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MINUTES
PARKS AND RECREATION BOARD
City Hall, 385 S Goliad, Rockwall, TX 75087
Tuesday February 6, 2018
6:00 PM

7 **Call To Order**

8 The meeting was called to order in the Council Chambers at 6:00pm by Park Board
9 Chairman Brad Bassett with the following Board Members present: Fran Webb, Ray
10 Harton, Larry Denny, and Charles Johnson. Wayne Larson and Jeremy Standifer were
11 absent. Also present were Director of Parks and Recreation, Andy Hesser and
12 Administrative Secretary, Wendy Young.

13
14 **Open Forum**

15 Chairman Bassett explained how Open Forum is conducted and asked if anyone in the
16 audience would like to come forth and speak during this time. There being no one
17 wishing to speak, Chairman Bassett then closed the Open Forum.

18
19 **Consider approval of minutes from January 3, 2018 Park Board meeting and take**
20 **any action necessary.**

21 The minutes from the January 3, 2018 Park Board meeting were provided to the Board
22 for their review and approval. Johnson made a motion to approve the minutes, Denny
23 seconded the motion which passed by a vote of 5-0.

24
25 **Consider approval of minutes from January 29, 2018 Park Board meeting and take**
26 **any action necessary.**

27 The minutes from the January 29, 2018 Park Board meeting were provided to the Board
28 for their review and approval. Johnson made a motion to approve the minutes, Denny
29 seconded the motion which passed by a vote of 5-0.

30
31 **Discuss and consider approval of a preliminary plat for Breezy Hill Phase VIII**
32 **containing 72 single family residential lots located along the eastern side of Breezy**
33 **Hill Lane and take any action necessary.**

34 Mr. Hesser stated that this preliminary plat contains 72 lots and is located in Park District
35 7. The estimated fees to collect at the time of final plat:

36 Pro-rata equipment fees - \$1801 per lot x 72 lots = \$129,672.

37 Bassett made a motion to accept the preliminary plat for Breezy Hill Phase VIII with fees
38 totaling \$129,672. Webb seconded the motion which passed unanimously.

39
40 **Discuss and consider Annual Update of Mandatory Park Land Dedication**
41 **Ordinance and take any action necessary.**

42 Mr. Hesser explained that a component of our Mandatory Park Land Dedication
43 Ordinance is the cash in lieu of land fee. This fee is applied when the Park Board feels
44 that it is in the best interest of the City to accept cash-in-lieu of land for neighborhood
45 parkland. According to our Mandatory Parkland Dedication Ordinance, the Park Board
46 shall annually make a recommendation to the City Council and Council will set the fee

47 by resolution. The fee is based on the average cost of neighborhood park land across the
48 entire City. Bryan E. Humphries and Associates completed their appraisal in January of
49 2018 to determine the average cost per acre of land and provided a final report. To
50 establish comparable parcels, the properties evaluated must have easy access to utilities,
51 public street, not be within the 100 year flood plain and not possess any unusual
52 topography rendering the land useless for organized recreational activities. According to
53 Mr. Humphries' report, the average cost of one acre of neighborhood park land with the
54 above restrictions within the City limits is \$46,200. Each year the cost to develop an 11
55 acre neighborhood park should be considered and set by Council resolution as well. It is
56 currently set at \$1,250,000. Last year it was recommended to be raised from \$1,050,000
57 to \$1,250,000. Staff does not foresee that this needs to be increased for 2018.
58 Bassett made a motion to accept the pro-rata equipment fees that isn't changed at
59 \$625,000. Harton seconded the motion which passed unanimously. Johnson made a
60 motion to accept the new price-per-acre of land at \$46,200. Webb seconded the motion
61 which passed unanimously.

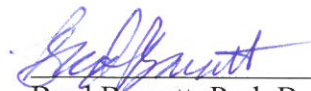
62
63 **Discuss and consider adoption of an ordinance and policy related to Day Camp**
64 **Standards of Care and take any action necessary.**

65 During the process of reviewing our Revenue and Pricing Plan in 2017, we learned that
66 our day camp program offerings must comply with various State of Texas laws regarding
67 child care services. The law requires that entities that provide certain day care services
68 obtain licensing and meet a variety of other requirements. Fortunately the City is exempt
69 from State licensure requirements if we meet specific exemption criteria. In your packet
70 is a draft of the standards of care criteria. Upon review of our current and past practices,
71 the City can easily meet these requirements for license exemption and has maintained
72 similar guidelines in the delivery of our programs and events. Therefore the transition to
73 the annually adopted process as required will be little impact on current operations and
74 workload. Contingent on Park Board recommendation, the next step is to conduct a
75 public hearing followed by Council's consideration. Chairman Bassett made a motion to
76 accept ordinance as presented and recommend City Council approval. Denny seconded
77 the motion which passed by a vote of 5-0.

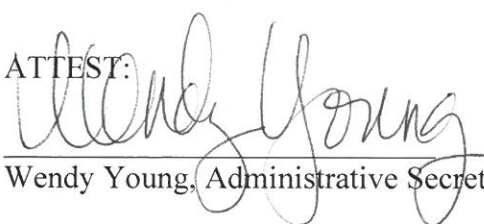
78
79 **Adjournment**

80 There being no further business to come before the Board at this time, the meeting was
81 adjourned at 6:380 p.m.

82
83 PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF ROCKWALL,
84 TEXAS, this 6th day of March 2018.

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88 _____
89 Brad Bassett, Park Board Chairman

90 ATTEST:

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92 _____
93 Wendy Young, Administrative Secretary