



City of Rockwall
The New Horizon

CITY OF ROCKWALL & COMMUNITY BANK

FAÇADE & SIGN REIMBURSEMENT

GRANT CHECKLIST

Use this form as a checklist to follow all steps needed to complete the Façade & Sign Reimbursement Grant Program application to receive approval.

- Meet with Main Street Mgr. to determine eligibility and to walk through Façade & Sign Reimbursement Grant, and to possibly set up appointment for assistance from the Texas Main Street Center's Architectural Assistance Program.
- Meet with the Planning & Zoning Director if any proposed work may involve receiving a building or sign permit or dealing with historic preservation issues.
- Fill out the application completely remembering to sign the agreement form. Don't forget to attach required documents: paint samples, materials, photographs of the building's exterior façade.
- Turn in completed form and attachments by the last day of the month prior to the board meeting to ensure time is allowed for review by Planning & Zoning Dept. and Main Street Manager. Main Street Advisory Board meets the third Tuesday of each month.
- Work must commence within ninety (90) days of approval from the Main Street Advisory Board and be completed within one year.
- Upon completion of the project, furnish photographs of the building's exterior; copies of all paid invoices, including copies of cancelled checks and/or credit card receipts, to receive a payment.

A community partnership between Rockwall Main Street and Community Bank of Rockwall.



Community Bank **More than you ever expected.**
IN NORTH TEXAS: BURLESON CLEBURNE FORT WORTH GRANBURY ROCKWALL ROWLETT HURST