

**MINUTES**  
**AIRPORT ADVISORY BOARD**  
**Monday, March 8, 2021**  
**6:00 p.m.**  
**Rockwall City Hall**  
**385 S. Goliad Street, Rockwall, Texas 75087**

**I. CALL MEETING TO ORDER**

The meeting was called to order at 6:00 PM. Present were Jacob North, Fred Hansen, Guy White, Mike Potter, Tim Wolf, and Matt Murphey. Board member Brad Bassett was absent.

**II. OPEN FORUM**

The audience was given the opportunity to share comments or concerns with the Board as part of Open Forum. Audience members speaking were:

John Brown, owner of Rudy's Aviation. Mr. Brown provided comments and complaints he has with the FBO, Melissa Hardin of F46 Aviation Services.

**III. Appointments**

- 1. Appointment with Clark Staggs to provide comments regarding the north and south runway protection zones, and thoughts for communication among aircraft owners, pilots, and general aviation enthusiast, and take any action necessary.**

Clark Staggs stated his concerns with the Oncor power lines on the north side of the airport. He asked the Board to support burying the power lines. Mr. Staggs hangs his airplane at Mesquite but has landed in Rockwall many times. He informed the Board that he has contacted representatives from Oncor as well regarding his concerns.

He also asked that there be a way to communicate among the tenants at the airport. Mr. Potter stated that there is a Facebook page called the Friends of Rockwall Airport.

Mr. Staggs also represents the property owner across the south runway and discussed working with the city to remove trees. He offered to meet with city staff to discuss the matter and see how both parties could work together on this issue.

After discussion related to the powerlines on the north, Mr. Wolf made a motion to support lowering or removing the power lines on the north end of the runway. Mr. Murphey provided the 2<sup>nd</sup> and the motion was approved 6-0.

**IV. DISCUSSION/ACTION ITEMS**

- 1. Consider approval of the minutes from the August 31, 2020 Airport Advisory Board meeting and take any action necessary.**

Mr. Murphey made a motion to approve the minutes from the August 31, 2020 board meeting. Mr. North provided the 2<sup>nd</sup> and the motion was approved 5-0-1 with Mr. Potter abstaining.

**2. Discuss and consider selection of a Chairperson and Vice-Chairperson, and take any necessary action.**

Mr. Wolf made motion to nominated Mike Potter to serve as Chairman of the Board. Matt Murphey provided the 2<sup>nd</sup> and the motion was approved 6-0.

Mr. Potter made a motion to nominate Tim Wolf as Vice-Chairman of the Board. Mr. North provided the 2<sup>nd</sup> and the motion was approved 6-0.

**3. Hear a report from Melissa Hardin, FBO / Airport Manager, including a 2020 Annual Report and take any action necessary.**

- Melissa Hardin gave a hangar, fuel, and operations report for 2020
- She said maintenance in the shop has been slow in the previous year due to the pandemic. She will be interviewing mechanics in anticipation that it will pick back up in the near future.

**4. Hear a staff report to include updates on projects at the airport and take any action necessary.**

- **CARES Act And Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) Funding**
- **Land Adjacent to the Airport (Athey Property)**
- **Land Lease Agreement / Hangar Conversion**
- **Potential Capital Improvements**

Joey Boyd gave an update on the following items:

**CARES Act Funds**

The CARES Act provided approximately \$100 million to general aviation airports for any purpose for which airport revenues may be lawfully used. The Ralph M Hall / Rockwall Municipal has been allocated \$30,000 and no local match is required.

The City rebuilt 6 hangar pads at the airport in the FY 19 budget but did not allocate funds in the FY 20 budget nor the upcoming FY 21 airport operating budgets. It is proposed that the CARES Act funds be used for replacing old asphalt hangar pads with new concrete pads. TXDOT Aviation's Guidance on CARES Act state that small capital improvements and maintenance projects such as pavement repairs are eligible expenditures. These funds are earmarked for the airport with the TXDOT Aviation grant department and approved in the airport budget.

**The Coronavirus Response and Relief Supplemental Appropriation Act (CRRSAA)**

The CRRSAA was signed into law by the President on December 27, 2020, includes nearly \$2 billion in funds to be awarded as economic relief to eligible U.S. airports and eligible concessions at those airports to prevent, prepare for, and respond to the coronavirus disease 2019 (COVID-19) pandemic. Non-primary commercial service and

general aviation airports will share \$45 million based on their airport categories, such as National, Regional, Local, and Basic. It was not known what the allocation will be for Rockwall at that time.

#### **Land Adjacent to the Airport**

Representatives of the ownership group have indicated they are still interested in an aviation related project on the land that will benefit the airport.

#### **Potential Airport CIP Projects**

There was previous discussion about requesting a PAPI / VASI system and a new runway lighting system being added to the Aviation Capital Improvement Program (ACIP) for our airport. It was decided that further discussion would take place at the next meeting.

#### **V. ADJOURNMENT**

The meeting was adjourned at 7:29 PM.

**PASSED AND APPROVED BY THE AIRPORT ADVISORY BOARD OF THE CITY OF ROCKWALL, TEXAS, THIS 28<sup>TH</sup> DAY OF JUNE 2021.**

**ATTEST:**

  
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**Joey Boyd, Assistant City Manager**

  
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**Mike Potter, Chairman**