500 24,500 27,600
 0120 FICA & MEDICARE EXPENSE 275,548 256,900 281,900 283,150
 0122 T.M.R.S. RETIREMENT EXP. 598,437 553,400 611,400 607,550

Benefits TOTAL:	933,857	873,800	956,800	957,300
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20 Contractual

0240 EQUIPMENT REPAIRS 3,819 6,000 6,000 6,000
 0242 EQUIPMENT RENTAL & LEASE 4,227 2,600 2,600 2,600

Fund	Department	Division
01 General Fund	30 Police	33 Patrol

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
0246 VEHICLE REPAIRS	79,334	65,000	84,500	65,000
DOCUMENTS FOR ACCOUNT . . . : 01-30-33-0246				Amended Budget
We expect to exceed budget this year by 30% and request an additional \$19,500.				
Contractual TOTAL :	87,380	73,600	93,100	73,600

30 Supplies

0301 OFFICE SUPPLIES	1,074	1,000	1,000	1,000
0310 PRINTING & BINDING	1,419	3,900	3,900	3,900
0315 TRAINING SUPPLIES	21,589	30,000	30,000	30,000
0321 UNIFORMS	65,023	62,650	62,650	62,650
0331 FUEL & LUBRICANTS	182,355	220,000	175,000	175,000
0347 GENERAL MAINT. SUPPLY	11,188	13,400	13,400	13,400
0374 POLICE EXPLORER PROGRAM	-	-	-	10,000
DOCUMENTS FOR ACCOUNT . . . : 01-30-33-0246				Explorer Program

The Rockwall Police Department Police Explorer Program will be a career orientation and experience program for young people contemplating a career in law enforcement or a related field in the criminal justice system. The program is designed by Learning for Life (a sub-division of the Boy Scouts of America) open to persons 14 years old who have completed the eighth grade, up to persons under 21 years old. Participants will gain personal awareness of the criminal justice system through training, practical experiences, competition, and other community related activities. The Police Explorer Program promotes personal growth through: character development, respect for the rule of law, physical fitness, good citizenship and patriotism. Police Explorer Programs have existed since 1959 and are endorsed by the International Chiefs of Police Association (IACP) as a valuable career path program for young persons interested in serving others. Cost to establish \$10,000

CITY MANAGER'S COMMENTS: Approved

0376 POLICE CANINE EXPENSE	4,316	6,000	6,000	6,000
Supplies TOTAL :	286,964	336,950	291,950	301,950

40 Operational

0410 DUES & SUBSCRIPTIONS	350	400	400	400
0415 RECRUITING EXPENSES	10,332	10,400	6,000	10,400
0430 TUITION & TRAINING	15,044	20,000	20,000	20,000
0436 TRAVEL	5,499	6,000	6,000	6,000
Operational TOTAL :	31,225	36,800	32,400	36,800

Fund	Department	Division
01 General Fund	30 Police	33 Patrol

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
50 Utilities				
0507 CELLULAR TELEPHONE	5,529	5,500	5,500	9,000
Utilities TOTAL:	5,529	5,500	5,500	9,000

60 Capital

0612 COMPUTER EQUIPMENT	77,897	-	-	-
0617 RADIO EQUIPMENT	13,175	-	-	-
0623 VEHICLES	465,456	-	-	250,800

DOCUMENTS FOR ACCOUNT . . . : 01-30-33-0623**Vehicles and Equipment**

We request funds to replace 6 aged vehicles that have had extensive maintenance problems or have been evaluated and are projected to have large repair costs in the near future. The majority of these vehicles are all approaching 100,000 miles and the power train warranty will no longer be valid, requiring all maintenance costs to be funded by the City of Rockwall. In addition, in the past year several of these vehicles were out of service for extended periods due to mechanical problems and have become unreliable. \$184,800

In addition, funds in the amount of \$66,000 will be needed for the purchase of equipment to outfit 6 new patrol vehicles. The funds will pay for the equipment, installation of and decals for the new vehicles.

CITY MANAGER'S COMMENTS: Approved from General Fund Reserves

0624 POLICE EQUIPMENT	9,835	-	-	-
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Capital TOTAL:	566,363	-	-	250,800
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Patrol TOTAL . . .:	5,540,051	5,097,050	5,161,150	5,598,750
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DIVISION SUMMARY

Fund	Department	Division
01 General	30 Police	34 CID

Expenditure Summary

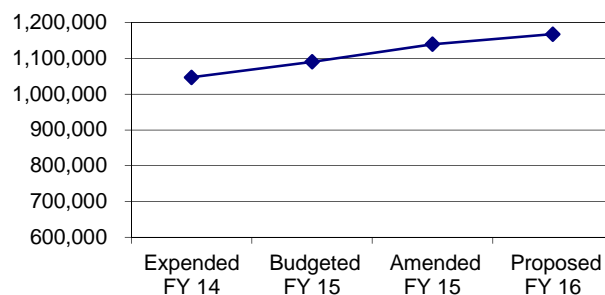
	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Personnel	975,737	980,500	1,030,100	1,081,400
Contractual	14,532	19,700	21,700	22,800
Supplies	38,730	38,000	34,500	34,500
Operational	7,315	9,200	10,450	13,700
Utilities	10,491	9,300	9,300	15,050
Total	1,046,805	1,090,000	1,139,350	1,167,450

Personnel Schedule

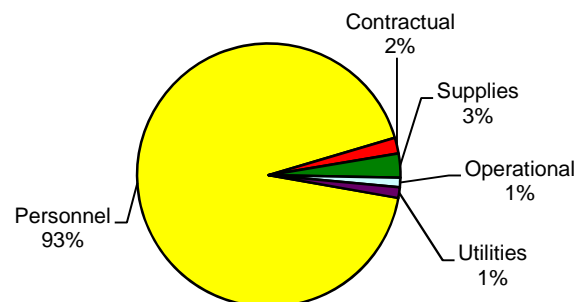
Position	Classification	FY 15 Approved	FY 16 Proposed
Sergeant	-	2	2
Investigator	-	6	6
Investigator - Narcotics	-	2	2
Public Safety Officer/Crime Scene Tech.	14	1	1
Property and Evidence Technician	13	1	1

Activity Trends

Financial History



FY 2016 Expenditures by Category



Fund	Department	Division
01 General Fund	30 Police	34 CID

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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10 Salaries & Wages

0101	SALARIES & WAGES-SUPERVISOR	199,460	158,300	158,300	171,250
0104	SALARIES & WAGES-CLERICAL	41,040	42,500	42,500	44,400
0107	SALARIES & WAGES-LABOR	517,670	560,900	599,700	627,150
0109	SALARIES & WAGES-OVERTIME	11,492	18,000	18,000	18,000

Salaries & Wages TOTAL:	769,662	779,700	818,500	860,800
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15 Benefits

0113	EDUCATION/CERTIFICATE PAY	8,375	8,400	8,400	8,400
0114	LONGEVITY PAY	8,993	8,600	8,600	9,350
0120	FICA & MEDICARE EXPENSE	59,294	58,300	62,500	64,500
0122	T.M.R.S. RETIREMENT EXP.	129,413	125,500	132,100	138,350

Benefits TOTAL:	206,075	200,800	211,600	220,600
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20 Contractual

0231	SERVICE-MAINT. CONTRACTS	-	3,600	3,600	3,600
0237	UNIFORM SERVICE	-	3,600	3,600	4,200
0240	EQUIPMENT REPAIRS	-	500	500	500
0242	EQUIPMENT RENTAL & LEASE	-	-	-	-
0246	VEHICLE REPAIRS	8,199	6,000	8,000	8,500

An increase of \$2,500 is requested for several vehicles assigned to CID and Narcotics that are approaching 8-10 years in service. The increase may extend the duration of the vehicles for an additional year.

CITY MANAGER'S COMMENTS: Approved

0261	CRIME SCENE SERVICES	6,333	6,000	6,000	6,000
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Contractual TOTAL:	14,532	19,700	21,700	22,800
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Fund		Department		Division	
01 General Fund		30 Police		34 CID	
ACCOUNT		2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
30 Supplies					
0301	OFFICE SUPPLIES	1524	2,000	2,000	2,000
0310	PRINTING & BINDING	258	500	500	500
0321	UNIFORMS	5,463	1,500	1,500	1,500
0331	FUEL & LUBRICANTS	22,921	24,500	20,000	20,000
0347	GENERAL MAINT. SUPPLY	491	500	500	500
0373	INVESTIGATION SUPPLIES	8,073	9,000	10,000	10,000
Supplies TOTAL:		38,730	38,000	34,500	34,500
40 Operational					
0410	DUES & SUBSCRIPTIONS	-	200	200	200
0415	RECRUITING EXPENSES	-	-	250	-
0430	TUITION & TRAINING	1,843	3,500	4,500	5,000
0436	TRAVEL	5,472	5,000	5,000	8,000
0447	DRUG TESTING	-	500	500	500
Operational TOTAL:		7,315	9,200	10,450	13,700
50 Utilities					
0507	CELLULAR TELEPHONE	10,491	9,300	9,300	15,050
Utilities TOTAL:		10,491	9,300	9,300	15,050
60 Capital					
0612	COMPUTER EQUIPMENT	-	1,800	1,800	-
0623	VEHICLES	-	28,000	28,000	-
0624	POLICE EQUIPMENT	-	3,500	3,500	-
Capital TOTAL:		-	33,300	33,300	-
CID TOTAL:		1,046,805	1,090,000	1,139,350	1,167,450

DIVISION SUMMARY

Fund	Department	Division
01 General	30 Police	35 Community Services

Expenditure Summary

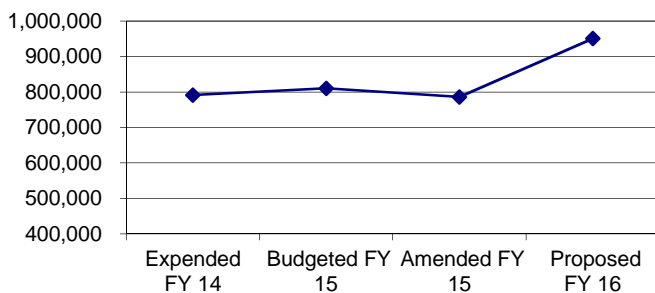
	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Personnel	713,717	695,800	672,300	848,600
Contractual	26,589	25,750	25,750	28,150
Supplies	29,803	32,100	30,850	31,500
Operational	5,082	9,900	9,900	9,900
Utilities	490	1,000	1,000	2,450
Capital	15,714	45,900	45,900	30,000
Total	791,395	810,450	785,700	950,600

Personnel Schedule

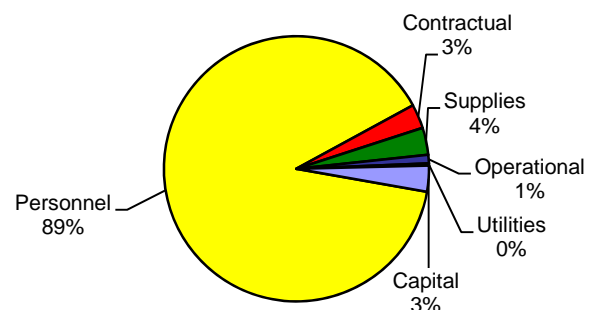
<u>Position</u>	<u>Classification</u>	<u>FY 15 Approved</u>	<u>FY 16 Proposed</u>
Sergeant - Juvenile/Crime Prevention	-	1	1
School Resource Officer	-	6	6
Crime Prevention Officer	-	1	2

Activity Trends

Financial History



FY 2016 Expenditures by Category



Fund	Department	Division
01 General Fund	30 Police	35 Community Services

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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10 Salaries & Wages

0101	SALARIES & WAGES-SUPERVISOR	79,641	79,200	79,200	85,600
0107	SALARIES & WAGES-LABOR	458,410	459,100	431,100	575,700

DOCUMENTS FOR ACCOUNT . . . : 01-30-35-0107**Crime Prevention Officer**

With the growth of our population comes a greater demand for educational and community service programs for our neighborhoods and crime watches. This unit has also seen an exponential growth in social media communication with our citizens. We believe the time has come to transfer one police officer position from Patrol into this unit as a second Crime Prevention Officer to better serve the needs of our citizens through these community outreach programs.

CITY MANAGER'S COMMENTS: Approved

0109	SALARIES & WAGES-OVERTIME	25,048	15,000	19,500	15,000
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Salaries & Wages TOTAL:	563,099	553,300	529,800	676,300
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15 Benefits

0113	EDUCATION/CERTIFICATE PAY	6,564	6,600	6,600	6,600
0114	LONGEVITY PAY	5,495	6,000	6,000	6,550
0120	FICA & MEDICARE EXPENSE	42,844	41,200	41,200	50,600
0122	T.M.R.S. RETIREMENT EXP.	95,715	88,700	88,700	108,550

Benefits TOTAL:	150,618	142,500	142,500	172,300
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20 Contractual

0240	EQUIPMENT REPAIRS	-	500	500	500
0242	EQUIPMENT RENTAL & LEASE	93	150	150	150
0243	BUILDING LEASE	20,814	20,100	20,100	22,500

DOCUMENTS FOR ACCOUNT . . . : 01-30-35-0243**Training Building Lease**

A \$2,400 increase is requested to lease a building that will be used by SWAT Operators, Patrol Officers and K-9 Officers for monthly training. Currently, the SWAT Team travels to Mesquite once a month for training, which results in additional expenses of overtime for travel. The lease of building in the City of Rockwall will eliminate this extra expenditure and provide a training facility for the entire police department.

CITY MANAGER'S COMMENTS: Approved

0246	VEHICLE REPAIRS	5,682	5,000	5,000	5,000
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Contractual TOTAL:	26,589	25,750	25,750	28,150
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30 Supplies

0301	OFFICE SUPPLIES	501	1,000	1,000	1,000
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Fund	Department	Division
01 General Fund	30 Police	35 Community Services

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
0310 PRINTING & BINDING	544	600	600	600
0321 UNIFORMS	3,637	5,000	5,000	5,600
0331 FUEL & LUBRICANTS	12,479	10,000	8,500	8,500
0347 GENERAL MAINT. SUPPLY	2,715	2,800	2,800	2,800
0370 COP PROGRAM SUPPLIES	4,312	4,500	4,500	4,500
0371 CRIME PREV. SUPPLIES	5,055	7,700	7,700	7,700
0372 CPA PROGRAM SUPPLIES	560	500	750	800
Supplies TOTAL :	29,803	32,100	30,850	31,500

40 Operational

0410 DUES & SUBSCRIPTIONS	375	900	900	900
0430 TUITION & TRAINING	1,716	4,000	4,000	4,000
0436 TRAVEL	2,991	5,000	5,000	5,000
Operational TOTAL :	5,082	9,900	9,900	9,900

50 Utilities

0507 CELLULAR TELEPHONE	490	1,000	1,000	2,450
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DOCUMENTS FOR ACCOUNT . . . : 01-30-35-0507**Phones - Crime Prevention Officers**

We request an increase to allow cell phone reimbursement for the existing and new Community Services Officers. These positions require that the officers respond to questions or concerns with citizens and the news media after hours and on the weekends.

CITY MANAGER'S COMMENTS: Approved

Utilities TOTAL :	490	1,000	1,000	2,450
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60 Capital

0610 FURNITURE & FIXTURES	-	14,000	14,000	-
0623 VEHICLES	-	-	-	30,000

DOCUMENTS FOR ACCOUNT . . . : 01-30-35-0507**New Truck**

The Community Service's Unit has had a substantial increase in the number of events and programs which are being requested, scheduled, and taught within the community. Each of these events or programs requires large quantities of literature (brochures, safety materials, etc.) visual aids (power point, overhead projector, etc.), display devices (tables, pop up tent, tri-pods, boards, etc.) and safety equipment.

Officers have found that the typical patrol vehicle does not afford them with the room necessary to carry and transport the items required for the programs and events we are currently being taught. A larger vehicle would provide the Crime Prevention Unit with all the room necessary to keep basic information on hand when out in the community and provide a platform for transporting larger quantities of materials and devices. We request \$32,500 for the purchase of the vehicle, equipment and installation costs.

Fund	Department	Division
01 General Fund	30 Police	35 Community Services

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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CITY MANAGER'S COMMENTS: Disapproved

Equipment for Tahoes

We request \$75,000 to equip all existing School Resource Officer (SRO) vehicles with the required equipment to also serve in the capacity of a patrol vehicle. In the past year several patrol vehicles have been out of service for extended periods of time due to wear and tear and increased maintenance. A fully equipped SRO vehicle will provide an additional pool vehicle to ensure that patrol officers have functional patrol cars 24 hours a day, 7 days a week. The funds will provide each SRO vehicle with a Coban computer, a video system, a printer for the ticket writer and the installation cost of all the equipment.

CITY MANAGER'S COMMENTS: Equipment is Approved for two vehicles

0624	POLICE EQUIPMENT	15,714	31,900	31,900	-
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Capital TOTAL:	15,714	45,900	45,900	30,000
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Community Services TOTAL :	791,395	810,450	785,700	950,600
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DIVISION SUMMARY

Fund	Department	Division
01 General	30 Police	36 Warrants

Expenditure Summary

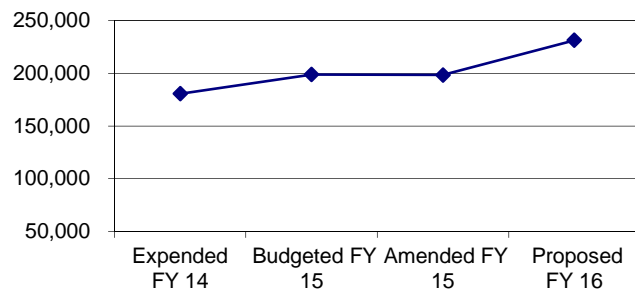
	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Personnel	175,164	175,300	175,300	224,300
Contractual	2,054	2,600	2,600	2,600
Supplies	3,280	3,950	3,450	3,450
Utilities	-	900	900	900
Capital	-	16,000	16,000	-
Total	180,498	198,750	198,250	231,250

Personnel Schedule

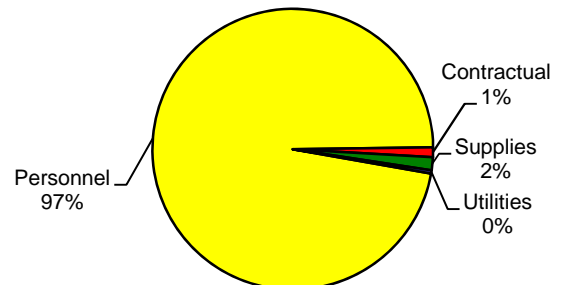
<u>Position</u>	<u>Classification</u>	<u>FY 15 Approved</u>	<u>FY 16 Proposed</u>
Warrant Officer	-	1	1
Warrant Clerk	10	1	1
Bailiff	-	0.5	1

Activity Trends

Financial History



FY 2016 Expenditures by Category



Fund	Department	Division
01 General Fund	30 Police	36 Warrants

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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10 Salaries & Wages

0104	SALARIES & WAGES-CLERICAL	42,490	42,500	42,500	42,500
0107	SALARIES & WAGES-LABOR	99,341	99,400	99,400	143,950

DOCUMENTS FOR ACCOUNT . . . : 01-30-36-0107**Additional Bailiff**

The City currently employs a retired police officer on a part-time basis to function as one of our municipal court bailiffs. The second bailiff position is filled by either the warrant officer or a police officer on overtime. We propose to add a second part-time bailiff to cover the second position allowing the warrant officer to effectively use his time to serve warrants and eliminate the need for overtime to fill this slot. Salary and taxes would total \$35,981

CITY MANAGER'S COMMENTS: Approved

0109	SALARIES & WAGES-OVERTIME	1,177	1,500	1,500	1,500
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Salaries & Wages TOTAL :	143,008	143,400	143,400	187,950
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15 Benefits

0113	EDUCATION/CERTIFICATE PAY	1,199	1,200	1,200	1,200
0114	LONGEVITY PAY	1,815	2,000	2,000	2,150
0120	FICA & MEDICARE EXPENSE	10,852	10,800	10,800	14,250
0122	T.M.R.S. RETIREMENT EXP.	18,290	17,900	17,900	18,750

Benefits TOTAL :	32,156	31,900	31,900	36,350
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20 Contractual

0231	SERVICE-MAINT. CONTRACTS	900	900	900	900
0240	EQUIPMENT REPAIRS	-	200	200	200
0246	VEHICLE REPAIRS	1,154	1,500	1,500	1,500

Contractual TOTAL :	2,054	2,600	2,600	2,600
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30 Supplies

0301	OFFICE SUPPLIES	112	150	150	150
0310	PRINTING & BINDING	272	300	300	300
0321	UNIFORMS	517	1,000	1,000	1,000
0331	FUEL & LUBRICANTS	2,379	2,500	2,000	2,000

Supplies TOTAL :	3,280	3,950	3,450	3,450
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Fund	Department	Division
01 General Fund	30 Police	36 Warrants

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
50 Utilities				
0507 CELLULAR TELEPHONE	-	900	900	900
Utilities TOTAL:	-	900	900	900
60 Capital				
0624 POLICE EQUIPMENT	-	16,000	16,000	-
Capital TOTAL:	-	16,000	16,000	-
Warrants TOTAL . .:	180,498	198,750	198,250	231,250

DIVISION SUMMARY

Fund	Department	Division
01 General	30 Police	37 Records

Expenditure Summary

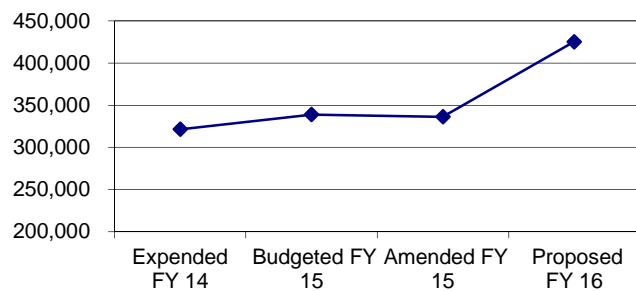
	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Personnel	315,626	325,700	325,700	413,250
Contractual	654	5,550	3,150	3,150
Supplies	1,448	1,700	1,450	1,450
Operational	2,502	4,900	4,900	4,900
Utilities	1,219	1,100	1,100	2,450
Total	321,449	338,950	336,300	425,200

Personnel Schedule

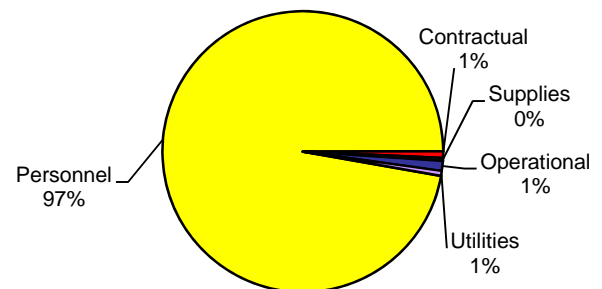
Position	Classification	FY 15 Approved	FY 16 Proposed
Personnel Sergeant	-	-	1
Public Safety Computer Manager	24	1	1
Network Technician	18	1	1
Records Clerk	11	3	3

Activity Trends

Financial History



FY 2016 Expenditures by Category



Fund	Department	Division
01 General Fund	30 Police	37 Records

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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10 Salaries & Wages

0101	SALARIES & WAGES-SUPERVISOR	80,632	83,800	83,800	169,450
0104	SALARIES & WAGES-CLERICAL	169,174	173,700	173,700	175,150

DOCUMENTS FOR ACCOUNT . . . : 01-30-37-0104**Network Technician**

A 2nd Network Technician position would be needed to provide software and hardware support for our current demands and the needs of the other area departments we support.

In 2013 we expanded our multijurisdictional coverage Records Management System (RMS) to include; the City of Fate Department of Public Safety, the City of Heath Department of Public Safety and the District Attorney's Office. These additions created a considerable amount of additional work and technical support for our two current Information and Technology personnel.

Some of the duties that would be performed by the new position would include:

Troubleshoot software issues with New World, Coban and Brazos

Serve as another point of contact for the agencies we currently support

Install software upgrades, fix hardware issues and assist with day to day computer issues

Provide training on technology issues related to all public safety software systems.

Salary & Benefits: \$57,636

Training 2,800

Cell phone 800

Computer 1,800

First year costs \$63,000

CITY MANAGER'S COMMENTS: Disapproved

0109	SALARIES & WAGES-OVERTIME	232	500	500	500
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Salaries & Wages TOTAL:	250,038	258,000	258,000	345,100
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15 Benefits

0113	EDUCATION/CERTIFICATE PAY	899	900	900	900
0114	LONGEVITY PAY	4,045	4,700	4,700	4,950
0120	FICA & MEDICARE EXPENSE	18,920	19,700	19,700	19,800
0122	T.M.R.S. RETIREMENT EXP.	41,725	42,400	42,400	42,500

Benefits TOTAL:	65,588	67,700	67,700	68,150
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20 Contractual

0231	SERVICE-MAINT. CONTRACTS	518	4,800	2,400	2,400
0240	EQUIPMENT REPAIRS	-	500	500	500
0246	VEHICLE REPAIRS	136	250	250	250

Contractual TOTAL:	654	5,550	3,150	3,150
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Fund	Department	Division
01 General Fund	30 Police	37 Records

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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30 Supplies

0301	OFFICE SUPPLIES	743	750	750	750
0310	PRINTING & BINDING	93	200	200	200
0331	FUEL & LUBRICANTS	612	750	500	500

Supplies TOTAL :	1,448	1,700	1,450	1,450
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40 Operational

0410	DUES & SUBSCRIPTIONS	71	100	100	100
0430	TUITION & TRAINING	1,637	2,300	2,300	2,300
0436	TRAVEL	794	2,500	2,500	2,500

Operational TOTAL :	2,502	4,900	4,900	4,900
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50 Utilities

0507	CELLULAR TELEPHONE	1,219	1,100	1,100	2,450
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DOCUMENTS FOR ACCOUNT . . . : 01-30-37-0507**Cell Phone Allowance**

Request to provide a cell phone to the current Network Technician. An increase is requested to provide cellular telephone and data package. This position is subject to call outs at any time on computer or car video system issues.

CITY MANAGER'S COMMENTS: Disapproved

Utilities TOTAL :	1,219	1,100	1,100	2,450
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Records TOTAL . . :	321,449	338,950	336,300	425,200
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DIVISION SUMMARY

Fund

01 General

Department

40 Community Development

Division

41 Planning

Expenditure Summary

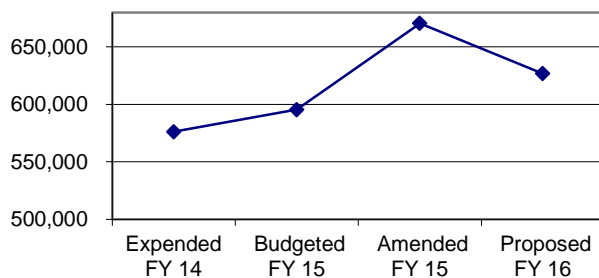
	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Personnel	520,211	548,850	623,800	541,050
Contractual	42,344	26,000	26,000	38,500
Supplies	2,238	1,600	1,600	1,950
Operational	10,270	18,000	18,200	18,000
Capital	-	-	-	25,950
Utilities	1,089	1,000	1,000	1,350
Total	576,152	595,450	670,600	626,800

Personnel Schedule

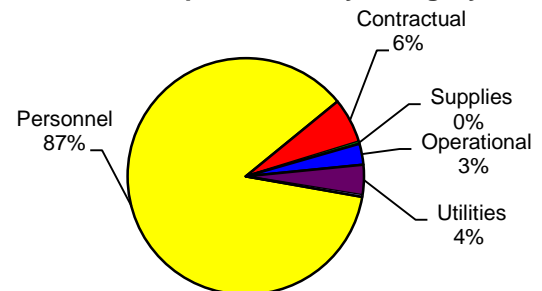
<u>Position</u>	<u>Classification</u>	<u>FY 15 Approved</u>	<u>FY 16 Proposed</u>
Planning and Zoning Director	-	1	1
Planning and Zoning Manager	23	1	1
GIS Supervisor	22	1	1
Senior Planner	22	1	1
GIS Technician	15	1	1
Planning Technician	15	1	1

Activity Trends

Financial History



FY 2016 Expenditures by Category



Fund	Department	Division
01 General Fund	40 Community Development	41 Planning

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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10 Salaries & Wages

0101	SALARIES & WAGES-SUPERVISOR	130,542	135,250	196,250	125,000
0104	SALARIES & WAGES-CLERICAL	285,999	303,500	303,500	306,150
0109	SALARIES & WAGES-OVERTIME	-	500	500	1,000

Salaries & Wages TOTAL :	416,541	439,250	500,250	432,150
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15 Benefits

0113	EDUCATION/CERTIFICATE PAY	2,400	2,400	2,400	2,400
	Capital				
0114	LONGEVITY PAY	2,525	2,500	2,500	2,750
0120	FICA & MEDICARE EXPENSE	30,394	32,400	37,950	33,050
0122	T.M.R.S. RETIREMENT EXP.	68,351	72,300	80,700	70,700

Benefits TOTAL :	103,670	109,600	123,550	108,900
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20 Contractual

0213	CONSULTING FEES	3,509	-	-	5,000
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DOCUMENTS FOR ACCOUNT . . . : 01-40-41-0213**HPAB Requests****Survey of the Historic District \$5,000**

The last Historic Resource Survey of properties within the Original Town Rockwall (OTR) Historic District was completed in the summer of 1999 and is more than a decade old. It is the objective of the Historic Preservation Advisory Board (HPAB) to update this survey to account for changes within the district and to document properties that have become eligible for historic preservation. Staff estimates the cost of hiring a consultant to perform a Historic Resource Survey is around \$10,000. As a member of the Certified Local Government (CLG) program our municipality is eligible for matching funds that would subsidize the cost of hiring a consultant to perform this study. Staff will be preparing an application to request this funding later this year, but needs to secure the matching funding prior to submitting a request for CLG grants.

Fund	Department	Division
01 General Fund	40 Community Development	41 Planning

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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Medallion Program \$2,500

In an attempt to increase the visibility of the City's Historic Landmarks and increase awareness of the City's historical past the HPAB has approved a medallion that can be displayed on Landmarked and Contributing Properties. The medallions, similar to what other cities use to mark historical places, are bronze colored, oval shaped placards that indicate the year the structure was constructed, the property number (which will relate to the Historical Tour of Rockwall that the HPAB will be working on later this year), the words "Historic Property", and the "City of Rockwall". The \$2,500 will be used to purchase the first eight (8) medallions that will be displayed on the cities eight (8) historical landmarks. It is the boards intent, after the original eight (8) medallions are purchased, to award a set amount of medallions each year to Contributing Properties within the district. Currently, Contributing Property owners are able to purchase medallions through the city for display on their properties.

Neighborhood Matching Grants \$5,000

The Neighborhood Matching Grants Program will provide matching grant funds up to \$1,000 to owner-occupied households in eligible neighborhoods (i.e. Southside Neighborhood and Old Town Rockwall Historic District) for the purpose of encouraging restoration, rehabilitation and reinvestment in these areas. The program will be administered through the Historic Preservation Advisory Board (HPAB), and place an emphasis on projects that propose improvements to the exterior of households; however, all projects will be considered on a case-by-case basis by the board. All grants will be offered on a first come/best qualified/first serve basis and will not be disbursed to the homeowner until after the completion and inspection of the approved project.

CITY MANAGER'S COMMENTS: Survey is Approved, Medallion Program and Matching Grants are Disapproved

0231	SERVICE-MAINT. CONTRACTS	34,486	21,000	21,000	28,500
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DOCUMENTS FOR ACCOUNT . . . : 01-40-41-0231

Maintenance Contracts

Air Card \$ 500

ESRI Maintenance 18,900

Copier/plotter 1,400

Adobe Cloud subscription \$1,200

GIS Conversion for Police Department

The City hired an outside GIS consultant, Alexander Open Systems (AOS), to prepare a proposal to help convert the existing New World Systems Aegis GIS Data over to the new NCTCOG NextGen911 GIS Data. The main goal of this project is to implement recommended best practices, convert the CAD system GIS data to the new data standard and ensure address look up is functioning properly.

CITY MANAGER'S COMMENTS: Approved

0233	ADVERTISING	4,349	5,000	5,000	5,000
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Contractual TOTAL :	42,344	26,000	26,000	38,500
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Fund	Department	Division
01 General Fund	40 Community Development	41 Planning

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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30 Supplies

0301	OFFICE SUPPLIES	608	600	600	950
0310	PRINTING & BINDING	1,041	500	500	500
0347	GENERAL MAINT. SUPPLY	589	500	500	500

Supplies TOTAL:	2,238	1,600	1,600	1,950
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40 Operational

0410	DUES & SUBSCRIPTIONS	3,034	2,500	2,500	2,500
0415	RECRUITING EXPENSES	73	-	200	-
0430	TUITION & TRAINING	3,984	7,000	7,000	7,000
0436	TRAVEL	3,179	8,500	8,500	8,500

Operational TOTAL:	10,270	18,000	18,200	18,000
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50 Utilities

0507	CELLULAR TELEPHONE	1,089	1000	1,000	1,350
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Utilities TOTAL:	1,089	1,000	1,000	1,350
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60 Capital

0612	COMPUTER EQUIPMENT	-	-	-	5,900
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DOCUMENTS FOR ACCOUNT . . . : 01-40-42-0612 **Tablets**

9 Tablets \$3,400

Tablets for Planning Commission and Staff - (this includes the tablets and the protection plan for each)
The Planning Commission are unable to use the term serve computer stations in the Council Chambers to
view their agenda packet.

GIS Laptop

Laptop for GIS staff use \$2,500

CITY MANAGER'S COMMENTS: Approved

Capital TOTAL:	-	-	-	5,900
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Planning TOTAL . . :	576,152	595,450	670,600	606,750
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DIVISION SUMMARY

Fund	Department	Division
01 General	40 Community Development	42 Neighborhood Improvement

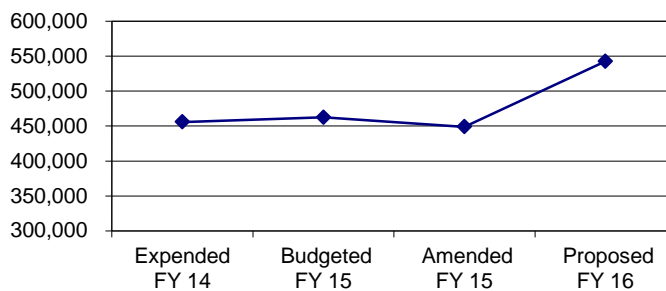
Expenditure Summary

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Personnel	324,167	308,800	297,200	343,400
Contractual	100,622	117,350	117,350	117,650
Supplies	18,083	24,050	22,050	19,550
Operational	10,685	9,650	9,800	9,650
Utilities	2,095	2,500	2,500	2,950
Capital	-	-	-	24,650
Total	455,652	462,350	448,900	542,500

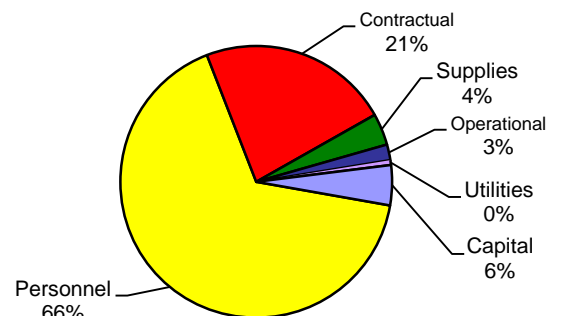
Personnel Schedule

<u>Position</u>	<u>Classification</u>	<u>FY 15 Approved</u>	<u>FY 16 Proposed</u>
Neighborhood Improv. Serv. Supv.	21	1	1
Neighborhood Improv. Serv. Rep.	16	3	3
Neighborhood Improv. Serv. Coord.	12	1	1

Financial History



FY 2016 Expenditure by Category



Fund	Department	Division
01 General Fund	40 Community Development	Neighborhood Improvement

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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10 Salaries & Wages

0101	SALARIES & WAGES-SUPERVISOR	75,625	53,800	53,800	58,200
0104	SALARIES & WAGES-CLERICAL	51,195	49,900	49,900	51,950
0107	SALARIES & WAGES-LABOR	132,111	139,700	128,900	162,650
0109	SALARIES & WAGES-OVERTIME	185	3,000	3,000	1,000

Salaries & Wages TOTAL:	259,116	246,400	235,600	273,800
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15 Benefits**Capital**

0113	EDUCATION/CERTIFICATE PAY	1,534	2,400	2,400	2,400
0114	LONGEVITY PAY	2,847	1,300	1,300	1,600
0120	FICA & MEDICARE EXPENSE	19,525	18,600	18,600	20,850
0122	T.M.R.S. RETIREMENT EXP.	41,145	40,100	39,300	44,750

Benefits TOTAL:	65,051	62,400	61,600	69,600
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20 Contractual

0213	CONSULTING FEES	750	3,000	3,000	3,000
0231	SERVICE-MAINT. CONTRACTS	2,963	2,900	2,900	2,900
0240	EQUIPMENT REPAIRS	250	250	250	250
0242	EQUIPMENT RENTAL & LEASE	3,436	5,200	5,200	3,600
0246	VEHICLE REPAIRS	7,171	5,000	5,000	5,000
0255	CODE ENFORCEMENT CONTRACT	21,277	25,000	25,000	25,000
0256	HEALTH INSPECTION SERVICE	58,505	56,000	56,000	57,900
0257	DEMOLITION SERVICES	6,270	20,000	20,000	20,000

Contractual TOTAL:	100,622	117,350	117,350	117,650
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30 Supplies

0301	OFFICE SUPPLIES	2,377	2,550	2,550	2,550
0310	PRINTING & BINDING	3,409	6,000	6,000	3,500
0321	UNIFORMS	1,563	1,750	1,750	1,750
0323	SMALL TOOLS	167	750	750	750
0325	SAFETY SUPPLIES	50	1,500	1,500	1,500
0331	FUEL & LUBRICANTS	10,168	11,000	9,000	9,000
0347	GENERAL MAINT. SUPPLY	349	500	500	500

Supplies TOTAL:	18,083	24,050	22,050	19,550
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Fund	Department	Division
01 General Fund	40 Community Development	Neighborhood Improvement

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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40 Operational

0410	DUES & SUBSCRIPTIONS	4,365	3,250	3,250	3,250
0415	RECRUITING EXPENSES	108	-	150	-
0430	TUITION & TRAINING	2,541	3,200	3,200	3,200
0436	TRAVEL	3,671	3,200	3,200	3,200

Operational TOTAL:	10,685	9,650	9,800	9,650
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50 Utilities

0507	CELLULAR TELEPHONE	2,095	2,500	2,500	2,950
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Utilities TOTAL:	2,095	2,500	2,500	2,950
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60 Capital

0623	VEHICLES	-	-	-	24,650
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DOCUMENTS FOR ACCOUNT . . . : 01-40-42-0623**New Vehicle**

Request to purchase a new 1/2 ton pickup to replace a 2005 Ford F150 with approximately 84,500 miles.
\$23,500 plus safety lighting \$1,150

CITY MANAGER'S COMMENTS: Approved

Capital TOTAL:	-	-	-	24,650
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Code Enforcement TOTAL :	455,652	462,350	448,900	517,850
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DIVISION SUMMARY

Fund	Department	Division
01 General	40 Community Development	43 Inspections

Expenditure Summary

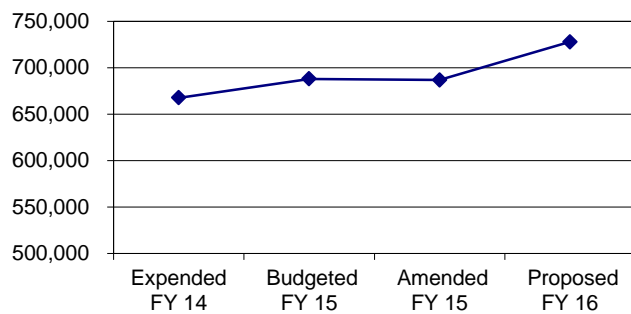
	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Personnel	609,112	617,350	617,350	635,000
Contractual	33,540	43,600	43,600	40,600
Supplies	11,103	13,450	12,250	12,250
Operational	10,717	9,750	9,750	9,750
Utilities	3,077	3,800	3,800	4,100
Capital	-	-	-	25,950
Total	667,549	687,950	686,750	727,650

Personnel Schedule

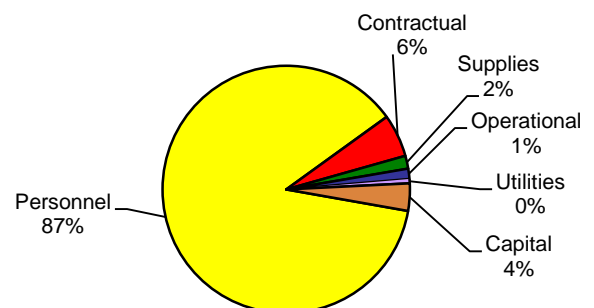
Position	Classification	FY 15 Approved	FY 16 Proposed
Building Official	30	1	1
Building Inspections Supervisor	21	1	1
Plans Examiner	17	1	1
Building Inspector	17	3	3
Permit Technician	12	2	2

Activity Trends

Financial History



FY 2016 Expenditures by Category



Fund	Department	Division
01 General Fund	40 Community Development	43 Inspections

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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10 Salaries & Wages

0101	SALARIES & WAGES-SUPERVISOR	116,488	115,900	115,900	184,600
0104	SALARIES & WAGES-CLERICAL	93,709	93,400	93,400	93,400
0107	SALARIES & WAGES-LABOR	274,487	281,400	281,400	226,700
0109	SALARIES & WAGES-OVERTIME	69	1,000	1,000	1,000

Salaries & Wages TOTAL:	484,753	491,700	491,700	505,700
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15 Benefits**Capital**

0113	EDUCATION/CERTIFICATE PAY	2,700	3,000	3,000	3,000
0114	LONGEVITY PAY	4,929	4,350	4,350	4,850
0120	FICA & MEDICARE EXPENSE	36,832	37,500	37,500	38,600
0122	T.M.R.S. RETIREMENT EXP.	79,898	80,800	80,800	82,850

Benefits TOTAL:	124,359	125,650	125,650	129,300
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20 Contractual

0213	CONSULTING FEES	-	-	-	-
0231	SERVICE-MAINT. CONTRACTS	24,466	35,400	35,400	32,400
0240	EQUIPMENT REPAIRS	-	500	500	500
0242	COPIER LEASE	2,006	2,700	2,700	2,700
0246	VEHICLE REPAIRS	7,068	5,000	5,000	5,000

Contractual TOTAL:	33,540	43,600	43,600	40,600
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30 Supplies

0301	OFFICE SUPPLIES	845	1,250	1,250	1,250
0310	PRINTING & BINDING	284	1,250	1,250	1,250
0321	UNIFORMS	1,173	1,250	1,250	1,250
0323	SMALL TOOLS	194	1,000	1,000	1,000
0331	FUEL & LUBRICANTS	8,699	8,200	7,000	7,000
0347	GENERAL MAINT. SUPPLY	-92	500	500	500

Supplies TOTAL:	11,103	13,450	12,250	12,250
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Fund	Department	Division
01 General Fund	40 Community Development	43 Inspections

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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40 Operational

0410	DUES & SUBSCRIPTIONS	2,765	2,500	2,500	2,500
0415	RECRUITING EXPENSES	73	-	-	-
0430	TUITION & TRAINING	4,355	4,000	4,000	4,000
0436	TRAVEL	3,524	3,250	3,250	3,250

Operational TOTAL :	10,717	9,750	9,750	9,750
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50 Utilities

0507	CELLULAR TELEPHONE	3,077	3,800	3,800	4,100
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Utilities TOTAL :	3,077	3,800	3,800	4,100
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60 Capital

0623	VEHICLES	-	-	-	25,950
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DOCUMENTS FOR ACCOUNT . . . : 01-40-43-0623**New Vehicle**

Request to purchase a new 1/2 ton extended cab pickup to replace a 2004 unit with approximately 87,000 miles. The existing unit has various interior issues and it did not rate well in the City's independent vehicle evaluation process.

Vehicle \$23,500

Bed Cover \$1,250 (storage of field equipment)

Safety lighting \$1,150

CITY MANAGER'S COMMENTS: Approved

Capital TOTAL :	-	-	-	25,950
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Building Inspections TOTAL :	667,549	687,950	686,750	727,650
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DIVISION SUMMARY

Fund	Department	Division
01 General	45 Parks & Recreation	45 Parks

Expenditure Summary

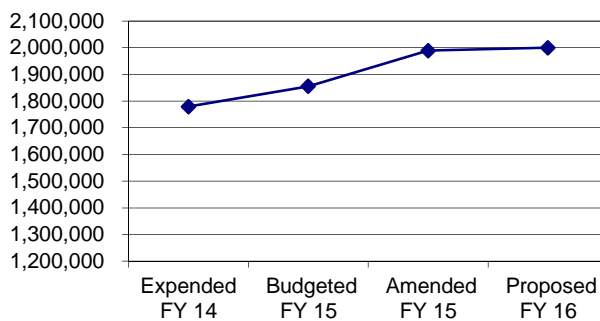
	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Personnel	944,787	913,400	1,056,550	981,350
Contractual	408,273	363,450	363,450	376,250
Supplies	219,382	358,450	349,050	320,300
Operational	8,920	11,500	11,500	11,500
Utilities	116,818	191,900	191,900	193,400
Capital	80,960	16,900	16,900	117,250
Total	1,779,140	1,855,600	1,989,350	2,000,050

Personnel Schedule

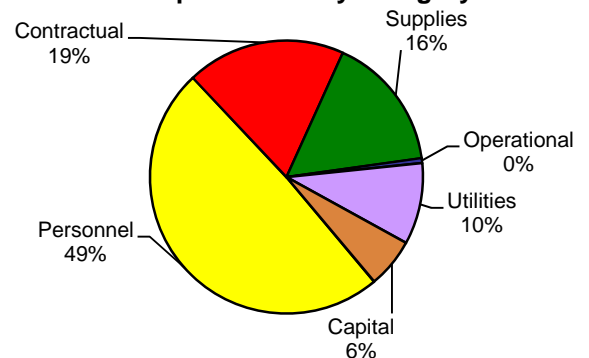
Position	Classification	FY 15 Approved	FY 16 Proposed
Parks Superintendent	23	1	1
Crew Leader	15	3	3
Irrigation/Pesticide Technician	13	1	1
Equipment Operator I	10	4	4
Maintenance Worker II	8	10	10
Maintenance Worker (PT/Temporary)	-	6	6

Activity Trends

Financial History



FY 2016 Expenditures by Category



Fund	Department	Division
01 General Fund	45 Parks	45 Park Maintenance

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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10 Salaries & Wages

0101	SALARIES & WAGES-SUPERVISOR	78,213	79,800	182,800	77,500
0107	SALARIES & WAGES-LABOR	659,542	638,700	638,700	695,250
0109	SALARIES & WAGES-OVERTIME	20,343	16,000	22,000	16,000

Salaries & Wages TOTAL:	758,098	734,500	843,500	788,750
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15 Benefits

0113	EDUCATION/CERTIFICATE PAY	600	1,800	1,800	1,800
0114	LONGEVITY PAY	10,346	8,100	8,100	9,300
0120	FICA & MEDICARE EXPENSE	56,615	55,000	65,250	59,100
0122	T.M.R.S. RETIREMENT EXP.	119,128	114,000	137,900	122,400

Benefits TOTAL:	186,689	178,900	213,050	192,600
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20 Contractual

0237	UNIFORM SERVICE	13,585	11,200	11,200	6,000
0240	EQUIPMENT REPAIRS	37,873	19,500	19,500	19,500
0242	EQUIPMENT RENTAL & LEASE	10,751	17,000	17,000	17,000
0244	BUILDING REPAIRS	2,267	3,000	3,000	4,500

DOCUMENTS FOR ACCOUNT . . . : 01-45-45-0244**Restroom Maintenance**

Requested for any needed repairs and painting for the new restroom installed at Tuttle Athletic Complex in 2015. \$3,000 is the base budget used for repairs for three restrooms at Myers Park and one at Yellowjacket Park and an additional \$1,500 is requested.

CITY MANAGER'S COMMENTS: Approved

0246	VEHICLE REPAIRS	11,843	10,500	10,500	10,500
0247	GROUNDS MAINTENANCE	330,904	300,750	300,750	307,250

DOCUMENTS FOR ACCOUNT . . . : 01-45-45-0247**Grounds Maint. Contracts**

Grounds Maintenance Contract: \$194,250

The City contracts with a private company to maintain City facilities, medians and rights-of-way during the growing season. The service includes mowing, edging, weedeating, shrub and tree trimming and litter abatement. The facilities maintained are: City Hall, The Center, Police Dept. four fire stations, Animal Adoption Center, Firearms Training Facility, and The Municipal Court building.

Fund	Department	Division
01 General Fund	45 Parks	45 Park Maintenance

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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Medians and ROW include: Yellowjacket Lane, N. Lakeshore, Ralph Hall Parkway, Clark St., FM 740 medians, SH 205 medians, IH-30 and John King intersection, IH-30 and FM 740 intersection, SH 205 and FM 740 intersection, Summer Lee Dr., TL Townsend, John King Blvd. medians, and Caruth Lane. In addition the extension of Justin Road will be completed between Industrial and John King Blvd. This would be performed on a bi-weekly basis for 12 to 13 cycles during the growing season. An additional \$5,000 will be required for Justin Road.

Contract Mowing Services Total: \$89,000

The City contracts with a private company to tractor mow large areas such as two closed landfill sites, John King Blvd. medians, Sids Rd., Mims Rd. Tubbs Rd., Clem Rd. County Line Rd, Lofland Circle, Corporate Crossing medians, Brockway Branch Drainage ROW, and several other drainage easements.

Park Pond Maintenance Total: \$24,000

The City contracts with a company to perform lake vegetation and pest management in the lakes with neighborhood parks and Myers Park.

CITY MANAGER'S COMMENTS: Approved

0270	WASTE DISPOSAL SERVICE	1,050	1,500	1,500	11,500
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DOCUMENTS FOR ACCOUNT . . . : 01-45-45-0270

Tree Trimming/Removal

\$10,000 is requested to address situations that arise regarding trimming or removing large and dangerous trees when the park maintenance staff does not have the personnel, equipment or expertise to perform these services. The staff relies on a professional tree trimming service to perform these tasks as well as stump grinding. This does not include trimming or removal in the Takeline.

CITY MANAGER'S COMMENTS: Approved

Contractual TOTAL	408,273	363,450	363,450	376,250
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30 Supplies

0301	OFFICE SUPPLIES	217	150	150	150
0310	PRINTING & BINDING	-	200	200	200
0323	SMALL TOOLS	10,805	13,500	13,500	13,500
0325	SAFETY SUPPLIES	2,002	2,000	2,000	10,050

DOCUMENTS FOR ACCOUNT . . . : 01-45-45-0247

Grounds Maint. Contracts

Two Ford pickups and one Chevrolet pickup do not have roof top light bars and back up alarms. This request is for \$8,030 for all three vehicles. The base budget is \$2,000.

CITY MANAGER'S COMMENTS: Approved

Fund	Department	Division
01 General Fund	45 Parks	45 Park Maintenance

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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0331	FUEL & LUBRICANTS	43,936	44,400	35,000	35,000
0333	CHEMICAL	26,806	31,500	31,500	31,500
0341	CONSTRUCTION & REPAIR SUPPLY	49,897	188,800	188,800	75,000

DOCUMENTS FOR ACCOUNT . . . : 01-45-45-0341**2016 Projects**

The base budget for this line item is \$60,670 to cover major repairs, minor projects and service requests throughout the parks and trail system.

Pond Fountain Repairs \$11,000

There is a lighted aerial fountain in each of the two small ponds at Harry Myers Park. They have been in use for many years to circulate the pond surface to improve water quality. The water tight seal in the casings have failed. Repair costs are nearly the same as the cost to replace.

Bulk Material Bins \$3,330

The Park Maintenance Department stores large stock piles of various mulches, crushed granite and top soil. Request to provide a three sided block wall to contain all bulk materials. Project total is \$3,330

CITY MANAGER'S COMMENTS: Approved

0347	GENERAL MAINT. SUPPLY	39,662	33,000	33,000	33,000
0349	AGRICULTURAL SUPPLIES	35,292	36,900	36,900	113,900

DOCUMENTS FOR ACCOUNT . . . : 01-45-45-0349**Tree Planting**

One of the Parks Department's strategic initiatives is to plant 162 trees in 2016 and increase that count by one tree each year to correspond with the City's founding date of 1854. Plant material that was lost due to drought and ice storm needs to be replaced primarily within the FM 740, SH 205 and SH 66 corridors. Request \$50,000 from the developer tree mitigation funds

The Park at Stone Creek will be under construction in 2016. The design will include approximately 100 newly planted trees at a cost of \$27,000. Funding for this initiative also comes from tree mitigation funds received by developers.

CITY MANAGER'S COMMENTS: Approved

0350	IRRIGATION SYS SUPPLIES	10,765	8,000	8,000	8,000
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Supplies TOTAL	219,382	358,450	349,050	320,300
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Fund	Department	Division
01 General Fund	45 Parks	45 Park Maintenance

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
40 Operational				
0415 RECRUITING EXPENSES	990	500	500	500
0430 TUITION & TRAINING	2,951	3,500	3,500	3,500
0436 TRAVEL	1,854	2,500	2,500	2,500
0480 VOLUNTEER PROGRAM	3,125	5,000	5,000	5,000
Operational TOTAL:	8,920	11,500	11,500	11,500
50 Utilities				
0507 CELLULAR TELEPHONE	2,208	1,900	1,900	3,400
0513 WATER	114,610	190,000	190,000	190,000
Utilities TOTAL:	116,818	191,900	191,900	193,400

60 Capital

0621 FIELD MACHINERY & EQUIPMENT 22,730 16,900 16,900 39,750

DOCUMENTS FOR ACCOUNT . . . : 01-45-45-0621**Infield Groomer**

Two park maintenance employees are responsible for maintaining 13 ball fields at three different locations. Their daily duties during the season include infield grooming, grass infield lip maintenance, chalking, setting bases & pitching mounds, painting foul lines, picking up trash, fence repair etc.

The biggest challenge is maintaining infield/grass edge in a safe attractive condition on a daily basis. The other challenge is maintaining the clay infields through a range of conditions from very dry to rainouts. The drainage patterns of the complex create conditions where the clay mix needs to be moved around to fill in ruts and low spots created by runoff.

This request is for an infield groomer that includes a grass lip edge, rotary broom and rear mounted leveling box blade. The combination of these three implements address the major challenges of infield maintenance. Cost is \$28,750

CITY MANAGER'S COMMENTS: Approved, funded with General Reserves.

Thorguard Lightning System

A lightning prediction system is needed at Tuttle Athletic Complex to provide umpires and staff an audible warning siren when lightning events are likely to occur. This system is different that a lightning detection system which is generally less accurate. A prediction system sounds off when the conditions are present that could produce lightning and give players and spectators more time to clear the field. Cost is \$11,000

CITY MANAGER'S COMMENTS: Approved

Fund	Department	Division
01 General Fund	45 Parks	45 Park Maintenance

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
0623 VEHICLES	58,230	-	-	77,500
DOCUMENTS FOR ACCOUNT . . . : 01-45-45-0623			3/4 Ton Extended Cab	

As approved in the FY 2014/15 budget, the Downtown Maintenance Worker will begin in August of 2015. This person will need a truck to perform their duties on the square to transport tools, supplies and trash between the square and the Service Center. Unit 173 would be transferred to the downtown maintenance worker and outfitted with a Tommy Lift Gate. The vehicle request is for the existing unit 173 to be moved to Downtown and purchase a new truck for Parks. The vehicle is ¾ ton extended cab with a utility bed, roof racks and light bar. This truck would go to the Beautification Crew Leader. The crew leader's current truck, Unit 173 is a standard cab and standard bed. The truck with the utility bed is more suitable to the Crew Leader's duties, who is responsible for pool maintenance, ball field maintenance, playground maintenance and special event support. Replacement Vehicle Cost is \$33,000

Parks Maintenance 1 Ton Truck

Unit 164 is a 2000 Ford with 121,000 miles. This truck is used by two Maintenance Workers on the Projects Crew. Their main function is major repairs and construction projects. The vehicle is not suitable for carrying a lot of tools or towing heavy equipment or trailers. It is in need of approximately \$7,000 in repairs. This request is for a 1-ton extended cab with utility bed, racks, light bar and towing package. Replacement Vehicle Cost is \$36,000

CITY MANAGER'S COMMENTS: Approved from General Fund Reserves

Utility Truck Bed

The truck utilized by The Harbor Technician is a 3/4 ton Ford extended cab pickup. Organized storage is limited at The Harbor. Many specialty tools and equipment are needed on a regular basis to maintain pumps, irrigation, water filtration systems, electrical, lighting and plumbing. This request is to replace the standard pick up bed with a utility bed for \$8,500.

CITY MANAGER'S COMMENTS: Approved

Capital TOTAL :	80,960	16,900	16,900	117,250
Parks TOTAL . . . :	1,779,140	1,855,600	1,989,350	2,000,050

DIVISION SUMMARY

Fund	Department	Division
01 General	45 Parks & Recreation	46 Harbor O&M

Expenditure Summary

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Personnel	101,323	104,050	104,050	111,600
Contractual	155,382	92,800	81,300	94,800
Supplies	41,656	41,800	42,000	46,000
Operational	18	4,000	750	11,750
Utilities	104,278	131,500	131,500	131,500
Capital	7,581	-	-	-
Total	410,238	374,150	359,600	395,650

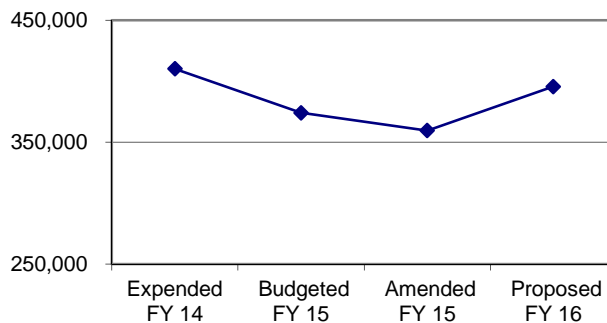
FY 15 Approved FY 16 Proposed

Personnel Schedule

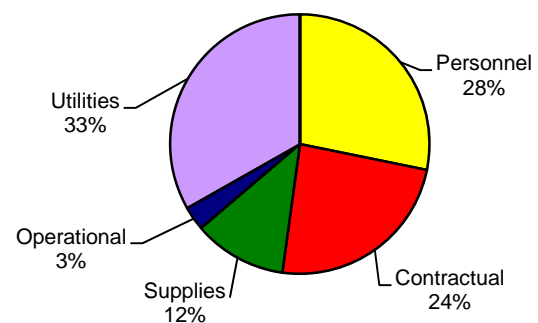
<u>Position</u>	<u>Classification</u>	<u>FY 15 Approved</u>	<u>FY 16 Proposed</u>
Harbor Technician	15	1	1
Maintenance Worker II	8	1	1

Activity Trends

Financial History



FY 2016 Expenditures by Category



Fund	Department	Division
01 General Fund	45 Parks	46 Harbor O & M

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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10 Salaries & Wages

0107	SALARIES & WAGES-LABOR	77,901	80,100	80,100	86,050
0109	SALARIES & WAGES-OVERTIME	3,645	4,000	4,000	4,000

Salaries & Wages TOTAL:	81,546	84,100	84,100	90,050
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15 Benefits

0114	LONGEVITY PAY	514	650	650	800
0120	FICA & MEDICARE EXPENSE	5,963	6,100	6,100	6,600
0122	T.M.R.S. RETIREMENT EXP.	13,300	13,200	13,200	14,150

Benefits TOTAL:	19,777	19,950	19,950	21,550
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20 Contractual

0237	UNIFORM SERVICE	453	1,000	1,000	1,000
0240	EQUIPMENT REPAIRS	7,483	7,500	7,500	7,500
0242	EQUIPMENT RENTAL & LEASE	1,369	1,000	1,000	1,000
0244	BUILDING REPAIRS	80,975	5,000	5,000	30,000

DOCUMENTS FOR ACCOUNT . . . : 01-45-46-0244**Concrete and Lighting Repairs**

[\\$10,000 Remove and replace failing concrete around the spray plaza](#)

[\\$15,000 Electrical and lighting repairs](#)

CITY MANAGER'S COMMENTS: Approved

0245	POOL REPAIR & MAINT	4,384	4,500	4,500	5,000
0246	VEHICLE REPAIRS	1,630	1,500	1,500	1,500
0247	GROUNDS MAINTENANCE	33,440	48,800	48,800	48,800
0258	SECURITY SERVICES	25,648	23,500	12,000	-

Contractual TOTAL:	155,382	92,800	81,300	94,800
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30 Supplies

0323	SMALL TOOLS	3,171	2,000	2,000	2,000
0325	SAFETY SUPPLIES	484	500	500	500
0331	FUEL & LUBRICANTS	4,586	4,000	4,000	4,000
0333	CHEMICAL	17,689	20,000	20,000	20,000
0347	GENERAL MAINT. SUPPLY	7,416	7,000	7,000	7,000

Fund	Department	Division
01 General Fund	45 Parks	46 Harbor O & M

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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0349	AGRICULTURAL SUPPLIES	7,469	7,500	7,500	7,500
0350	IRRIGATION SYS SUPPLIES	841	800	1,000	1,000
0392	SIGNS AND SIGNALS	-	-	-	4,000

DOCUMENTS FOR ACCOUNT . . . : 01-45-46-0392**Replacement Signs**

Many of the rules and ordinance signs have been damaged or removed due to vandalism. Replacement signs will be made of a high pressure laminate product that has a higher quality graphic as well as more durable and vandal resistant. \$4,000

CITY MANAGER'S COMMENTS: Approved

Supplies TOTAL :	41,656	41,800	42,000	46,000
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40 Operational

0410	DUES AND SUBSCRIPTIONS	18	-	50	50
0436	TRAVEL	-	-	200	200
0469	PROMOTION EXPENSE	-	500	500	8,000

DOCUMENTS FOR ACCOUNT . . . : 01-45-46-0469**Banners**

Within the Harbor, each light pole has two double sided banners. There are two designs which are switched out seasonally. This request is to replace 100 banners and add banners in PD32 where poles have been set. \$7,500

CITY MANAGER'S COMMENTS: Approved

0489	HARBOR RENTAL SUPPLIES	-	3,500	-	3,500
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Operational TOTAL :	18	4,000	750	11,750
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50 Utilities

0501	ELECTRICITY	73,394	90,000	90,000	90,000
0507	CELLULAR TELEPHONE	1,233	1,500	1,500	1,500
0513	WATER	29,651	40,000	40,000	40,000

Utilities TOTAL :	104,278	131,500	131,500	131,500
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60 Capital

0621	FIELD MACHINERY & EQUIPMENT	7,581	-	-	-
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Capital TOTAL :	7,581	-	-	-
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HARBOR O&M TOTAL :	410,238	374,150	359,600	395,650
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DIVISION SUMMARY

Fund	Department	Division
01 General	45 Parks & Recreation	47 Recreation

Expenditure Summary

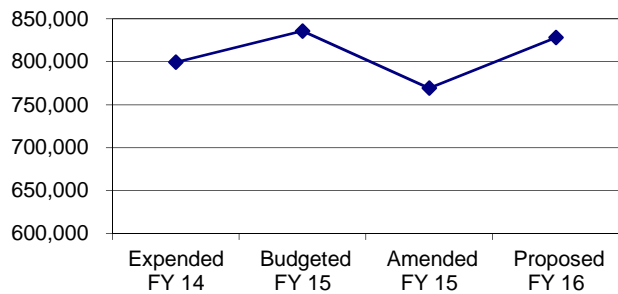
	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Personnel	573,006	586,000	548,600	591,250
Contractual	18,841	20,250	24,000	39,050
Supplies	49,227	55,150	53,150	56,650
Operational	84,883	98,650	59,950	65,450
Utilities	73,509	75,700	83,700	75,700
Total	799,466	835,750	769,400	828,100

Personnel Schedule

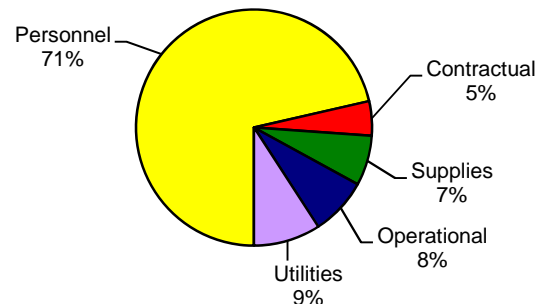
<u>Position</u>	<u>Classification</u>	<u>FY 15 Approved</u>	<u>FY 16 Proposed</u>
Parks & Recreation Manager	30	1	1
Recreation Superintendent	24	1	1
Athletics & Aquatics Supervisor	18	1	1
Recreation Coordinator	16	1	1
Administrative Secretary	12	1	1
Recreation Assistant	9	1	1
Temporary Part - Time (Seasonal)	N/A		

Activity Trends

Financial History



FY 2016 Expenditures by Category



Fund	Department	Division
01 General Fund	45 Parks	47 Recreation

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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10 Salaries & Wages

0101	SALARIES & WAGES-SUPERVISOR	217,899	221,100	211,100	225,400
0104	SALARIES & WAGES-CLERICAL	114,806	121,600	104,000	121,400
0107	SALARIES & WAGES-LABOR	147,507	146,000	146,000	149,750

DOCUMENTS FOR ACCOUNT . . . : 01-45-47-0107**Downtown Event Staff**

There are 44 scheduled music events on the San Jacinto Plaza and 22 Farmers Market events. An additional \$3,750 is request to cover the cost of part-time recreation employees. During the music series, one employee would serve as a liaison for the band, event concierge during the event and clean up afterwards. A second staff person is needed as a restroom attendant. During the Farmers Market one person is needed as a restroom attendant.

CITY MANAGER'S COMMENTS: Approved

0109	SALARIES & WAGES-OVERTIME	493	1,500	1,500	1,500
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Salaries & Wages TOTAL :	480,705	490,200	462,600	498,050
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15 Benefits

0113	EDUCATION/CERTIFICATE PAY	600	600	600	600
0114	LONGEVITY PAY	1,274	1,300	1,300	1,650
0120	FICA & MEDICARE EXPENSE	36,306	37,400	34,600	36,000
0122	T.M.R.S. RETIREMENT EXP.	54,121	56,500	49,500	54,950

Benefits TOTAL :	92,301	95,800	86,000	93,200
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20 Contractual

0213	CONSULTING FEES	-	-	-	3,500
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DOCUMENTS FOR ACCOUNT . . . : 01-45-47-0213**Website Integration**

Consolidate all Parks and Recreation related web pages into one comprehensive site with consistent appearance. This includes making the websites mobile device compatible. Contingent upon approval of recreation registration software, this cost would also include integration of the registration functions with the website. Cost is \$3,500

CITY MANAGER'S COMMENTS: Approved

0231	SERVICE-MAINT. CONTRACTS	3,851	4,450	4,450	6,000
0239	RECREATION CONTRACT	1,271	-	2,250	2,250
0242	EQUIPMENT RENTAL & LEASE	9,845	9,300	9,300	9,300
0245	POOL REPAIR & MAINT	1,913	6,500	6,500	6,500

Fund	Department	Division
01 General Fund	45 Parks	47 Recreation

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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0246 VEHICLE REPAIRS 1,961 - 1,500 11,500

DOCUMENTS FOR ACCOUNT . . . : 01-45-47-0246

Vehicle Wraps

The Recreation Division has one Chevrolet pickup, one Ford van, and one 12' box trailer which we would like to apply full graphic wraps to promote city programs. Cost is \$9,950

CITY MANAGER'S COMMENTS: Approved

Contractual TOTAL :	18,841	20,250	24,000	39,050
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30 Supplies

0301	OFFICE SUPPLIES	2,994	2,000	2,000	2,000
0307	POSTAGE	646	2,000	-	2,000
0310	PRINTING & BINDING	15,738	16,500	16,500	16,500

DOCUMENTS FOR ACCOUNT . . . : 01-45-47-0310

Public Awareness Campaign

The strategic initiative for improving public awareness includes the following:

\$56,000 Fun Guide mailed out two times per year to 19,000 households

9,880 4"x6" refrigerator magnets designed, printed and mailed to 19,000 households

6,000 Promotional giveaways during city events, Park Ambassador program, and House Warmers

6,000 Design, print and mail postcards to 19,000 households twice per year to promote major special events and summer programs

5,000 Design and printing of 5,000 pocket maps that highlight City parks, facilities and trails.

2,500 Paid ads for local electronic and print media

\$85,380 Total

CITY MANAGER'S COMMENTS: A limited number of these programs can be implemented with \$30,000 available in Recreation Development Fund.

0321	UNIFORMS	121	2,100	2,100	2,100
0331	FUEL & LUBRICANTS	2,541	2,600	2,600	2,600
0333	CHEMICAL	11,113	10,000	10,000	10,000
0347	GENERAL MAINT. SUPPLY	3,754	6,450	6,450	6,450
0390	SWIMMING POOL SUPPLIES	3,429	2,500	2,500	2,500

Fund	Department	Division
01 General Fund	45 Parks	47 Recreation

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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0391 RECREATION PROG. SUPPLY 8,891 11,000 11,000 12,500

DOCUMENTS FOR ACCOUNT . . . : 01-45-47-0391

Mascot and Tents

Request \$1,500 to replace 12'x12' Parks and Recreation booth tent. They are worn and faded. Replacement tops would utilize any new public awareness campaign graphics and style.

Request \$2,000 to purchase a mascot costume, cooling vest and storage container. Mascot concept would be utilized during programs and special events. Mascot would appear in various print and digital media, social media, YouTube etc. to promote parks and recreation activities.

CITY MANAGER'S COMMENTS: Tents are Approved, Mascot is Disapproved

Supplies TOTAL :	49,227	55,150	53,150	56,650
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40 Operational

0406 SPECIAL EVENTS 50,219 42,000 42,000 46,500

DOCUMENTS FOR ACCOUNT . . . : 01-45-47-0406

Easter Egg Hunt and Fishing Derby

The size of the Easter Egg Hunt has grown significantly over the last two years. An additional \$2,500 is needed to increase the amount of candy and prizes to keep up with the crowd.

Fishing Derby - add 300 pounds of fish to the event \$2,000

The remaining budget covers the costs of the Christmas Tree lighting, July 4th and Halloween

CITY MANAGER'S COMMENTS: Approved

0410	DUES & SUBSCRIPTIONS	1,907	2,500	2,500	2,500
0415	RECRUITING EXPENSES	4,447	2,000	3,300	2,000
0428	OTHER	947	1,000	1,000	1,000
0429	ROCK GRANT PROGRAM	-	40,000	-	-
0430	TUITION & TRAINING	2,724	4,000	4,000	6,300
0436	TRAVEL	24,639	7,150	7,150	7,150

Operational TOTAL :	84,883	98,650	59,950	65,450
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50 Utilities

0501	ELECTRICITY	69,270	72,000	80,000	72,000
0507	CELLULAR TELEPHONE	4,239	3,700	3,700	3,700

Utilities TOTAL :	73,509	75,700	83,700	75,700
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Recreation TOTAL :	799,466	835,750	769,400	828,100
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DIVISION SUMMARY

Fund	Department	Division
01 General	45 Parks & Recreation	48 Animal Services

Expenditure Summary

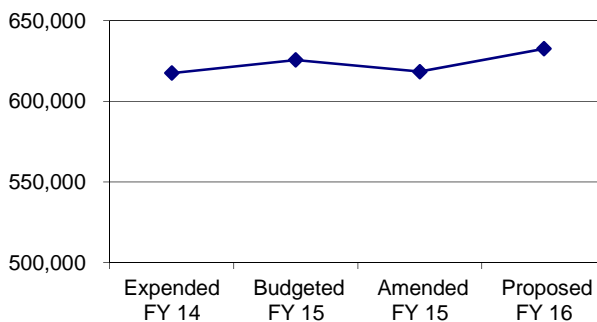
	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Personnel	186,381	186,100	186,100	190,300
Contractual	413,153	414,500	414,500	424,500
Supplies	13,119	18,500	11,500	11,500
Operational	1,242	2,550	2,550	2,550
Utilities	3,648	4,000	3,800	3,800
Total	617,543	625,650	618,450	632,650

Personnel Schedule

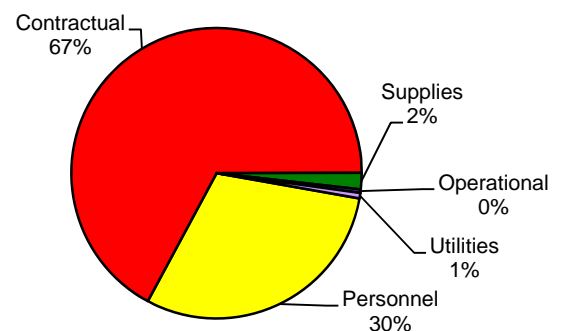
<u>Position</u>	<u>Classification</u>	<u>FY 15 Approved</u>	<u>FY 16 Proposed</u>
Animal Services Crewleader	15	1	1
Animal Services Officer	12	2	2

Activity Trends

Financial History



FY 2016 Expenditures by Category



Fund	Department	Division
01 General Fund	45 Parks	48 Animal Services

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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10 Salaries & Wages

0107	SALARIES & WAGES-LABOR	145,302	144,800	144,800	147,300
0109	SALARIES & WAGES-OVERTIME	2,445	3,000	3,000	4,000

Salaries & Wages TOTAL:	147,747	147,800	147,800	151,300
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15 Benefits

0114	LONGEVITY PAY	3,125	3,300	3,300	3,500
0120	FICA & MEDICARE EXPENSE	10,993	11,100	11,100	11,300
0122	T.M.R.S. RETIREMENT EXP.	24,516	23,900	23,900	24,200

Benefits TOTAL:	38,634	38,300	38,300	39,000
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20 Contractual

0213	CONSULTING FEES	410,472	410,000	410,000	420,000
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DOCUMENTS FOR ACCOUNT . . . : 01-45-48-0213**Customer Service**

CCHS will begin answering the phones for animal services which are currently going to the Service Center before being transferred to the adoption center or to the animal services officers. They will perform this service for an additional \$10,000 per year. The City Attorney is assisting with a contract amendment and Administration is working on performance standards.

CITY MANAGER'S COMMENTS: Approved

0240	EQUIPMENT REPAIRS	390	750	750	750
0246	VEHICLE REPAIRS	2,291	3,500	3,500	3,500
0270	WASTE DISPOSAL SERVICE	-	250	250	250

Contractual TOTAL:	413,153	414,500	414,500	424,500
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30 Supplies

0301	OFFICE SUPPLIES	533	500	500	500
0310	PRINTING & BINDING	225	1,000	1,000	1,000
0321	UNIFORMS	414	1,000	1,000	1,000
0325	SAFETY SUPPLIES	162	750	750	750
0331	FUEL & LUBRICANTS	10,431	14,500	7,500	7,500
0347	GENERAL MAINT. SUPPLY	1,354	750	750	750

Supplies TOTAL:	13,119	18,500	11,500	11,500
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Fund	Department	Division
01 General Fund	45 Parks	48 Animal Services

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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40 Operational

0410	DUES & SUBSCRIPTIONS	50	500	500	500
0430	TUITION & TRAINING	249	1,000	1,000	1,000
0436	TRAVEL	943	1,050	1,050	1,050

Operational TOTAL:	1,242	2,550	2,550	2,550
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50 Utilities

0507	CELLULAR TELEPHONE	3,648	4,000	3,800	3,800
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Utilities TOTAL:	3,648	4,000	3,800	3,800
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Animal Services TOTAL :	617,543	625,650	618,450	632,650
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DIVISION SUMMARY

Fund	Department	Division
01 General	50 Public Works	53 Engineering

Expenditure Summary

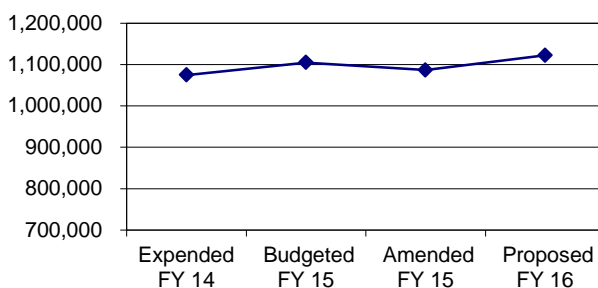
	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Personnel	920,683	930,500	915,500	934,850
Contractual	79,841	115,100	115,100	120,100
Supplies	17,192	25,500	22,000	23,950
Operational	21,253	24,900	24,900	24,900
Utilities	9,014	9,000	9,000	10,050
Capital	26,687	-	-	8,500
Total	1,074,670	1,105,000	1,086,500	1,122,350

Personnel Schedule

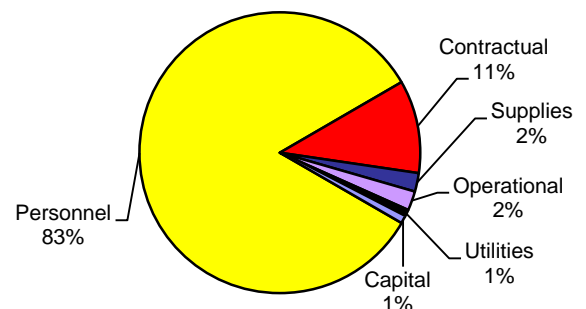
Position	Classification	FY 14 Approved	FY 15 Proposed
Public Works Director/City Engineer	-	1	1
Assistant City Engineer	28	1	1
Civil Engineer	25	1	1
Senior Engineering Technician	22	1	1
Senior Construction Inspector	20	1	1
Construction Inspector	17	4	4
Customer Service Coordinator	12	1	1

Activity Trends

Financial History



FY 2016 Expenditures by Category



Fund	Department	Division
01 General Fund	50 Public Works	53 Engineering

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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10 Salaries & Wages

0101	SALARIES & WAGES-SUPERVISOR	130,542	135,250	135,250	140,650
0104	SALARIES & WAGES-CLERICAL	304,522	309,000	299,000	306,750
0107	SALARIES & WAGES-LABOR	287,692	291,500	288,500	291,900
0109	SALARIES & WAGES-OVERTIME	16,052	12,000	12,000	12,000

Salaries & Wages TOTAL:	738,808	747,750	734,750	751,300
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15 Benefits

0113	EDUCATION/CERTIFICATE PAY	-	300	300	600
0114	LONGEVITY PAY	5,505	6,150	6,150	6,750
0120	FICA & MEDICARE EXPENSE	55,584	55,100	55,100	55,500
0122	T.M.R.S. RETIREMENT EXP.	120,786	121,200	119,200	120,700

Benefits TOTAL:	181,875	182,750	180,750	183,550
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20 Contractual

0213	CONSULTING FEES	65,144	87,200	87,200	87,200
0231	SERVICE-MAINT. CONTRACTS	9,390	15,100	15,100	14,100
0240	EQUIPMENT REPAIRS	-	600	600	600
0242	EQUIPMENT RENTAL & LEASE	-	6,200	6,200	6,200
0246	VEHICLE REPAIRS	5,307	6,000	6,000	6,000
0276	STORMWATER PROGRAM EXPENSE	-	-	-	6,000

DOCUMENTS FOR ACCOUNT . . . : 01-50-53-0276**Stormwater Program**

Per the TCEQ Stormwater Permit requirements, this line item will allow staff to install storm markers on 1000 storm sewer inlets. Total cost is \$5,300.

CITY MANAGER'S COMMENTS: Approved

Contractual TOTAL:	79,841	115,100	115,100	120,100
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Fund	Department	Division
01 General Fund	50 Public Works	53 Engineering

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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30 Supplies

0301	OFFICE SUPPLIES	1,649	1,800	1,800	1,800
0310	PRINTING & BINDING	1,126	1,500	1,500	1,500
0321	UNIFORMS	1,014	1,050	1,050	1,050
0323	SMALL TOOLS	195	5,550	5,550	1,500
0325	SAFETY SUPPLIES	258	500	500	500
0331	FUEL & LUBRICANTS	12,762	14,000	10,500	10,500
0341	CONSTRUCTION & REPAIR SUPPLY	49	600	600	6,600

DOCUMENTS FOR ACCOUNT . . . : 01-50-53-0341**Markers**

Request \$18,900 to replenish our supply of floodway markers and survey inlet markers.

CITY MANAGER'S COMMENTS: Approved at a smaller quantity

0347	GENERAL MAINT. SUPPLY	139	500	500	500
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Supplies TOTAL :	17,192	25,500	22,000	23,950
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40 Operational

0410	DUES & SUBSCRIPTIONS	11,331	13,400	13,400	13,400
0430	TUITION & TRAINING	5,163	6,000	6,000	6,000
0436	TRAVEL	4,759	5,500	5,500	5,500

Operational TOTAL :	21,253	24,900	24,900	24,900
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50 Utilities

0507	CELLULAR TELEPHONE	9,014	9,000	9,000	10,050
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Utilities TOTAL :	9,014	9,000	9,000	10,050
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60 Capital

0610	FURNITURE & FIXTURES	7,600	-	-	-
0612	COMPUTER EQUIPMENT	-	-	-	8,500

DOCUMENTS FOR ACCOUNT . . . : 01-50-53-0612**GPS Unit**

Replace an existing GPS Tremble unit \$8,500. Staff uses these units to collect and maintain utility, parks assets and 911 addressing data in the field.

CITY MANAGER'S COMMENTS: Approved

0623	VEHICLES	19,087	-	-	-
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Capital TOTAL :	26,687	-	-	8,500
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Engineering TOTAL . . :	1,074,670	1,105,000	1,086,500	1,122,350
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DIVISION SUMMARY

Fund	Department	Division
01 General	50 Public Works	59 Streets

Expenditure Summary

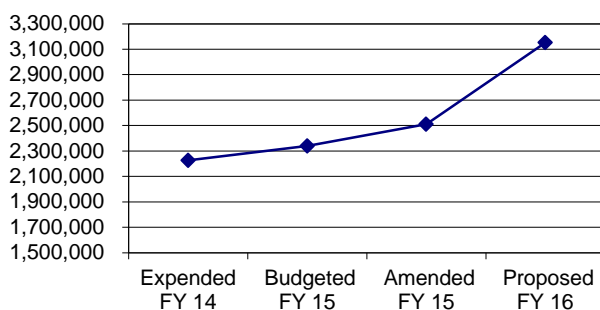
	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Personnel	600,052	596,500	596,500	632,400
Contractual	91,068	129,800	184,300	185,700
Supplies	1,097,202	1,147,400	1,182,400	1,398,100
Operational	3,499	5,800	5,800	5,800
Utilities	419,395	459,900	541,900	522,550
Capital	15,295	-	-	407,500
Total	2,226,511	2,339,400	2,510,900	3,152,050

Personnel Schedule

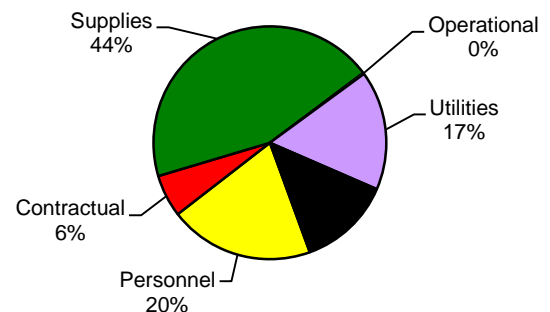
Position	Classification	FY 14 Approved	FY 15 Proposed
Superintendent	24	1	1
Crew Leader	15	2	2
Equipment Operator II	12	2	2
Equipment Operator I	10	1	1
Sign Technician	10	2	2
Maintenance Worker II	8	3	3

Activity Trends

Financial History



FY 2016 Expenditures by Category



Fund	Department	Division
01 General Fund	50 Public Works	59 Street Maintenance

ACCOUNT	2013 Actual Expense	2014 Adopted Budget	2014 Amended Budget	2015 City Manager Approved
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10 Salaries & Wages

0101	SALARIES & WAGES-SUPERVISOR	84,134	84,100	84,100	84,100
0107	SALARIES & WAGES-LABOR	377,286	382,350	382,350	406,100
0109	SALARIES & WAGES-OVERTIME	16,622	10,000	10,000	15,200

DOCUMENTS FOR ACCOUNT . . . : 01-50-53-0109**Standby Pay**

Each week, a duty man will be assigned to a 24/7 rotation to address after hour emergency calls. The duty man will respond to all street and drainage related calls dispatched by the Police Department or a supervisor. If they are not called out during the week they will be compensated \$100 for standby pay. If they are called out then standard overtime rates would apply.

CITY MANAGER'S COMMENTS: Approved

Salaries & Wages TOTAL :	478,042	476,450	476,450	505,400
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15 Benefits

0113	EDUCATION/CERTIFICATE PAY	900	900	900	1,800
0114	LONGEVITY PAY	6,635	6,600	6,600	7,200
0120	FICA & MEDICARE EXPENSE	35,724	35,650	35,650	37,500
0122	T.M.R.S. RETIREMENT EXP.	78,751	76,900	76,900	80,500

Benefits TOTAL :	122,010	120,050	120,050	127,000
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20 Contractual

0213	CONSULTING FEES	6,757	5,000	59,500	5,000
0231	SERVICE-MAINT. CONTRACTS	912	28,800	28,800	38,100

DOCUMENTS FOR ACCOUNT . . . : 01-50-59-0231**Software Maint Contracts**

Scada Maintenance \$5,000

Signal Maintenance \$8,534 (previously in Engineering budget)

Air Cards \$4,558

Street Sweeping \$20,000

CITY MANAGER'S COMMENTS: Approved

0237	UNIFORM SERVICE	7,769	7,500	7,500	6,100
0240	EQUIPMENT REPAIRS	19,223	30,300	30,300	30,300
0242	EQUIPMENT RENTAL & LEASE	4,182	5,000	5,000	5,000
0246	VEHICLE REPAIRS	23,914	25,000	25,000	25,000

Fund	Department	Division
01 General Fund	50 Public Works	59 Street Maintenance

ACCOUNT	2013 Actual Expense	2014 Adopted Budget	2014 Amended Budget	2015 City Manager Approved
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0270 WASTE DISPOSAL SERVICE 28,311 28,000 28,000 76,000

DOCUMENTS FOR ACCOUNT . . . : 01-50-59-0270

Tub Grinding

Request a budget increase of \$8,000 to allow for the tub grinding and disposal of brush and trees which are stockpiled.

Litter Abatement

For several years the City contracted with a company to perform litter abatement along the state roadways. Budgetary constraints caused us to cancel the contract but we propose to implement the program in the FY16 budget. The contract amount will be \$40,000.

CITY MANAGER'S COMMENTS: Approved

0271 LANDFILL MAINTENANCE - 200 200 200

Contractual TOTAL :	91,068	129,800	184,300	185,700
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30 Supplies

0301	OFFICE SUPPLIES	539	500	500	500
0310	PRINTING & BINDING	-	100	100	100
0323	SMALL TOOLS	5,663	6,100	6,100	6,100
0325	SAFETY SUPPLIES	5,939	6,000	6,000	6,000
0331	FUEL & LUBRICANTS	33,932	35,000	30,000	30,000
0333	CHEMICAL	109	200	200	15,500

DOCUMENTS FOR ACCOUNT . . . : 01-50-59-0333

Meltdown 20

Meltdown 20 – (Concentrated Deicing Crystals) is a magnesium chloride based concentrated deicing Crystal. Once applied Meltdown 20 begins to draw moisture from the ice, air and road surface to form melting brine that helps break the bond between the ice and the road surface. In our application process this product is mixed in with the road chat and distributed through the sand spreaders. By combining the meltdown with the chat we are able to provide traction for treated pavement surface as well as adding an ice melting component to the roadway. During last years winter weather events this product was used extensively to pre-treat bridges prior to icing events and to treat bridges and overpasses along with various roadways during icing events. We would like to purchase 50,000 lbs. of Meltdown 20 for a total cost of \$15,500

CITY MANAGER'S COMMENTS: Approved

Fund	Department	Division
01 General Fund	50 Public Works	59 Street Maintenance

ACCOUNT	2013 Actual Expense	2014 Adopted Budget	2014 Amended Budget	2015 City Manager Approved
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0341 CONSTRUCTION & REPAIR SUPPLY 992,892 865,000 865,000 1,000,000

DOCUMENTS FOR ACCOUNT . . . : 01-50-59-0341

Street Projects

The Street Department Construction Supplies budget for 2013/2014 was \$1,000,000. The approved budget for the 2014/2015 budget year was reduced by \$135,000 to \$865,000 due to budgetary constraints. Projects undertaken with these funds include removing and replacing areas of failed concrete, asphalt patching and overlay, sidewalk repairs and similar projects. A list of some of the projects they may be included are attached.

CITY MANAGER'S COMMENTS: Approved

0347	GENERAL MAINT. SUPPLY	7,399	7,500	7,500	7,500
0384	DRAIN. SYS. REPAIR SUPP	20,119	20,000	20,000	20,000
0392	SIGNS AND SIGNALS	30,610	207,000	247,000	312,400

DOCUMENTS FOR ACCOUNT . . . : 01-50-59-0392

New Traffic Signal

Amended Budget: bids for the signal at Ralph Hall and Mims exceeded budget.

Request additional funds of \$249,000 for the installation of a traffic signal at the intersection of Lakeshore & Masters. A warrant study was conducted and the intersection showed a need for traffic signal control.

CITY MANAGER'S COMMENTS: Approved, funded with General Reserves

Non Compliant Sign Replacement

The Texas MUTCD has established minimum retro reflectivity standards for street and regulatory signs. There are also requirements for establishing a method of sign management for compliance. The Planning Departments GIS division is currently conducting a field inventory of our signage network and has completed about 75% of the field survey inventory for regulatory signage. When completed the inventory and sign mapping will allow us to better assess and document the condition of our streets and regulatory signage network and act as a sign management tool to assist us in achieving compliance with the Texas MUTCD minimum retro reflectivity standards. Compliance with these standards is expensive. We are using high intensity retro reflective tape for all of our street and regulatory signs. Due to these retro reflectivity requirements we have accelerated the replacement of non-compliant signs. Along with the added cost of upgrading these signs, we must also allow funds to address other signage issues. Typically we have a substantial amount of sign damage related to vandalism. These signs must often be removed and replaced. Another large factor that impacts this budget is the maintenance of our 34 flashing school zone beacons and associated SCADA system. We have a very large inventory of over 8,000 street, regulatory and other miscellaneous signs to maintain. The cost of sign materials and supplies continue to trend up. Some of the materials purchased out of this budget include, street and regulatory signage along with a large amount of miscellaneous sign blanks, poles, mounting brackets, street sign crosses etc.

Fund	Department	Division
01 General Fund	50 Public Works	59 Street Maintenance

	2013	2014	2014	2015
	Actual	Adopted	Amended	City Manager
ACCOUNT	Expense	Budget	Budget	Approved

Solar Signs

\$5,300 Solar powered school zone flashing beacons to hold in reserve for needed replacements. Funding is available from traffic ticket fees in school zones.

\$8,100 Pole Mounted Radar Signs - 2 additional high intensity LED Radar signs to monitor traffic and address speeding concerns. The signs increase community awareness and are proven to reduce traffic speed. They can be moved from location to location as target areas are addressed.

CITY MANAGER'S COMMENTS: Approved

Supplies TOTAL:	1,097,202	1,147,400	1,182,400	1,398,100
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40 Operational

0415	RECRUITING EXPENSE	348	-	-	-
0430	TUITION & TRAINING	1,548	2,500	2,500	2,500
0436	TRAVEL	1,603	3,300	3,300	3,300

Operational TOTAL:	3,499	5,800	5,800	5,800
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50 Utilities

0504	STREET LIGHTING	415,679	456,000	538,000	515,750
0507	CELLULAR TELEPHONE	3,716	3,900	3,900	6,800

Utilities TOTAL:	419,395	459,900	541,900	522,550
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60 Capital

0603	BUILDINGS	-	-	-	-
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DOCUMENTS FOR ACCOUNT . . . : 01-50-59-0603**Sign Production Room**

Mishler Builders provided us with the construction estimate to create a sign production room. The Street Department currently lacks the office space to effectively perform some of our overall daily functions. We currently operate out of a 16'x12' (192 square feet) office which offices 2 crew leaders, 2 sign technicians, and 1 maintenance worker. It also includes 1 office desk, 2 work tables, 10 filing cabinets, a functional computer server rack, 2 plotters (sign production printers), and 2 computers that sign technicians and crew leaders share. We fabricate street signs, regulatory signs (signs that measure in excess of 36 inches wide) and special request signs, all within this workspace which drastically limits our amount of workspace area. We would like to request an additional work area which we have already earmarked within our upstairs facility. This additional work area would effectively accommodate the additional workspace needed for our overall sign production operations..

CITY MANAGER'S COMMENTS: Disapproved

Fund	Department	Division
01 General Fund	50 Public Works	59 Street Maintenance

	2013 Actual Expense	2014 Adopted Budget	2014 Amended Budget	2015 City Manager Approved
ACCOUNT				

0612 COMPUTER EQUIPMENT - - - 6,050

DOCUMENTS FOR ACCOUNT . . . : 01-50-59-0612

Plotter Cutter

We are requesting to purchase a cutting plotter for the sign lab. The current plotter does not have the capability to produce street and regulatory sign material larger than 36". A new cutter is necessary due to the fact that many regulatory signs are required to be significantly larger than the 36 inches. We can not produce the larger signs with our current plotter. \$6,050

CITY MANAGER'S COMMENTS: Approved

0621 FIELD MACHINERY & EQUIPMENT 15,295 - - 204,050

DOCUMENTS FOR ACCOUNT . . . : 01-50-59-0621

Pro Depth Pothole Patcher

We are requesting to purchase a Pro Depth Pothole Patcher. As with any municipality potholes are a major problem. Rockwall is certainly no exception. Potholes are not only a nuisance; they can puncture and flatten tires, bend wheel rims, contribute to suspension damage and cause steering system misalignments. Pothole repairs are by far the number one request we receive. Pothole repairs are only one of the many street maintenance functions we perform, yet of all of the services we provide this one function probably determines more than anything else how our department and our services are perceived. In the future we want to try to better address this issue. We are currently using a small 3-yard dump truck with a two man crew for street patching. This truck is typically loaded with 2-3 tons of hot mix per load. We purchase our hot mix from the APAC Asphalt Plant in Sunnyvale. On a hot summer day the patch crew can hand place up to 4-6 tons of hot mix asphalt, however; that changes when patching in colder weather. Although our patch truck is equipped with a transport tarp, by the time we can get from the asphalt plant in Sunnyvale to the jobsite in Rockwall the hot mix has cooled down sufficiently to a point that it is not technically acting as hot mix and loses a great deal of its cohesive/bonding properties. This makes for an inferior pothole repair. During late fall, winter and early spring we are not able to transport hot mix in our open bed patch truck except for rare occasions. During these months we must switch over to cold mix asphalt or upm. Cold mix is not as durable as hot mix, but it is used out of necessity. Potholes that are repaired with cold mix often must be repaired again within a month or two of the original repair.

The Pro Depth Pothole Patcher would provide us with ability to place hot mix asphalt year round. The winter months are especially demanding on our roadways. Rain, ice, and snow further damage roadways causing a sharp rise in potholes which is aggravated by our inability to address this problem effectively during the winter months. This boxed unit is self contained and the aggregate hopper and road oil tank are fully insulated with 2" industrial 12 R factor insulation wrapped in a double steel jacket. The hot mix asphalt load is sealed by two hydraulically operated steel doors which are also insulated with 2" of high temperature insulation in double steel jacket. The unit is also equipped with a heating unit for the asphalt.

The unit costs \$152,640.

Fund	Department	Division
01 General Fund	50 Public Works	59 Street Maintenance

ACCOUNT	2013 Actual Expense	2014 Adopted Budget	2014 Amended Budget	2015 City Manager Approved
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Steel Wheel Roller

We are requesting to replace the 2000 model Hamm HD-70 Steel Drum Vibratory Roller. The roller is now 15 year old and has been taken out of service. The roller has various mechanical and hydraulic issues. We want to purchase a smaller 2.5 ton steel drum vibratory roller that is much more suited for our type asphalt repairs than the much larger HD 70 roller. We currently must rent a 2.5 ton vibratory roller and transport trailer each time we make asphalt repairs of any significant size. The rental is costly and time consuming. The steel wheel roller plays an integral role in the asphalt laying process. Hot mix asphalt must be uniformly compacted into place after has been laid. Total cost is \$38,150

Backhoe and Trailer

We are requesting to take a 2000 New Holland backhoe/front end loader out of service. This piece of equipment is essential to the daily operations of the streets and drainage department. The backhoe is not as dependable as we need it to be. It is not unusual for this piece of equipment to break down in the middle of a project.

Requested Replacement Equipment is a CAT 420F2 C4EX Backhoe Loader = \$127,820
and Backhoe Trailer \$21,180

Skid Steer Loader

2000 Model Skid loader (Replace Existing Unit) We are requesting to take this skid loader out of service. The Case Skid Loader was purchased in the year 2000 and is now 15 years old. This piece of equipment is essential to the daily operations of the streets and drainage department. The skid loader is used daily by multiple departments and it is the only skid loader that we have at the service center. The loader is frequently in high demand and is used by the streets and drainage, water/wastewater and parks. The skid loader is fairly dependable however it does require a lot of mechanical upkeep.

Replacement Equipment Caterpillar Model 262D Skid Loader (With Tracks) = \$38,870

Button Applicator

We are requesting to purchase a traffic button applicator for pavement marking. We currently have no effective way to replace missing traffic buttons on our streets other than by hand placement. This process is so slow and tedious that it is not practical or possible to perform button maintenance on our roadways as well as we would like. The purchase of the button applicator would allow our pavement marking crew to perform button maintenance in a timely manner and address some of the pavement marking issues that we currently are not equipped to do.

Button Applicator (Model 50302-100-50C 2-Seat Applicator w/work platform \$18,850

Fund	Department	Division
01 General Fund	50 Public Works	59 Street Maintenance

ACCOUNT	2013 Actual Expense	2014 Adopted Budget	2014 Amended Budget	2015 City Manager Approved
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Compact Excavator

We request to purchase a compact mini excavator to replace a 1988 Front End Loader which will improve the street and drainage crew's ability to address various grading and drainage issues. The mini excavator is especially suited for excavating silt and debris from drainage ditches, creeks and drain ways. The optional HH60 hydraulic hammer makes the excavator excellent for the breakdown and removal of concrete pavement. The hydraulic hammer is an attachment to break concrete. The excavator can also be equipped with an optional brush clamp which would eliminate most brush hand work and allow us the ability to safely remove brush and brush jams from creeks and drain ways as well as beaver dams. The brush clamp would also allow us to load brush and debris into trucks, much faster after wind or ice events when there is widespread tree damage. The hydraulic hammer is an attachment for the compact excavator to break concrete.

John Deere 50G Compact Excavator, accessories and trailer \$89,380

CITY MANAGER'S COMMENTS: Pro Depth Patcher, Steel Wheel Roller, Skid Steer and Backhoe are approved from General Fund Reserves. Button Applicator and Compact Excavator are Disapproved

0623 VEHICLES - - - 197,400

DOCUMENTS FOR ACCOUNT . . . : 01-50-59-0623

(2) 12 Yard Dump Trucks

The 1995 vehicle has suspension issues when transporting heavy loads and has consistent driveshaft issues. We recommend the purchase of a 12 yard dump truck with a 13.5 ft. bed. This truck will be used to transport construction materials, excavated materials and be used for street sanding. The 12 yard dump bed will increase our hauling capacity by up to 140% per load when compared to the 5-yard trucks currently used.

Also replace a 2002 5-yard dump truck and the truck bed is rusting out on this unit. The bed sometimes cracks. The cracks must be welded after heavy load hauls. Sometimes the PTO gauge will not engage from inside the cab. It must be adjusted from outside the truck. The driveshaft keeps going out because the truck is geared too high for the weight loads.

2016 International 7400 12 yard dump truck with safety lighting \$116,410 per unit

Fund	Department	Division
01 General Fund	50 Public Works	59 Street Maintenance

ACCOUNT	2013 Actual Expense	2014 Adopted Budget	2014 Amended Budget	2015 City Manager Approved
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New Duty Truck

We are establishing a Duty Man/On Call for the Streets & Drainage Department. Each week, a duty man will be assigned to a 24/7 duty rotation. The duty man will address after hour emergency calls. The duty man will be required to respond to all miscellaneous streets & drainage related calls from PD or supervisor dispatch. The City has grown so much, that a duty man needs to be in place for the street department to investigate and address after hour dispatches. The duty man will respond to a variety of issues. We currently have no vehicle to serve as a duty truck. We propose the purchase of a 3/4 ton Extended Cab Truck with Utility Bed that is equipped with a master locking system. The truck will be self contained and will be equipped with all the tools and supplies necessary to respond to almost any situation. The truck also will carry a chainsaw, portable stop signs, cones, barricades, emergency lighting unit for night work etc. This will allow the duty man to be dispatched directly to the location of concern instead of first stopping at the service center to pick up a vehicle that may or may not be equipped with the specific items necessary to afford an immediate response.

Ford F-250 3/4 ton Extended Cab Truck with Utility Bed \$40,500

Utility Truck 3/4 Ton

Unit 240 2002 Dodge Pickup Replace with 3/4 ton Extended Cab Truck with Utility Bed We are requesting to take unit 240 out of service and replace it with a 3/4 ton extended cab pickup truck equipped with a utility bed. The 2002 Dodge truck now serves a critical role in the street department's active fleet and is used daily for sign maintenance. This vehicle was previously retired by the engineering department in 2012. It was placed back into service out of necessity prior to auction, due to a lack of fleet vehicles that could be designated for use as an additional sign maintenance vehicle. The vehicle has transmission issues. We recommend that this vehicle be replaced with a 3/4 ton pick up truck equipped with a utility bed. The replacement vehicle will be operated by a Signs & Pavement Marking Tech and will primarily be used for streets and regulatory sign maintenance, school zone SCADA systems maintenance and pavement marking.

Ford F-250 3/4 ton Extended Cab Truck with Utility Bed \$40,500

Ford Expedition

We are requesting to take a 2006 Crown Victoria (unit 241) out of service. This vehicle is used daily by the streets & drainage superintendent and is on emergency call 24/7. This is the streets & drainage department's lead vehicle for emergency response. The unit serves as the primary response & scout vehicle during winter weather events, high winds, flash flooding/high-water, power outages etc. This vehicle is used for storm damage assessment and response. During winter weather events this vehicle is used to monitor and evaluate ice & snow conditions on streets and bridges throughout town. Rockwall, unlike most area municipalities has a very high percentage of streets which have extremely steep pavement grades. This makes it especially difficult to access and evaluate these roadways during winter storms. For this reason we are requesting that the proposed utility vehicle be equipped with 4-wheel drive. We feel that this feature will allow us to better monitor our roadway network during adverse weather conditions and

2016 Ford Expedition 4 Wheel Drive \$37,000

Fund	Department	Division
01 General Fund	50 Public Works	59 Street Maintenance

	2013	2014	2014	2015
	Actual	Adopted	Amended	City Manager
ACCOUNT	Expense	Budget	Budget	Approved

3 Yard Dump Truck

Replace 3 Ton 2001 Dump Truck with a 2016 F450 3 Yard Dump Truck To replace this vehicle we recommend the purchase of a 3 ton F-450 3 yard dump truck. This truck will be used to transport material in and out of locations where the larger trucks can not access. The truck will also be used to haul various material loads along with street sanding during winter weather events.

F-450 5-Yard Low Bed Dump Truck Ford F-450 Crew Cab \$54,500

5 Yard Dump Truck

Replace a 5-Yard Dump with the purchase of a 2 ½ ton F-650 5 yard dump truck. This truck will also be used to pull the backhoe trailer and backhoe along with other miscellaneous equipment. The truck will also be hauling various material loads and sanding Streets during winter weather events.

2016 F-650 5-yard Dump Truck \$50,700

Bucket Truck

Replace Unit 145 – 2000 Bucket Truck with a 2016 F-550 Bucket Truck We are requesting to take unit 145 out of service and replace it with a new unit. The bucket truck is 15 years old and was purchased as a “previously used” unit by the street department. The workload of the bucket truck has increased significantly in recent years. The bucket truck is now a multi-departmental use vehicle and is used by streets, water/wastewater parks and internal operations. We recommend that this unit be retired and replaced with a new unit.

Ford F-550 w/ETI/working height 42 FT \$88,060 Safety Equipment and City Decals \$2,500

CITY MANAGER'S COMMENTS: One 12-Yard Dump Truck, Duty Truck and 3/4 ton Utility Truck are approved from General Fund Reserves. Remaining items are disapproved.

Capital TOTAL:	15,295	-	-	407,500
Streets TOTAL . .:	2,226,511	2,339,400	2,510,900	3,152,050

SUMMARY OF OPERATIONS

Fund

10 Cemetery

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Total Revenues	2,875	2,400	3,100	3,000
Total Expenditures	-	6,000	6,000	24,000
Excess Revenues Over (Under) Expenditures	2,875	(3,600)	(2,900)	(21,000)
Fund Balance - Beginning	101,574	95,333	104,449	101,549
Fund Balance - Ending	104,449	91,733	101,549	80,549

SUMMARY OF REVENUES

Fund

10 Cemetery

Account	Description	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
4019	Misc. Revenue	-	-	-	-
4720	Cemetery Receipts	2,400	2,000	2,000	2,000
4722	Registration & Permit Fees	475	400	1,100	1,000
Total Revenues		2,875	2,400	3,100	3,000

SUMMARY OF EXPENDITURES**Fund**

10 Cemetery

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Contractual	-	6,000	6,000	6,000
Capital	-	-	-	18,000
Total	-	6,000	6,000	24,000

Fund				
10 Cemetery				

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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20 Contractual

0247	GROUNDS MAINTENANCE	-	6,000	6,000	6,000
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Contractual TOTAL :	-	6,000	6,000	6,000
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60 Capital

0633	INFRASTRUCTURE IMPROVEMENT	-	-	-	18,000
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The wood fence on the west side of the SH205 Cemetery is in poor condition and needs to be replaced. We propose to replace it with a wrought iron fence. Cost is \$18,000

CITY MANAGER'S COMMENTS: Approved

Capital TOTAL :	-	-	-	18,000
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Cemetery Fund TOTAL. :	-	6,000	6,000	24,000
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SUMMARY OF OPERATIONS

Fund

11 Public Safety Funds

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Total Revenues	99,477	107,300	101,800	86,200
Total Expenditures	50,400	51,750	85,000	60,100
Excess Revenues Over (Under) Expenditures	49,077	55,550	16,800	26,100
Net Other Financing Sources (Uses)	(25,000)	(30,500)	(30,500)	(30,300)
Net Gain (Loss)	24,077	25,050	(13,700)	(4,200)
Fund Balance - Beginning	155,582	182,994	179,659	165,959
Fund Balance - Ending	179,659	208,044	165,959	161,759

SUMMARY OF REVENUES

Fund

11 Public Safety Funds

Account	Description	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
4001	Interest Earnings	-	50	50	50
4054	Donations - Police Activities	812	1,000	1,500	1,000
4055	Donations - Toys for Kids	100	-	-	-
4415	Court Security Fee	24,206	24,000	24,000	24,000
4420	Technology Fee	32,274	32,000	32,000	32,000
4425	Child Safety Fines	5,344	8,500	7,500	7,500
4520	Gun Range M&O	36,741	41,750	36,750	21,650
Total Revenues		99,477	107,300	101,800	86,200

SUMMARY OF OPERATING TRANSFERS

Fund

11 Public Safety Funds

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Operating Transfers Out To General Fund	25,000	30,500	30,500	30,300
Total Other Financing Uses	25,000	30,500	30,500	30,300
Net Other Financing Sources (Uses)	(25,000)	(30,500)	(30,500)	(30,300)

SUMMARY OF EXPENDITURES

Fund

11 Public Safety Funds

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Contractual	46,260	51,750	82,000	59,100
Operational	-	-	1,000	1,000
Capital Outlay	4,140	-	2,000	-
Total Expenditures	50,400	51,750	85,000	60,100

Fund					
11 Public Safety Funds					
ACCOUNT		2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
20 Contractual					
0208	E.S. CORP CONTRACT	20,998	41,750	52,000	35,150
0231	SERVICE-MAINT. CONTRACTS	25,262	10,000	30,000	23,950
DOCUMENTS FOR ACCOUNT . . . : 11-15-15-0231			Court Maintenance Agreements		
\$ 420 Court Building alarm service					
\$18,000 annual maintenance agreement - court software					
\$ 5,500 Tyco badging system and security cameras					
CITY MANAGER'S COMMENTS: Approved					
Contractual TOTAL :		46,260	51,750	82,000	59,100
40 Operational					
0430	TUITION & TRAINING	-	-	1,000	1,000
Operational TOTAL :		-	-	1,000	1,000
60 Capital					
0612	COMPUTER EQUIPMENT	1,311	-	1,000	-
0621	FIELD MACHINERY & EQUIPMENT	2,829	-	1,000	-
Capital TOTAL :		4,140	-	2,000	-
Public Safety Fund TOTAL :		50,400	51,750	85,000	60,100

SUMMARY OF OPERATIONS

Fund

12 Recreational Development

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Total Revenues	658,279	699,000	693,950	1,718,150
Total Expenditures	478,291	703,750	1,132,650	1,630,600
Excess Revenues Over (Under) Expenditures	179,988	(4,750)	(438,700)	87,550
Net Other Financing Sources (Uses)	(69,500)	(60,000)	200,000	(60,000)
Net Gain (Loss)	110,488	(64,750)	(238,700)	27,550
Fund Balance - Beginning	203,787	315,287	314,275	75,575
Fund Balance - Ending	314,275	250,537	75,575	103,125

SUMMARY OF REVENUES

Fund

12 Recreational Development

Account	Description	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
4015	Credit Card Fees	-	-	-	19,500
4050	Donations	32,449	30,000	58,000	34,000
4250	Recreation Program Fees	162,448	285,000	135,000	135,000
4252	RBSL Revenues	132,702	-	143,000	158,500
4500	Grant Proceeds	-	-	-	800,000
4680	Developer Contributions	149,200	218,000	191,950	405,150
4700	Takeline Concessions	152,030	140,000	140,000	140,000
4750	Land Lease Revenues	29,450	26,000	26,000	26,000
Total Revenues		658,279	699,000	693,950	1,718,150

SUMMARY OF OPERATING TRANSFERS

Fund

12 Recreational Development

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Other Financing Sources				
Operating Transfers In	40,500	-	-	-
Bond Projects Fund	-	-	260,000	-
Total Other Financing Sources	40,500	-	260,000	-
Operating Transfers Out To General Fund	110,000	60,000	60,000	60,000
Total Other Financing Uses	110,000	60,000	60,000	60,000
Net Other Financing Sources (Uses)	(69,500)	(60,000)	200,000	(60,000)

SUMMARY OF EXPENDITURES

Fund

12 Recreational Development

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Contractual	234,969	243,400	309,300	293,500
Supplies	21,646	33,500	33,500	38,000
Operations	25,095	30,000	44,000	38,000
Capital Outlay	196,581	396,850	745,850	1,261,100
Total Expenditures	478,291	703,750	1,132,650	1,630,600

Fund
12 Recreational Development

	2013	2014	2015	2016
ACCOUNT	Actual Expense	Adopted Budget	Amended Budget	City Manager Approved

20 Contractual

0213 CONSULTING FEES 21,761 15,000 37,000 37,500

DOCUMENTS FOR ACCOUNT . . . : 12-45-45-0231

Amended budget - Software

Council approved a Park Board recommendation to proceed with the acquisition and implementation of a new software system for recreation program and facility registration functions. Cost is \$22,000

DOCUMENTS FOR ACCOUNT . . . : 12-45-45-0231**Consulting Fees**

The Parks and Recreation Master Plan was last updated in 2010. The master plan is typically updated every five years. In order to be eligible for grant funding through the Texas Parks and Wildlife Department (TPWD), an update must be submitted and approved to TPWD prior to any grant applications. The City's five year update expires in 2015. In order to be eligible for the 2016 grant cycle, an update must be submitted to TPWD by May 2016. Total Cost is \$20,000

\$2,500 is requested to perform the annual valuation for the price per acre of park land. This value is used to establish the cash-in-lieu of land fees in accordance with the Mandatory Park Land Dedication Ordinance

CITY MANAGER'S COMMENTS: Approved

0233 ADVERTISING - - - 30,000

DOCUMENTS FOR ACCOUNT . . . : 12-45-45-0233

Advertising

As part of the adopted Strategic Initiative to increase public awareness of parks and recreation programs and facilities, this request is for \$30,000 to cover advertising and promotional expenses for recreation programs, special events, athletics, parks and trails. Advertising expenses include: paid ads for electronic and print media, post card mail outs, promotional giveaways, posters, signage, graphic design fees, or additional Fun Guide copies. \$30,000 in advertising expenses is based on using 10% of gross revenue projections of \$300,000 in fees collected from recreation and athletic programs for advertising purposes. This additional expense can be recovered by incorporating a 10% marketing fee into all fee based programs.

0235 CREDIT CARD FEES 2,800 - 18,000 19,500

DOCUMENTS FOR ACCOUNT . . . : 12-45-45-0235

Credit Card Fees

This is based on transaction fee not to exceed 5% for recreation program and facility reservations. The transaction fee includes 3% for bank fees and 2% for Active technology fee. Current projections of revenue is \$90,000 in facility reservations to the general fund and \$300,000 in recreation programs and RBSL. This transaction fee will be recovered by incorporating the 5% into all recreation program and facility rental fees. Fees are estimated to be \$19,500

CITY MANAGER'S COMMENTS: Approved

Fund				
12 Recreational Development				
ACCOUNT	2013 Actual Expense	2014 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
0239 RECREATION CONTRACT	116,864	80,000	100,000	80,000
0245 POOL REPAIR & MAINTENANCE	-	21,000	17,000	-
0260 ATHLETIC PROGRAM	93,544	127,400	137,300	126,500
Contractual TOTAL:	234,969	243,400	309,300	293,500

30 Supplies

0310 PRINTING/MARKETING	-	-	-	
0341 CONSTRUCTION & REPAIR SUPPLY	11,923	-	-	12,000

DOCUMENTS FOR ACCOUNT . . . : 12-45-45-0341**Construction Projects**

\$12,000 Replace old and unsafe bleachers at Myers Park ballfields

21,000 Install kayak launch at SH 66 public boat ramp - Park district #21 funding

CITY MANAGER'S COMMENTS: Bleachers are approved, kayak launch is disapproved

0360 ATHLETIC PROGRAM SUPPLIES	7,576	2,500	2,500	20,000
0391 RECREATION PROGRAM SUPPLY	2,148	31,000	31,000	6,000

DOCUMENTS FOR ACCOUNT . . . : 12-45-45-0391**Fish Stocking**

Fishing in park ponds remains a high request from our park users. We request to continue the fish stocking program for ponds located in Fox chase, Myers, Emerald Bay and Phelps Lakes. Cost is \$6,000

CITY MANAGER'S COMMENTS: Approved

Supplies TOTAL:	21,646	33,500	33,500	38,000
40 Operational				
0406 SPECIAL EVENTS	25,095	30,000	44,000	38,000
Operational TOTAL:	25,095	30,000.00	44,000	38,000

Fund					
12 Recreational Development					
	2013	2014	2015	2016	
	Actual	Adopted	Amended	City Manager	
ACCOUNT	Expense	Budget	Budget	Approved	
60 Capital					
0633	INFRASTRUCTURE IMPROVEMENT	196,581	396,850	253,850	1,138,350
DOCUMENTS FOR ACCOUNT . . . : 12-45-45-0633			Park Development		
The funds for the development of The Park at Stone Creek are provided through a Texas Parks and Wildlife Dept. (TPWD) matching grant. Total construction and design costs are estimated at \$650,000. \$250,000 are provided by park equipment fees paid by developers in park district #5. The City must apply for reimbursement from the TPWD grant for the remaining \$400,000.					
The City was also successful in securing funds for the development of The Park at Breezy Hill which are provided through a Texas Parks and Wildlife Dept. (TPWD) matching grant. Total construction and design costs are estimated at \$488,363. The City must apply for reimbursement from the TPWD grant for the remaining \$400,000. \$88,363 are provided by park equipment fees paid by developers in park district					
CITY MANAGER'S COMMENTS: Approved					
0641	TRAIL DEVELOPMENT	-	-	-	69,500
DOCUMENTS FOR ACCOUNT . . . : 12-45-45-0633			Trail Improvements		
As part of the strategic initiative to improve public awareness and encourage use of parks and trails, a program is proposed to deploy trail counter devices to track trail usage, add trail mile markers, additional way finders, add bike repair stations. There are three trail connections identified that need to be completed on City property, as developers have brought trail segments adjacent to the City's. Park equipment fees paid by developers are available in escrow accounts for each park district listed below.					
Phelps/Cameron Lake - Park District #9 \$34,500					
Complete two trail connections, install trail markers and way finders, bike repair station, picnic station and					
Dalton Ranch - Park District #6 \$14,000					
Complete trail connection and install trail markers and way finders					
Myers Park \$21,000					
Add two trail counters, bike repair station, Myers Park entrance covered information and map kiosk, and replace trail maps					
CITY MANAGER'S COMMENTS: Approved					
0643	PLAYGROUND EQUIPMENT	-	-	492,000	53,250
DOCUMENTS FOR ACCOUNT . . . : 12-45-45-0633			Myers Park Playground		
Park District #21 - Replace old and unsafe playground equipment already removed in 2015 - \$41,250 (includes fall zone, concrete border, fencing and equipment)					
Add 3.5 HP lighted aerial fountain Myers Park large pond for aesthetics and water quality improvement - \$12,000					
CITY MANAGER'S COMMENTS: Approved					
Capital TOTAL		196,581	396,850	745,850	1,261,100
Recreation Development TOTAL . . .		478,291	703,750	1,132,650	1,630,600

SUMMARY OF OPERATIONS

Fund

13 Radio System

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Total Revenues	41,798	39,300	38,750	40,500
Total Expenditures	235,236	198,500	200,500	206,450
Excess Revenues Over (Under) Expenditures	(193,438)	(159,200)	(161,750)	(165,950)
Net Other Financing Sources (Uses)	185,000	160,000	160,000	160,000
Net Gain (Loss)	(8,438)	800	(1,750)	(5,950)
Fund Balance - Beginning	16,162	1,762	7,724	5,974
Fund Balance - Ending	7,724	2,562	5,974	24

SUMMARY OF REVENUES

Fund

13 Radio System

Account	Description	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
4530	City Contracts	41,798	39,300	38,750	40,500
Total Revenues		41,798	39,300	38,750	40,500

SUMMARY OF OPERATING TRANSFERS

Fund

13 Radio System

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Other Financing Sources				
Operating Transfers In				
From General Fund	185,000	160,000	160,000	160,000
*Expend in General Fund	67,200	75,200	75,200	75,200
Operating Transfers Out				
*Expend in General Fund	67,200	75,200	75,200	75,200
Net Other Financing Sources (Uses)	185,000	160,000	160,000	160,000

* Employee salary is paid in the General Fund, however expense is needed in full in this fund to determine City of Heath match

SUMMARY OF EXPENDITURES

Fund

13 Radio System

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Contractual	173,093	193,500	193,500	201,450
Supplies	2,584	5,000	7,000	5,000
Capital	59,559	-	-	-
Total Expenditures	235,236	198,500	200,500	206,450

Fund
13 Radio System

	2014	2015	2015	2016
ACCOUNT	Actual	Adopted	Amended	City Manager
	Expense	Budget	Budget	Approved

20 Contractual

0213	CONSULTING FEES	9,915	18,000	18,000	18,000
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DOCUMENTS FOR ACCOUNT . . . : 13-50-51-0213**Consulting Fees**

Trott Communication – The City’s consultants are sometimes needed to advise on issues related to the radio system, such as interference issues with lease holders on the towers, in-building coverage testing for commercial developments as required in the Fire Code, etc. \$5,000.

The City is currently involved in studying a County Radio System and Dispatch Center Needs Assessment. \$7,000 is budgeted to cover consultant costs to determine if the new system will cover our needs.

Professional tower climbers are needed to inspect and assess any periodic damage, tighten equipment, and change light bulbs. \$2,000 x 3 towers for a total of \$6,000.

Total Consulting Request: \$18,000.

CITY MANAGER'S COMMENTS: Approved

0231	SERVICE-MAINT. CONTRACTS	163,178	175,500	175,500	183,450
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DOCUMENTS FOR ACCOUNT . . . : 13-50-51-0231**Service Maint. Contracts**

There is an increase of \$7,899 (4.3%) in this line item from the previous year based on the consumer price index. The City’s contract with Harris Corporation is on a calendar year schedule.

This amount includes annual maintenance on the radio system, EOC Equipment, Interoperability, and the Mobile Command Vehicle, and the microwave system that connects the 3rd site at Fire Station #2 back to the control point at the Police Department.

CITY MANAGER'S COMMENTS: Approved

Contractual TOTAL:	173,093	193,500	193,500	201,450
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Fund					
13 Radio System					
	2014	2015	2015	2016	
	Actual	Adopted	Amended	City Manager	
ACCOUNT	Expense	Budget	Budget	Approved	
30 Supplies					
0347	GENERAL MAINT. SUPPLY	2,584	5,000	7,000	5,000
DOCUMENTS FOR ACCOUNT . . . : 13-50-51-0347			Lighting System		
The City owns a 265’ structural communications tower, located at 305 E. Boydston Street, which was built in July, 2004. For the first 9 years, the system only required normal maintenance approximately every other year. In the last two years, the City has paid \$7,000 in repairing this lighting system. Considering the age of this system, it’s anticipated this trend will continue. It is proposed that the City invest in a new Medium Intensity Dual Lighting System (strobe/beacon). This tower is proposed to be used in the County wide communication system currently under consideration.					
Total system cost including installation \$10,740					
CITY MANAGER'S COMMENTS: Disapproved					
Supplies TOTAL :		2,584	5,000	7,000	5,000
60 Capital					
0617	RADIO EQUIPMENT	59,559	-	-	-
Capital TOTAL :		59,559	-	-	-
Radio Fund TOTAL :		235,236	198,500	200,500	206,450

SUMMARY OF OPERATIONS

Fund

14 Street Improvements

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Total Revenues	149,997	-	23,200	-
Total Expenditures	900,000	-	-	120,000
Excess Revenues Over (Under) Expenditures	(750,003)	-	23,200	(120,000)
Net Other Financing Sources (Uses)	-	-	-	-
Net Gain (Loss)	(750,003)	-	23,200	(120,000)
Fund Balance - Beginning	1,008,202	84,207	258,199	281,399
Fund Balance - Ending	258,199	84,207	281,399	161,399

SUMMARY OF REVENUES

Fund

14 Street Improvements

Account	Description	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
4001	Interest Earnings	175	-	-	-
4680	Developer Contributions	-	-	8,500	-
4450	Land Sales		-		-
4800	Assessments	1,438	-	3,700	-
4810	Assessments - Bourn St.	475	-	-	-
4812	Assessments-Emma Jane/Davy	-	-	-	-
4814	Assessments - Horizon Rd.		-	-	-
4816	Pro-Rata - RH Pkwy.	-	-	-	-
4818	Pro-Rata - Road Projects	147,909	-	11,000	-
Total Revenues		149,997	-	23,200	-

SUMMARY OF EXPENDITURES

Fund

14 Street Improvements

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Contractual	-	-	11,650	120,000
Capital Outlay	900,000	-	-	-
Total Expenditures	900,000	-	11,650	120,000

Fund				
14 Street Improvement Fund				
ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
20 Contractual				
0213 CONSULTING FEES	-	-	11,650	120,000
<p>Pavement Management – Network Level PCI Survey to be conducted by Furgo Consultants Request to establish consulting funds to conduct a complete survey of our pavement network to include the following: 192 miles of roadway surveyed and rated and 61 miles alleys surveyed and rated Condition scores of entire network will be produced. The condition assessments can then be utilized to determine repair priorities for several years.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>				
Contractual TOTAL:	-	-	11,650	120,000
60 Capital				
0635 STREET CONSTRUCTION	900,000	-	-	-
Capital TOTAL:	900,000	-	-	-
Street Improvement Fund TOTAL :	900,000	-	11,650	120,000



CITY OF ROCKWALL, TEXAS MEMORANDUM

TO: Rick Crowley, City Manager
FROM: Mary Smith, Assistant City Manager
DATE: August 18, 2015
SUBJECT: Hotel / Motel Fund Budget

City staff sent information packets to area organizations. Applications were due June 30th. A complete set of applications is presented under separate cover. Staff will meet with the Hotel/Motel tax sub-committee and be prepared to present the proposed funding for consideration at the September 21st Council meeting.

SUMMARY OF OPERATIONS

Fund

16 Fire Equipment Fund

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Total Revenues	58,250	58,300	58,300	58,250
Total Expenditures	202,657	126,850	87,850	163,200
Excess Revenues Over (Under) Expenditures	(144,407)	(68,550)	(29,550)	(104,950)
Net Other Financing Sources (Uses)	-	-	-	-
Net Gain (Loss)	(144,407)	(68,550)	(29,550)	(104,950)
Fund Balance - Beginning	411,604	226,904	267,197	237,647
Fund Balance - Ending	267,197	158,354	237,647	132,697

SUMMARY OF REVENUES

Fund

16 Fire Equipment Fund

Account	Description	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
4001	Interest Earnings	-	50	50	-
4010	Auction Proceeds	-	-	-	-
4019	Misc. Revenue	-	-	-	-
4535	County Fire Calls	58,250	58,250	58,250	58,250
Total Revenues		58,250	58,300	58,300	58,250

SUMMARY OF EXPENDITURES

Fund

16 Fire Equipment Fund

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Contractual	-	-	-	18,000
Supplies	9,697	8,000	8,000	8,000
Capital Outlay	192,960	118,850	79,850	137,200
Total Expenditures	202,657	126,850	87,850	163,200

Fund
16 Fire Equipment Fund

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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20 Contractual

0213	CONSULTING	-	-	-	18,000
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Site Consultant

The City needs to begin planning for a future site for Fire Station 1. When selecting the site, we need to evaluate and determine the general location that the station can be located using appropriate standards. We will then have to determine if Station 1 will also be the location of Fire Administration. At this time, an architect should be consulted to validate the station or administration/station size. With the information we already have, the station alone should be about 13,521 square feet and fire administration should be about 8,000 square feet. Finding a tract to support this in the downtown is going to be very difficult. If administration is included with the station, it will have to be a two story building with administration on the second level above the station. After an architect determines the size of the station, some preliminary floor plans and preliminary site plans should be developed. This is the only way we will make sure the station will fit on the property before it is purchased.

We would propose to move forward with contracting with an architect to help us determine what size property is needed and then decide when the property should be purchased and the appropriate funding

The cost associated with doing a concept plan for fire station, administration and site will cost approximately \$ 18,000.

CITY MANAGER'S COMMENTS: Approved

Contractual TOTAL:	-	-	-	18,000
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30 Supplies

0377	VOLUNTEER EXPENSES	9,697	8,000	8,000	8,000
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Supplies TOTAL:	9,697	8,000	8,000	8,000
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60 Capital

0603	BUILDINGS	136,779	-	-	-
0610	FURNITURE & FIXTURES	-	9,650	9,650	-
0612	COMPUTER EQUIPMENT	13,560	-	-	-
0617	RADIO EQUIPMENT	1,079	20,200	5,200	17,150

DOCUMENTS FOR ACCOUNT . . . : 16-20-27-0617**Communication Equipment**

\$14,150 Portable Radios for new volunteers

\$ 3,000 New Pagers for new volunteers

CITY MANAGER'S COMMENTS: Approved

Fund
16 Fire Equipment Fund

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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0621	FIELD MACHINERY & EQUIPMENT	41,542	89,000	65,000	120,050
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DOCUMENTS FOR ACCOUNT . . . : 16-20-27-0621**Field Equipment**

\$22,000 - Bunker Gear (5 new or replacement)

5,400 - New PASS devices and gate openers

Opticom Equipment

8,500 - Opticom Equipment New Signal at Lakeshore & Masters

6,000 - Opticom Equipment Moving on FM3097

19,000 - Opticom Labor and replacement parts

Bunker Helmets

NFPA 1851 section 10.1.2 states “structural firefighting ensembles and ensemble elements shall be retired no more than 10 years from the date the ensembles or ensemble elements were manufactured.” We purchased new helmets for all of our members in July of 2006 which means that all of these helmets will be beyond their service date in August 2016. 60 helmets \$24,800

SCBA Masks

Replacement SCBA Masks: With the purchase of the new air packs, we will be required to purchase new air masks for each individual firefighter. Each individual firefighter carries their own mask and we carry spares on each apparatus. 70 masks \$17,200

CITY MANAGER'S COMMENTS: Approved

0623	VEHICLES	-	-	-	-
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DOCUMENTS FOR ACCOUNT . . . : 16-20-27-0621

We have two 1999 required reserve engines. They are currently 16 years old. We have stated in the past that our goal was to keep an engine or a ladder in front line service for 8 to 10 year and keep them in reserve status service for 18 to 20 years. Due to higher call volumes over the past ten years, this goal needs to be changed due to more usage and higher repair cost. The new goal for front line service for engines will be 8 years and reserve status will be 15 years. For the Ladder trucks, we will set the new goal for front line service for 12 years and determine if one will be needed to move to reserve status.

It takes about 14 months to write the specifications, receive bids, place order, complete pre-construction drawings, build and complete final acceptance of an Engine. On the Long Range Capital Equipment Replacement Schedule we had shown that we wanted to spread out the replacement of apparatus at an interval so that we are not buying multiple apparatus in the same budget year as in the past.

Fund				
16 Fire Equipment Fund				
ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved

At one time we had a replacement schedule that included replacing one apparatus ever four to five years but this model was not adopted by Council. This plan shows that we replace one engine in 2016 and we should adopt the replacement schedule.

With the new pumper is funded we must have the required loose equipment to meet the requirements of NFPA. The equipment is also required to receive credit under the ISO regulations. We will be able to use some of the equipment from the engine that is being replaced, however this engine has been in reserve for quite a long time now and the equipment has either been moved to other apparatus or is very old and needs to be replaced.

New Pumper \$588,700

Equipment \$100,000

CITY MANAGER'S COMMENTS: Approved, financed with Certificates of Obligation to be issued when truck is nearing completion.

Capital TOTAL:	192,960	118,850	79,850	137,200
Fire Equipment TOTAL :	202,657	126,850	87,850	163,200

Fire Support Equipment										
Type Vehicle	Vehicle ID Number	Manufacture Date	Front Line Replacement Date	Reserve Replacement Date	Suggested Replacement Date	Purchase Cost	Estimated Replacement Cost	Mileage	Hours	Annual Maintenance Cost
Clown Trailer	ST 1	1995	When Needed	N/A	When Needed	UNK	Unknown	NA	NA	As Needed
Haz-Mat Trailer	HM 1	2005	When Needed	N/A	When Needed	UNK	Unknown	NA	NA	As Needed
Air Trailer	AT 1	2005	When Needed	N/A	When Needed	UNK	Unknown	NA	NA	As Needed
Public Safety Trailer	PS 1	2006	When Needed	N/A	When Needed	UNK	Unknown	NA	NA	As Needed
F250 Pickup	Utility 1	2000	When Needed	N/A	When Needed	23,700	Unknown	62886	NA	1500
Command Vehicle	Command 1	2006	When Needed	N/A	When Needed	260,000	Unknown	2,878	389	
CERT Pickup	CERT 1	2008	When Needed	N/A	When Needed	8,000	Unknown	29,731	N/A	

Fire Response Vehicles										
Type Vehicle	Vehicle ID Number	Manufacture Date	Front Line Replacement Date 8 Yrs.	Reserve Replacement Age 15 Yrs.	Suggested Replacement Date	Purchase Cost	Estimated Replacement Cost	Mileage	Hours	
Pumper Truck	Engine 5	1999	2007	2014	2016	216,300	588,000	37,668	3,464	
Pumper Truck	Engine 6	1999	2007	2014	2018	216,300	Unknown	63,796	5,978	
Pumper Truck	Engine 3	2004	2012	2019	2020	331,555	Unknown	39,714	4,160	
Pumper Truck	Engine 2	2007	2015	2022	2022	401,068	Unknown	41,784	3,620	
Pumper Truck	Engine 4	2007	2015	2022	2024	401,068	Unknown	46,549	3,967	
Pumper Truck	Engine 1	2013	2021	2028	2028	538,942	Unknown	19,322	1,773	

Type Vehicle	Vehicle ID Number	Manufacture Date	Front Line Replacement Date 12 Yrs.	Reserve Replacement	Suggested Replacement Date	Purchase Cost	Estimated Replacement Cost	Mileage	Hours	
Ladder Truck	Ladder 1	2009	2021	TBD	2021	888,060	Unknown	9,148	999	
Ladder Truck	Ladder 2	2013	2025	TBD	2025	1,086,639	Unknown	4,189	419	

Type Vehicle	Vehicle ID Number	Manufacture Date	Front Line Replacement Date 15 Yrs.	Reserve Replacement	Suggested Replacement Date	Purchase Cost	Estimated Replacement Cost	Mileage	Hours	
Tanker Truck	Tanker 1	2005	2020	N/A	2020	Unknown	Unknown	5,070	593	2000

Type Vehicle	Vehicle ID Number	Manufacture Date	Front Line Replacement Date 15 Yrs.	Reserve Replacement	Suggested Replacement Date	Purchase Cost	Estimated Replacement Cost	Mileage	Hours	Annual Maintenance Cost
Brush Truck	Brush 4	2004	2019	N/A	2019	129,472	Unknown	11,259	NA	1500
Brush Truck	Brush 2	2006	2021	N/A	2021	169,319	Unknown	8,965	737	1500
Brush Truck	Brush 3	2010	2025	N/A	2025	103,941	Unknown	7490	NA	1500

SUMMARY OF OPERATIONS

Fund

17 Airport Special Revenue

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Total Revenues	48,048	48,100	54,100	79,150
Total Expenditures	42,362	69,650	44,950	138,000
Excess Revenues Over (Under) Expenditures	5,687	(21,550)	9,150	(58,850)
Net Other Financing Sources (Uses)	11,000	15,000	15,000	15,000
Net Gain (Loss)	16,687	(6,550)	24,150	(43,850)
Fund Balance - Beginning	8,925	9,575	25,612	49,762
Fund Balance - Ending	25,612	3,025	49,762	5,912

SUMMARY OF REVENUES

Fund

17 Airport Special Revenue

Account	Description	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
4500	Grant Proceeds	6,925	18,100	18,100	49,150
4750	Land Lease	17,372	24,000	30,000	24,000
4752	F.B.O. Lease	8,782	6,000	6,000	6,000
4758	Fuel Sales	14,968	-	-	-
Total Revenues		48,048	48,100	54,100	79,150

SUMMARY OF OPERATING TRANSFERS

Fund

17 Airport Special Revenue

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Other Financing Sources				
Operating Transfers In				
From General Fund	11,000	15,000	15,000	15,000
Total Other Financing Sources	11,000	15,000	15,000	15,000
Net Other Financing Sources (Uses)	11,000	15,000	15,000	15,000

SUMMARY OF EXPENDITURES

Fund

17 Airport Special Revenue

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Contractual	16,762	10,850	17,350	36,650
Supplies	9,381	750	1,950	750
Operational	7,066	55,800	23,400	98,350
Utilities	2,338	2,250	2,250	2,250
Capital	6,815	-	-	-
Total Expenditures	42,362	69,650	44,950	138,000

Fund
17 Airport Special Revenue

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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20 Contractual

0224	INSURANCE-WORKERS COMP	-1,370	-	-	-
0227	INSURANCE-REAL PROPERTY	1,521	2,500	1,500	1,000
0229	INSURANCE-LIABILITY	-	1,800	1,800	1,800
0240	BANK CHARGES	616	-	-	-
0240	EQUIPMENT REPAIRS	2,442	-	500	5,950

DOCUMENTS FOR ACCOUNT . . . : 17-50-51-0240**Fuel Meter Replacement**

The meter and register for the underground tank is very old. Service technicians cannot even identify the model for repair.

Meter is \$5,100 including installation.

Calibrations on the other three fuel truck meters \$350

CITY MANAGER'S COMMENTS: Approved

0242	EQUIPMENT RENTAL & LEASE	-	250	250	250
0244	BUILDING REPAIRS	4,150	5,000	5,000	26,350

DOCUMENTS FOR ACCOUNT . . . : 17-50-51-0244**Hydraulic Door**

For more than 20 years, the north box hangar has been used as a maintenance / repair facility by the previous FBO. The previous tenant moved out in May and it is now being rented as a hangar. The existing door is one piece that is opened and closed by a single winch on an overhead pulley. Since this building is now being marketed and rented as a hangar for aircraft storage and used by the general public, it is important to increase the level of safety. The request is to install a new single panel door with hydraulic lifts. The system can be removed and reused should a similar hangar be constructed in the future.

Total Cost is \$21,350

CITY MANAGER'S COMMENTS: Approved

0246	VEHICLE REPAIRS	9,403	1,000	8,000	1,000
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DOCUMENTS FOR ACCOUNT . . . : 17-50-51-0246**Amended Budget**

Unplanned repairs were needed to both the fuel truck and the tractor this year.

0280	STATE PERMITS	-	300	300	300
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Contractual TOTAL :	16,762	10,850	17,350	36,650
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30 Supplies

0331	FUEL & LUBRICANTS	9,127	-	1,200	-
0339	FUEL TANK REPAIRS	-	250	250	250
0341	CONSTRUCTION & REPAIR SUPPLY	255	500	500	500

Supplies TOTAL :	9,381	750	1,950	750
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Fund
17 Airport Special Revenue

	2014	2015	2015	2016
ACCOUNT	Actual	Adopted	Amended	City Manager
	Expense	Budget	Budget	Approved

40 Operational

0409	GRANT MATCHING	7,066	55,800	23,400	98,350
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DOCUMENTS FOR ACCOUNT . . . : 17-50-51-0409**Grant Fund Matching - RAMP**

Routine Airport Maintenance Program 50/50 grant funded from TxDOT Aviation

1. AviMet Data Link / National Airspace Data Interchange Network (NADIN) – this is the data link from the AWOS at the Rockwall Municipal Airport to the National Weather Service - \$780.
2. AWOS Maintenance Agreement – 4 quarterly inspections required. Contract with Vaisala, Inc. Cost after reimbursement: \$5,966.
3. Silt Fencing and tree removal - several trees need to be removed due to their proximity to RW 17 on the north end of the airport. The FAA has identified some of these as penetrating the 20:1 approach/departure area. It's proposed that the Parks Department will remove the trees, but 1281' of erosion control is needed along this area. total cost is \$2,600
4. Runway and taxiway restriping - It has been more than 8 years since the runway and taxiway pavement markings have been repainted. It will increasingly become a safety issue for pilots. It's recommended to restripe the runway, taxiways, and apron parking. Budget Request: \$14,000
5. Miscellaneous asphalt repair - Should TxDOT not be able to allocate funding for a complete overlay project, it is requested that the City fund asphalt repairs at the airport. Over the last few years during the drought, there have been numerous areas on the airport that have crumbling pavement that can cause damage to aircraft engines. The request is to allow for level overlay of certain smaller areas. Budget Request: \$75,000

Total RAMP Grant Matching Request: \$98,346.

CITY MANAGER'S COMMENTS: Approved

Fund
17 Airport Special Revenue

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
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DOCUMENTS FOR ACCOUNT . . . : 17-50-51-0409**Grant Fund Matching - NPE**

Non-Primary Entitlement Grant Program 90% grant with 10% match

The City of Rockwall and the REDC are finalizing an Airport Development Plan at the Ralph M. Hall / Rockwall Municipal Airport. Once approved at the state then it will go to the FAA for consideration. TxDOT has indicated that they are only now receiving federal funding for FY2014 projects. Actual reconstruction of the airport facilities could take 3-5 years depending on funding schedule and what is allowed with expansion and available land for acquisition. With the assistance of KSA Engineers, a 3-5 year maintenance plan has been developed for the airport using federal grant funds.

The top priorities are:

1. Hangar drainage and parking surface. There are several T hangars that are unusable due to poor drainage and parking surface. Total estimated cost: \$498,031.
2. Drainage, apron overlay and seal coat. There are several large areas of asphalt failures that need to be addressed. This area was not upgraded in the last overlay project. Total estimated cost: \$398,664.
3. Runway repair and seal coat. There are several areas along the edge of the runway that need to be addressed. It is proposed to repair the sections in the worst condition and then seal coat the entire runway and restripe. Total estimated cost: \$234,237.

Total for Top 3 priorities: \$1,130,932.

Local grant matching (10%): \$113,093.

CITY MANAGER'S COMMENTS: Disapproved

Operational TOTAL:	7,066	55,800	23,400	98,350
50 Utilities				
0501 ELECTRICITY	2,338	2,250	2,250	2,250
Utilities TOTAL:	2,338	2,250	2,250	2,250

Fund				
17 Airport Special Revenue				
ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
60 Capital				
0623 VEHICLES	6,815	-	-	-
Capital TOTAL:	6,815	-	-	-
Airport Fund TOTAL :	42,362	69,650	44,950	138,000

SUMMARY OF OPERATIONS

Fund

18 Recycling

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Total Revenues	24,710	30,000	30,000	6,000
Total Expenditures	3,505	14,000	14,000	14,000
Excess Revenues Over (Under) Expenditures	21,205	16,000	16,000	(8,000)
Fund Balance - Beginning	93,374	114,374	114,579	130,579
Fund Balance - Ending	114,579	130,374	130,579	122,579

SUMMARY OF REVENUES**Fund**

18 Recycling

Account	Description	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
4780	Recycling Revenue	24,710	30,000	30,000	6,000
Total Revenues		24,710	30,000	30,000	6,000

SUMMARY OF EXPENDITURES**Fund**

18 Recycling

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Operational	3,505	14,000	14,000	14,000
Total Expenditures	3,505	14,000	14,000	14,000

Fund

18 Recycling

ACCOUNT		2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
40 Operational					
0428	OTHER	-	10,000	10,000	10,000
0469	PROMOTION EXPENSE	3,505	4,000	4,000	4,000
Operationa TOTAL:		3,505	14,000	14,000	14,000
Recycling TOTAL:		3,505	14,000	14,000	14,000

SUMMARY OF OPERATIONS

Fund

24 Downtown Fund

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Total Revenues	12,650	10,000	16,800	-
Total Expenditures	16,363	7,000	40,000	7,000
Excess Revenues Over (Under) Expenditures	(3,713)	3,000	(23,200)	(7,000)
Fund Balance - Beginning	57,721	56,121	54,008	30,808
Fund Balance - Ending	54,008	59,121	30,808	23,808

SUMMARY OF REVENUES

Fund

24 Downtown Fund

Account	Description	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
4050	Donations	10,000	10,000	10,000	-
4254	Downtown Program Fees	2,650	-	6,800	-
Total Revenues		12,650	10,000	16,800	-

SUMMARY OF EXPENDITURES

Fund

24 Downtown Fund

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Contractual	1,000	5,000	5,000	5,000
Supplies	6,622	-	35,000	-
Operational	8,741	2,000	-	2,000
Total Expenditures	16,363	7,000	40,000	7,000

Fund**24 Downtown Fund**

ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
20 Contractual				
0293 FAÇADE GRANTS - MAIN STREET	1,000	5,000	5,000	5,000
Contractual TOTAL:	1,000	5,000	5,000	5,000
30 Supplies				
0347 GENERAL MAINTENANCE SUPPLIES	6,622	-	35,000	-
Contractual TOTAL:	6,622	-	35,000	-
40 Operational				
0469 PROMOTION EXPENSE	8,741	2,000	-	2,000
0483.03 RIB RUB EXPENSE	-	-	8,400	-
Operational TOTAL:	8,741	2,000	-	2,000
Downtown TOTAL:	16,363	7,000	40,000	7,000

SUMMARY OF OPERATIONS

Fund

26 Narcotics - Seizure Awards

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Total Revenues	112,994	-	157,000	-
Total Expenditures	141,145	43,500	203,500	94,300
Excess Revenues Over (Under) Expenditures	(28,151)	(43,500)	(46,500)	(94,300)
Net Other Financing Sources (Uses)	-	-	-	-
Net Gain (Loss)	(28,151)	(43,500)	(46,500)	(94,300)
Fund Balance - Beginning	682,182	685,562	654,031	607,531
Fund Balance - Ending	654,031	642,062	607,531	513,231

SUMMARY OF REVENUES**Fund**

26 Narcotics - Seizure Awards

Account	Description	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
4550	Seizure Revenue	112,994	-	157,000	-
Total Revenues		112,994	-	157,000	-

SUMMARY OF EXPENDITURES

Fund

26 Narcotics - Seizure Awards

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Contractual	5,319	6,000	6,000	22,400
Operational	10,500	20,000	20,000	20,000
Capital	125,326	17,500	177,500	51,900
Total Expenditures	141,145	43,500	203,500	94,300

Fund
26 Narcotics - Seizure Awards

	2014	2015	2015	2016
	Actual	Adopted	Amended	City Manager
ACCOUNT	Expense	Budget	Budget	Approved

20 Contractual

0231	SERVICE-MAINT CONTRACTS	5,319	6,000	6,000	22,400
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DOCUMENTS FOR ACCOUNT . . . : 26-30-31-0231**Database Software**

ADORE is a database system designed to capture both numeric and text data. The standard reports are designed to provide observation reports/performance evaluations, roll-up reports and comparison reports to present relevant data to Training Officers, Trainees and Supervisors. Standard narrative reports are available; the user may also develop additional reports. The product can be set up to replicate the San Jose Field Training Model, PTO module or other evaluative frameworks. The software will be customized so that the question base utilizes Rockwall's own categories and criteria/evaluation guidelines. Total cost is \$4,000 with \$600 annual subscription renewal

Crash Data Recovery Software

This would be a valuable tool that the traffic investigators could use to recover crucial pre and post-crash data from vehicles that have been involved in serious and/or fatal collisions. The information retrieved includes speed at impact, seat belt status, throttle position, and braking information.

The first year cost is \$11,400 with an additional \$899 per year for software updates

CITY MANAGER'S COMMENTS: Approved

Contractual TOTAL :	5,319	6,000	6,000	22,400
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40 Operational

0451	CONFIDENTIAL FUNDS	10,500	20,000	20,000	20,000
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Operational TOTAL :	10,500	20,000	20,000	20,000
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60 Capital

0612	COMPUTER EQUIPMENT	12,113	-	-	-
0624	POLICE EQUIPMENT	113,213	17,500	177,500	51,900

DOCUMENTS FOR ACCOUNT . . . : 26-30-31-0624**Kawasaki Mule UTV**

The vehicle would be utilized during searches of the large undeveloped land such as along the lakeshore and large wooded areas. The utility vehicle could also be utilized during events at the Harbor and City Parks. The total amount requested includes the cost of the vehicle, a trailer and the cost to purchase and install the emergency equipment. \$13,400

Pepper Guns

The pepper gun will provide officers with a less than lethal option when dealing with violent offenders or those with mental health issues. It helps prevent injuries to officers by allowing them to subdue violent suspects at a safe distance. Purchase 6 pepper guns \$4,800.

Fund				
26 Narcotics - Seizure Awards				
ACCOUNT	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved

Stalker Radar Units

We currently have 4 marked vehicles that do not have radar installed and we have two marked vehicles with units in excess of 15 years old. Total cost for six units \$15,200

Surefire Patrol Shotgun

Officers often work in environments with low or no lighting and must have the ability to readily identify threats. The shotgun requires the use of two hands and doesn't allow the officer to use a flashlight. The Surefire DSF870 weapon light replaces the existing fore-grip allowing officers to quickly and safely identify threats. Cost is \$6,500

Surveillance Devices

Purchase 2 surveillance devices for covert recordings and purchase a CellBrite forensic cell phone extract device with the advanced technology. Cost is \$12,000

CITY MANAGER'S COMMENTS: Approved

Capital TOTAL :	125,326	17,500	177,500	51,900
Public Safety Fund TOTAL :	141,145	43,500	203,500	94,300



City of Rockwall

CITY OF ROCKWALL, TEXAS MEMORANDUM

TO: Rick Crowley, City Manager

FROM: Cheryl Dunlop
Director, Administrative Services

DATE: August 10, 2015

SUBJECT: City's Health & Welfare Programs

General Overview

The City of Rockwall continues to partner with **Holmes Murphy** to ensure the City stays informed on the latest issues related to Healthcare Reform and other legal and legislative topics that impact the City's health plan. Representatives from Holmes Murphy meet with Administrative team members on an ongoing basis to assist with budgeting and plan design. **Group & Pension Administrators, Inc. (GPA)** continues to act on behalf of the City as our *third-party administrator* in reviewing and paying claims. The savings derived from their review and process intervention service was \$1,285,362 this year.

Healthcare Reform

In 2016, the City will be faced with additional fees and plan changes as a result of Health Care Reform (HCR).

Fees

In 2016, the City will be required to pay the following fees:

- *Patient Centered Outcomes Research Institute (PCORI) Fee - \$2.08 Per Plan Participant* – Due by July 31, 2016. Approximate cost is \$786.
- *Transitional Reinsurance Fee - \$46.08 Fee Per Plan Participant* - Due by January 15, 2016. Approximate cost is \$17,418. In January 2017, this fee will decrease to \$27.08 Per Plan Participant.

Other additional factors of the healthcare reform, if actually implemented, that may impact the City going forward include:

1. **The Cadillac Tax (2018).** In its simplest form, the government is mandating what the funding rate (Employee and Employer paid portion of medical/Rx) should be for healthcare. The funding rate is the amount being captured on the employee's W2 form.

Health Care Cost Summary

The City experienced a 28% increase in claims cost for medical, dental and vision in 2014.

History of claims cost:

Cal Year	Claims Cost	Annual Cost PEPY	# of EEs @ YR End
2010	\$2,290,656	\$9,054	253
2011	\$2,251,503	\$9,006	253
2012	\$2,402,215	\$9,053	245
2013	\$1,901,422	\$7,989	238
2014	\$2,425,875	\$10,279	236

Prescription Benefits Plan

This plan year, the City saw a 21.5% increase in prescription claims. As of July 1, 2014, the City excluded covering prescriptions that contain *bulk powder* and other compound drugs contributing to a portion of this increase in claims cost.

PLAN YEAR	RX EXPENSE PAID	% INCREASE/DECREASE
2010	\$385,422	22.2%
2011	\$389,761	1.1%
2012	\$491,122	26.0%
2013	\$513,652	4.6%
2014	\$624,073	21.5%

Note: Claims cost does not include Admin Fees.

Plan Review

Nurse Navigator was implemented on January 1, 2014. Based upon the feedback from several employees, this program has been valuable in assisting them with their healthcare needs and has saved several of them \$100s of dollars. Nurse Navigator provides assistance to the City's members with services such as: locating ***In-Network Providers***, searching lower cost facilities for diagnostic testing and other services such as transferring medical records and bill review. The City's return on investment in this program is at 7:1 for \$107,051 quantifiable savings.

The **Care Management Program** provided by GPA continues to be a valuable service to our employees and to the City with a return of investment of 5:1 compared to a 3:1 last year.

Pre 65 Retiree Health Benefits

The mandated "retiree health care" program was implemented in January 1, 2011 and is administered through TMLIEBP. The City pays 25% of the lowest premium available to the participants on the Bronze Plan. The City paid \$235.70 per month for the one participant enrolled through February of this year.

In December 2014, the City offered an *early retirement opportunity incentive*. As a result, three new retirees were added to the Pre-65 health plan beginning August 2015. The City pays \$965.24 per month, for each of these three participants until they reach the age of 65, or if they choose not to participate.

Wellness Programs

The City maintains a proactive Wellness Incentive Program to encourage employees to obtain their wellness exams each year. On Friday, September 18, 2015, the annual Employee Health, Benefits and Safety Fair will take place. Each year, employees and their covered spouses are invited to attend the health fair where they can obtain labs, stroke and other health screenings for free. Chronic conditions, such as *diabetes*, *hypertension* and even *clogged arteries* have been detected by the services that are performed at the health fair. Our employee and dependent participation has increased from 29.7% in 2012 to 31.7% this year. We have also seen an increase in *preventive care visits*.

This past November and December, the City sponsored a ***NaturallySlim*** program for 35 employees, which resulted in significant health benefits and weight-loss for those participants. In addition, the City's Parks and Recreation Department provides wellness program activities, such as, Zumba, PiYo, Yoga, "fun runs" and other fitness classes, for City employees throughout the year.

SUMMARY OF OPERATIONS

Fund

31 Employee Benefits

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Total Revenues	756,119	715,000	808,000	840,000
Total Expenditures	3,939,189	3,519,000	3,854,000	4,074,000
Operating Income (Loss)	(3,183,070)	(2,804,000)	(3,046,000)	(3,234,000)
Non-Operating Revenues	63	-	-	-
Non-Operating Income (Loss)	63	-	-	-
Net Income (Loss) Before Transfers	(3,183,007)	(2,804,000)	(3,046,000)	(3,234,000)
Net Transfers In (Out)	3,550,000	3,200,000	3,200,000	3,400,000
Net Income (Loss)	366,993	396,000	154,000	166,000
Retained Earnings - Beginning	61,960	(37,927)	428,953	582,953
Retained Earnings - Ending	428,953	358,073	582,953	748,953

SUMMARY OF REVENUES

Fund

31 Employee Benefits

Account	Description	Actual 13-14	Budgeted 14-15	Amended 14-15	Approved 15-16
Operating Revenues					
4019	Miscellaneous	26,150	20,000	33,000	28,000
4850	Employee Contributions	661,008	675,000	755,000	792,000
4855	Pharmacy Rebates	852	-	-	
4860	Stop Loss Reimbursements	68,109	20,000	20,000	20,000
Total Operating Revenues					840,000
Non-Operating Revenues					
4001	Interest Earnings	63	-	-	-
Total Non-Operating Revenues					-
Total Revenues					840,000

SUMMARY OF OPERATING TRANSFERS

Fund

31 Employee Benefits

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Operating Transfers In				
From General Fund	2,500,000	2,300,000	2,300,000	2,500,000
From Water & Sewer Fund	1,050,000	900,000	900,000	900,000
Total Transfers In	3,550,000	3,200,000	3,200,000	3,400,000
Net Operating Transfers In (Out)	3,550,000	3,200,000	3,200,000	3,400,000

<div>SUMMARY OF EXPENSES</div> <div>Fund 31 Employee Benefits</div>

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Operating Expenses				
Operations	3,939,189	3,519,000	3,854,000	4,074,000
Total Expenditures	3,939,189	3,519,000	3,854,000	4,074,000

Fund**31 Employee Benefits**

ACCOUNT		2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
40 Operational					
0422	EMPLOYEE ACTIVITIES	6,459	5,000	5,000	5,000
0440	ADMINISTRATION FEES	228,397	250,000	230,000	250,000
0441	REINSURANCE PREMIUMS	343,572	375,000	295,000	345,000
0442	PAID HEALTH CLAIMS	3,336,273	3,200,000	3,300,000	3,450,000
0443	LIFE INSURANCE PREMIUMS	24,488	24,000	24,000	24,000
Operational TOTAL:		3,939,189	3,854,000	3,854,000	4,074,000
Employee Benefits TOTAL:		3,939,189	3,854,000	3,854,000	4,074,000



City of Rockwall
The New Horizon

MEMORANDUM

TO: Rick Crowley, City Manager

FROM: Cheryl Dunlop
Director, Administrative Services

DATE: August 10, 2015

SUBJECT: Employee Safety Program

In 1990, the City issued Certificates of Obligation for \$2,000,000 to fund a self-insured workers' compensation program. The bond issue was paid off in August 2000. Claims processing is managed by the Texas Municipal League with the City paying deductible expenses up to \$200,000 per occurrence, with an aggregate exposure of \$600,000.

The City's self-funded Risk Management Program includes many components that have worked well together over the past several years to ensure and promote a safe work environment for all our employees. These include: *job placement assessments, drug/alcohol testing, job evaluation & site assessments, specific job safety training, incident investigation and reporting, workplace inspections, and risk assessments and analysis* conducted by TML.

The HR staff reviews the claims data to identify potential trends in the following areas: *types of injuries, injuries occurring within certain job classifications, injuries resulting from types of equipment or specific job tasks, severity of claims, number of "days lost", and costs.* In addition, employees are encouraged to report *incidents without injuries* in order to assist in tracking and identifying potential safety hazards that can be corrected proactively.

The last two fiscal years have resulted in a significant decrease in the *number of incidents and claims costs.* The chart below reflects the most current claims and claims cost for the last four fiscal years to-date.

Workers' Compensation Claims Activity

Fiscal Year

Fiscal Year	Total # of Employees on Payroll (receiving a check)	Total Incident Reports	Reportable	Non Reportable	Cost per EE	Total Claims Cost ***	Total Days Away From Work	Cost of Total Days Away From Work	Total Days Restricted Duty	Total Aggregate (claims cost plus cost of days away)
11/12	328	90	42	48	\$591	\$193,741	199	\$47,708	278	\$241,449
12/13	286	50	20	30	\$205	\$ 58,771	20	\$5,584	85	\$64,355
13/14	286	48	22	26	\$73	\$ 20,779	4	\$1,100	45	\$ 21,879
14/15	290	27	13	14	\$47	\$ 13,708	47	\$7,605	77	\$21,313
Difference between FY 13/14 & FY 14/15 DECREASE		-78%	-69%	-86%	-54%	-52%	91%	86%	42%	-3%

*** Claims costs are updated with current data provided by TML. The costs from previous fiscal years carry over into the current fiscal year 14/15 budget.
data is current as of 6/30/15

The City carries workers' compensation insurance on our paid employees as well as our volunteer firefighters. On an annual basis, the HR staff looks at the claims history and proposes a safety incentive to employees for their safe work practices. After reviewing claims data for this year, we find that claims have improved again this year compared to the last several years. It is proposed that the City fund the safety incentive to employees for their successful safe work efforts this year. In addition, the City should also continue to fund safety training, site assessments, and random drug testing to ensure a continued safe working environment for our employees and volunteers.

The City has achieved great results over the majority of the past 25 years in managing claim costs, though some of these years have presented challenges. With each year's claims and administration, the fund balance has been declining. We have had a good year this year and the two years previously, but, even with a reasonable claims level next year, we expect the fund balance to continue to deplete. For many years, we have transferred an amount from the water and sewer fund for their employees' coverage. Last year, we transferred \$50,000 from the General Fund to cover these employees and \$30,000 for the water/wastewater employees. We anticipate we will need to increase the General Fund transfer to \$75,000 this year and will monitor claims activity closely and adjust the transfer as necessary.

SUMMARY OF OPERATIONS

Fund

32 Worker's Compensation

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Operating Revenues	-	-	-	-
Operating Expenses	71,650	187,000	157,000	187,000
Operating Income (Loss)	(71,650)	(187,000)	(157,000)	(187,000)
Non-Operating Revenues	567	500	500	500
Non-Operating Expenses	-	-	-	-
Non-Operating Income (Loss)	567	500	500	500
Net Income (Loss) Before Transfers	(71,083)	(186,500)	(156,500)	(186,500)
Net Transfers In (Out)	30,000	80,000	80,000	105,000
Net Income (Loss)	(41,083)	(106,500)	(76,500)	(81,500)
Retained Earnings - Beginning	303,449	392,946	262,366	185,866
Retained Earnings - Ending	262,366	286,446	185,866	104,366

SUMMARY OF REVENUES

Fund

32 Worker's Compensation

Account	Description	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Non-Operating Revenues					
4001	Interest Earnings	67	-	-	-
4019	Misc. Revenues	500	500	500	500
Total Non-Operating Revenues					500
Total Revenues					500

SUMMARY OF OPERATING TRANSFERS

Fund

32 Worker's Compensation

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Operating Transfers In				
From General Fund	-	50,000	50,000	75,000
From Water/Sewer Fund	30,000	30,000	30,000	30,000
Net Operating Transfers				
In (Out)	30,000	80,000	80,000	105,000

SUMMARY OF EXPENSES**Fund**

32 Worker's Compensation

	Actual 13-14	Budgeted 14-15	Amended 14-15	Proposed 15-16
Operational	71,650	187,000	157,000	187,000
Total Operating Expenses	71,650	187,000	157,000	187,000
Total Expenditures	71,650	187,000	157,000	187,000

Fund**32 Worker's Compensation**

ACCOUNT		214 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 City Manager Approved
40 Operational					
0431	SAFETY TRAINING	1,000	1,000	1,000	1,000
0440	ADMINISTRATION FEES	26,669	31,000	26,000	31,000
0444	PAID LOSSES	(31,909)	75,000	50,000	75,000
0445	INCURRED (ESTIMATED) LOSSES	-	-	-	-
0446	SAFETY INCENTIVES	72,320	75,000	75,000	75,000
0447	DRUG TESTING	3,570	5,000	5,000	5,000
Operational TOTAL:		71,650	187,000	157,000	187,000
Worker's Compensation TOTAL:		71,650	187,000	157,000	187,000